



## Job Description Form (JDF)

### Position details

Position title:	Developer
Position number:	70210364
Classification:	Level 4
Physical location:	Perth Metropolitan Area
Award:	PSA 1992
Agreement:	PSCSAA 2021
Pillar:	Primary Industries Development
Directorate:	Farming Systems Innovation
Branch:	eConnected Business Platform

### Reporting relationships

Reports to: Team Leader (70200118), Level 7

#### **This position**

Direct reports: Nil

### Role summary

Provides analysis, testing and support on ICT enabled development projects within the Department.

### About us

The Department of Primary Industries and Regional Development's (DPIRD) role is to ensure that primary industries and regions are key contributors to the Government's agenda for economic growth and diversification, job creation, strong communities and better places. Our goals are to:

- **Protect:** to manage and provide for sustainable use of our natural resources and soils, and to protect Western Australia's brand and reputation as a reliable producer of premium, clean and safe food, products and services.

- **Grow:** to enable the primary industries sector and regions to increase international competitiveness, grow in value and social amenity and become a key pillar of the State's economy.
- **Innovate:** to support a culture of scientific enquiry, innovation and adaptation across primary industries and regions to boost industry transformation, economic growth and employment.

## Our values

Our values are critical in creating a healthy and dynamic culture that helps each and all of us to make our best contribution, to develop a workplace where we feel excited about our work and results and where other people will increasingly want to join our team. Our values underpin how we operate:

- We value **relationships** - Our relationships with our clients, colleagues and stakeholders are at the heart of everything we do
- We are **resilient** - We recover from setbacks, embracing and adapting to change because we have a clear focus on the big picture and long term impact
- We are **responsive** - We understand the needs of our clients, colleagues and stakeholders and add value by tailoring our solutions accordingly
- We focus on **results** - We strive to develop and provide excellent services that delivers meaningful results to the community we serve.

## Key Responsibilities

The key responsibilities of the role include, but are not limited to, the following:

### Development Activities

- Provides analysis, development, testing and support on ICT enabled projects within the Department.
- Provides input into business ICT enabled development projects.
- Supports the development of standards, policies and procedures for any new or enhanced system.
- Prepare technical documentation in line with new or enhanced technology.
- Provides technical advice.
- Ensures that change control principles and release procedures are undertaken in accordance with required processes and standards.
- Identifies opportunities for ongoing improvement of processes, practices and services to customers.

### Stakeholder Engagement

- Builds and maintains relationships with team members, other business areas and service providers.
- Works to ensure projects undertaken comply with organisational standards and processes.
- Shares knowledge and learning with others.

- Supports a culture of quality management regarding project outcomes, reviews and continual improvement initiatives.
- Seeks and obtains feedback from stakeholders to ensure customer satisfaction and that service provision meets expectations.
- Represents the branch in meeting as required.
- Other duties as required.

## **Work related requirements**

In the context of the role:

### **Essential criteria**

#### **Role Specific**

1. Demonstrated experience developing ICT systems within a large organisation.

#### **Core Capabilities**

2. *Build effective relationships:* Well - developed communication and interpersonal skills with proven ability to maintain effective relationships with a range of people in various contexts to achieve positive outcomes.
3. *Challenge for innovation:* Demonstrated ability to develop practical and innovative solutions to problems.
4. *Think strategically:* Well developed research, analytical and problem solving skills.
5. *Delivery in a changing environment:* Demonstrated ability to prioritise tasks and organise workload to meet targets and deliverables.
6. *Lead and empower others:* Demonstrated ability to work autonomously, collaboratively and productively as a member of a small team.

### **Desirable criteria**

1. Possession of or progress towards relevant qualifications.

## **Special requirements/equipment**

The following must be provided before commencing employment:

- An acceptable National Police Certificate (police clearance) is required. If not currently held, must be acquired prior to commencement at applicant's expense.
- The contract of employment specifies terms and conditions relating to this position.
- Occasional travel to and from metropolitan and regional offices may be required.

## **Certification**

The details contained in this document are an accurate statement of the duties, responsibilities and requirements of this position.

**Delegated authority**

Endorsed by: Melissa Murphy  
Position title: Managing Director, Capability and Performance  
Endorsement Date: 18 May 2019