

Principal Consultant, Aboriginal Languages

Teaching Quality

Position number	00042493
Agreement	Public Sector CSA Agreement 2021 or as replaced
Classification	Level 7
Reports to	Manager, Quality Teaching (Level 8)
Direct reports	Project Officer, Aboriginal Languages (Level 4)

Context

The Department of Education's strategic directions outline the commitment for every child, from Kindergarten to Year 12 to have access to high quality education underpinned by excellence in teaching and quality leadership. This is an education that meets the needs of the learner, preparing them for future success.

Statewide Services provides the services and supports required by schools to enable student achievement, with a focus on those students and schools that need it most. It encompasses both school and system-facing service delivery. While it primarily exists to support schools, it also has an important system-facing role supporting strategy and policy development.

Professional Capability drives the ongoing development of our workforce. Its purpose is to build professional capability to improve student achievement by enabling teaching and leadership excellence.

With a focus on building professional capability, the Teaching Quality and Innovation Directorate strengthens support for teaching and learning excellence in every classroom. It develops and implements core system-wide strategies and priorities focused on developing teaching quality and leads the system's model of profession-led support.

The Principal Consultant, Aboriginal Languages will be responsible for the development, implementation and management of the department's Aboriginal Languages Initiative. Aboriginal languages are the original languages of this country and many are critically endangered. Each language is unique to country and connects people with country, with each other and to ways of seeing and interpreting the world in the past, the present and the future.

Schools play a vital role in facilitating access to language learning and supporting community language revitalization. The foundation of Aboriginal Languages learning programs is local language or languages and cultural knowledge taught by Aboriginal languages teachers with

community support. Learning Aboriginal languages develops a strong sense of identity, pride and self-esteem for all students. It also provides an opportunity to strengthen Aboriginal student wellbeing and engagement and to build respect for Aboriginal histories, cultures, people, knowledges and experiences amongst school staff and students.

Aboriginal languages supports schools to build relationships with local Aboriginal communities to develop place-based culturally responsive teaching and learning programs for primary and secondary school students.

Visit education.wa.edu.au to find out more information about the Department of Education.

Key responsibilities

- Plan and coordinate the implementation of the department's Aboriginal Languages Initiative effectively and within agreed timeframes.
- Apply agreed evaluation and measurement frameworks to monitor effectiveness of projects and Aboriginal Languages Initiative implementation.
- Identify and analyse issues relating to the implementation, ongoing delivery and review of the Initiative and determine appropriate solutions.
- Identify, monitor, manage and escalate where required, risks associated with the Aboriginal Languages Initiative in an effective and timely manner.
- Manage program funding through existing processes to support participants and schools.
- Deliver and monitor the Aboriginal Languages Teacher Training course and provide ongoing support and quality assurance.
- Develop and deliver professional learning for Aboriginal Languages teachers and schools through co-design with Aboriginal Languages Support school coordinators, senior Aboriginal languages teachers and regional Aboriginal centres.
- Advise on the development, delivery and implementation of curriculum policy and initiatives and liaise with external providers on related issues.
- Provide advice, reports and be a point of escalation for Aboriginal Languages Initiative issues, updates and information.
- Establish and maintain effective networks and mutually respectful relationships within the Department and with Aboriginal communities, organisations and external stakeholders.
- Establish and administer service agreements, grants and other contractual arrangements in collaboration with key stakeholders and schools.
- Prepare written correspondence for a range of audiences and purposes, including, reports, ministerial responses and briefings and information for publishing electronically.
- Participate in, lead and facilitate projects, teams and working groups.
- Support team members and foster a high performing work environment and culture to empower, motivate and develop staff.
- Monitor and manage staff leave entitlements.
- Manage staff performance in accordance with the Public Sector Performance Management Standard and departmental policy.

Selection criteria

1. Demonstrated extensive knowledge and understanding of the strategic direction of Western Australia's public education system and contemporary policies, frameworks and issues impacting Aboriginal and Torres Strait Islander people.
2. Demonstrated high-level project management skills with a proven ability to plan and coordinate and evaluate culturally responsive initiatives in a complex environment.
3. Demonstrated highly developed conceptual, analytical and problem-solving skills, including the ability to apply strategic thinking to achieve outcomes.

4. Demonstrated highly developed communication and interpersonal skills to build mutually respectful relationships and partnerships with Aboriginal communities, organisations and stakeholders.
5. Demonstrated highly developed written communication skills, including extensive experience in the preparation of correspondence, reports, ministerials, briefing notes and policy.
6. Demonstrated highly developed strategic planning skills with a proven ability to coordinate, deliver and evaluate strategic outcomes.

Eligibility and training requirements

Employees will be required to:

- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- obtain or hold a current Working with Children Check
- complete the Department's induction program within three months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

ENDORSED

Date 14 June 2022
Reference D22/0463087