



Job Description Form



SOUTH WEST

Landscape Photos: Tourism Western Australia

Position Title

Position number: 614179

Aboriginal Mental Health Coordinator

Regional Profile

The South West is located in the southern-western corner of Australia and covers an area of nearly 24,000 square kilometres. It is Western Australia’s most popular tourist destination and has unique biodiversity and a rich natural environment. The Regional Health Service offers two (2) main health facilities at Bunbury and Busselton. The Health Service is also widely supported with a network of smaller hospitals and Multi-Purpose Service (MPS) sites at: Augusta, Boyup Brook, Bridgetown, Collie, Donnybrook, Harvey, Margaret River, Nannup, Northcliffe, Pemberton and Warren.

About the WA Country Health Service

Our Strategic Priorities



Our Values

Community

We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion

We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality

We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity

We bring honesty, collaboration and professionalism to everything that we do.

Equity

We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity

We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

Our Vision

To be a global leader in rural and remote healthcare.

Our Mission

To deliver and advance high quality care for country WA communities.

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Directorate overview

Our Directorate actively works to provide comprehensive, integrated, quality mental health services to the South West Community. We strive to provide an excellent workplace for all of our staff to feel safe, supported, valued and satisfied in their roles. We are an integral member of the WA Country Health Service Team and also recognise the important role we play in creating mentally healthy communities in the South West.

Our Directorate actively supports and encourages diversity and inclusion across all occupational groups through the development and implementation of initiatives aimed at accessing and improving employment and mentoring opportunities for all people. Our strategies are located at www.wacountry.health.wa.gov.au

Position Details

Position Number:	614179	Registration Date:	July 2022
Classification:	HSO Level G-7	Location:	Bunbury
Award / Agreement:	Health Salaried Officers Agreement		
Organisational Context:	Mental Health		

Position Overview

Works with the Regional Mental Health Service management team in the development, planning and implementation of the Aboriginal Mental Health Service undertaking stakeholder consultation and liaison; providing mentoring and support to aboriginal mental health professional and workers. Provides cultural leadership to the MH service. Provides clinical input as part of the multidisciplinary team.

Reporting Relationships

Responsible to:

Regional Manager Mental Health
HSO Level G-10
Position Number: 613090



This position:

Aboriginal Mental Health Coordinator
HSO Level G-7
Position Number: 614179



Positions under direct supervision:

Senior Aboriginal Mental Health Worker
Aboriginal Mental Health Worker



Other positions reporting to this position:

Clinical Coordinator LSW
Clinical Coordinator USW
Nurse Unit Manager – Mental Health
Administration Team Leader MH
Nurse Manager OAMH
Business Manager MH
Nurse Educator
Team Leader CAMHS
Mental Health Safety and Quality Officer
Business Support Officer



Key Duties/Responsibilities

1. LEADERSHIP

- 1.1. As a member of the Regional Mental Health management team, provides consultation and advice in relation to the regional development, implementation and coordinator of the Aboriginal Mental Health Service for all age groups.
- 1.2. Facilitates supervision and mentoring to Aboriginal staff working within the mental health service.
- 1.3. Manages and/or participates in staff recruitment, selection and performance development providing advice to ensure processes are culturally respectful.
- 1.4. Leads the development and implementation of relevant policies and guidelines working with the regional MH management team to meet reporting requirements.
- 1.5. Represents Regional Mental Health as required.

2. CLINICAL

- 2.1. Works with Aboriginal health services, elders, communities and traditional healers to develop integrated and coordinated systems of care for Aboriginal people.
- 2.2. In conjunction with the multidisciplinary team provides/facilitates culturally respectful assessment and treatment in accordance with care plans for Aboriginal people referred in the service.
- 2.3. Implements culturally appropriate models of mental health practice and counselling for Aboriginal people.
- 2.4. Liaises with support services as required.
- 2.5. Provides support and advocacy for Aboriginal clients and their families in their contacts with mental health and other health services.
- 2.6. Maintains own clinical records and data entry according to State policy.

3. EDUCATION AND TRAINING

- 3.1. Works with Senior Officers and Consultants to lead Aboriginal staff training and education with participation in the State-wide Aboriginal Mental Health network.
- 3.2. Facilitates education and training in culturally respectful ways of working with Aboriginal people for all mental health staff.
- 3.3. Collaborates in education and training about Aboriginal mental health and social and emotional well-being for non-mental health staff.
- 3.4. Participates in own professional development including professional supervision, performance management, further education and training and keeping up to date with new developments in social and emotional wellbeing practice.

4. COMMUNITY DEVELOPMENT

- 4.1 Builds effective partnerships with relevant community service providers, Aboriginal elders and traditional healers and communities.
- 4.2 Supports the development of partnership agreements, communication protocols and memoranda of understanding between agencies and service providers.

5. OTHER

- 5.1. Participates and assists in continuous quality improvement activities as required.
- 5.2. Maintains records in accordance with state requirement.
- 5.3. Other duties as required.



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Work Related Requirements

The following criteria are to be read together with the Brief Summary of Duties and considered in the context of the WACHS Values.

Essential

1. Pursuant to section 50(d) of the Equal Opportunities Act, the occupant of this position must be of Aboriginal Descent.
2. Tertiary qualification in Aboriginal Mental Health (or equivalent health or social sciences), significant progress towards or extensive relevant experience.
3. Knowledge and understanding of Aboriginal family structure and Aboriginal culture and customs.
4. Demonstrated substantial experience working with individuals with mental health and drug and alcohol disorders and their families and understanding of therapeutic approaches to working with Aboriginal people.
5. Demonstrated staff management and/or supervisory skills.
6. Well-developed written and verbal communication and interpersonal skills.
7. Demonstrated knowledge of the role and function of mental health legislation including the WA Mental Health Act (2014).
8. Possession or ability to gain a C or C-A class drivers' licence.
9. Current knowledge of legislative and regulatory requirements in the areas of Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment, people management and service delivery.

Desirable

1. Experience in developing, planning and implementing Aboriginal health or mental health Programs.
2. Experience in working with Aboriginal controlled organisations.

Appointment Pre-requisites

Appointment is subject to:

- Provision of the minimum identity proofing requirements
- Successful Pre-Employment Health Assessment
- Successful WA Health Integrity Check
- Successful Working With Children Check
- Successful Aged Care Criminal Record Clearance
- Evidence of a current C or C-A Class driver's licence or other specialised licence class

**WA Country Health Service
South West**

26 July 2022

REGISTERED

