



Job Description Form

Openness

Clarity

People

Leadership



Solutions Architect - Level 7 (DPC18052)

Date: 31 March 2022

Division/Directorate
Office of Digital Government

Branch/Section
Digital Transformation and Innovation

Reports to
Director

Supervises
Nil

Operational Context:

The Office of Digital Government is leading the digital transformation of the WA public sector to support agencies in improving service delivery to the community. This includes providing more convenient access to government services online, and not disadvantaging those who cannot or do not want to use digital services. Ensuring that personal information and data collected, stored and shared by the WA Government is protected is a crucial element of what we do.

Role Overview:

This role is responsible for creating and maintaining reference architectures in relation to, and providing technical advice and guidance to agency IT managers, CIOs and lead architects in the application of, the suite of GovNext-ICT services available to agencies including: Data-Centre, Cloud, Network, telecommunications, internet services and unified communications.

Role Responsibilities:

Technology Management Support / GovNext-ICT Service Management support

- Create and maintain GovNext-ICT Reference Architectures.
- Provide technical advice to agencies of the GovNext-ICT service portfolio, as it includes Data-Centre, Cloud, Network, telecommunications, internet services and unified communications, that are available to agencies as part of the GovNext-ICT framework on a pay-as-you-go model.
- Assist in agency risk assessment and development of mitigation strategies for the transition to GovNext-ICT.
- Guide, review and assist agency IT leaders and architects in the development of high-level architectures and roadmaps for their ICT services.
- Provide advice regarding the realisation of benefit by agencies, including identifying opportunities for realisation through adoption and transition to GovNext-ICT infrastructure services.

Agency Relationship Management

- Provide guidance to agencies as they reengineer ICT operations and adopt GovNext-ICT services.
- Provide guidance to agencies identify benefits through procuring ICT-as-a-service in lieu of existing ICT-equipment ownership-based operations.
- Provide guidance to C-level stakeholders and IT architects, including agency and vendor ('Contractor') personnel through the design, transition and operation of ICT-services;
- Extend the adoption of GovNext-ICT throughout WA government by participating and facilitating workshops, communications and presentations with agency IT leads and Contractors.

Internal Engagement

- Work collaboratively with Agency Engagement Leads and other personnel within the GSB team to ensure agencies understand the value and potential opportunity of the GovNext-ICT service portfolio.
- Maintain awareness of industry technology trends, monitor and advise the effectiveness and benefits of GovNext-ICT services, and opportunities for change.

Corporate Responsibilities:

- Contributes to the achievement of corporate objectives by ensuring that stakeholders are dealt with in a professional and timely manner.
- Works within corporate policies and procedures, acts with integrity and demonstrates ethical behaviours aligned with the Department Code of Conduct.
- Performs other duties as directed.
- Takes reasonable care to protect your own safety and health at work, and that of others by co-operating with the safety and health policies and procedures of the Department and complying with all provisions of the Occupational Safety and Health Act 1984.

Role Specific Requirements and Capabilities

(The experience, qualifications and behaviours required to fulfil the role)

- Demonstrated experience with consulting, managing or delivering complex ICT solutions, architectures, service management, and related governance services in a large and/or complex environment.
- Well-developed conceptual, analytical skills and problem solving skills.
- Strong project management skills and the ability to deliver quality and timely outcomes.
- Well-developed communication skills to engage with, and convey technical concepts in understandable format to, high-level decision-makers.
- Demonstrated commitment to professionalism and probity.

Desirable

- Possession of relevant qualification or industry certification
- Significant experience managing and delivering complex solutions to the public sector.

Pre-Employment Requirements

To be eligible for permanent appointment to the Department, employees must be eligible to live and work in Australia indefinitely. Employees engaged on fixed term appointments require a valid work visa for the duration of the entire employment contract.

Appointment is subject to:

- 100-point identification check; and
- National Criminal Record Screening Clearance

Certification

DDG Signature:

People Services:

Date:

Date: