



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

WA Country Health Service		<b>Position No:</b>	300178
<b>Division:</b>	Pilbara	<b>Title:</b>	Consultant – Surgeon - General Surgeon
<b>Branch:</b>	Hedland Health Campus	<b>Classification:</b>	MP Year 1 – 6
<b>Section:</b>	Medical Services	<b>Award/Agreement</b>	Medical Practitioners (WA Country Health Service) Agreement

### Section 2 – POSITION RELATIONSHIPS

<b>Responsible To</b>	<b>Title:</b>	Operations Manager – East Pilbara
	<b>Classification:</b>	HSP Level G11
	<b>Position No:</b>	300332



<b>Responsible To</b>	<b>Title:</b>	Senior Medical Officer
	<b>Classification:</b>	MP Year 1 – 4
	<b>Position No:</b>	300075



<b>This position</b>	<b>Title:</b>	<b>Consultant – Surgeon - General Surgeon</b>
	<b>Classification:</b>	<b>MP Year 1 – 6</b>
	<b>Position No:</b>	<b>MP Year 1 – 6</b>



#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<p><b>Title</b></p> <ul style="list-style-type: none"> <li>District Medical Officers</li> <li>Intern</li> <li>Consultant surgeon</li> <li>Consultant Obstetrician and Gynaecologist</li> <li>Consultant Paediatrician</li> <li>Consultant Emergency Medicine</li> <li>Registrar (medical and Paediatric)</li> <li>Resident Medical Officer</li> <li>Administration Assistant</li> <li>Medical Education Officer</li> </ul>
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<b>Positions under direct supervision:</b>	<b>← Other positions under control:</b>				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; text-align: center;">Position No.</td> <td style="width: 70%; text-align: center;">Title</td> </tr> </table>	Position No.	Title	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; text-align: center;">Category</td> <td style="width: 40%; text-align: center;">Number</td> </tr> </table>	Category	Number
Position No.	Title				
Category	Number				

### Section 3 – KEY RESPONSIBILITIES

Works as part of a multidisciplinary team to provide comprehensive clinical service to General Surgery patients of WA Country Health Service – Pilbara. Promotes patient quality and safety. Provides leadership, training, supervision and education for Medical Interns, Registrars and Health Service Medical Practitioners as required in collaboration with the Operations Manager and Regional Medical Director.

<b>TITLE</b>	Consultant – Surgeon – General Surgeon	<b>POSITION NO</b>	300178
		<b>CLASSIFICATION</b>	MP Level 1 – 6



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State’s major maternity hospital – and 40% of the State’s emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR MISSION**

To deliver and advance high quality care for country WA communities

**OUR VISION**

To be a global leader in rural and remote healthcare

**OUR STRATEGIC PRIORITIES**

***Caring for our patients*** - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

***Addressing disadvantage and inequity*** - Delivering focussed and accessible services for those who need it most

***Building healthy, thriving communities*** - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

***Delivering value and sustainability*** - Ensuring that the services we provide are sustainable and we are transparent about our performance

***Enabling our staff*** - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

***Leading innovation and technology*** - Embracing innovation and technology to create a safer, more connected and equitable health system

***Collaborating with our partners*** - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

**OUR VALUES**

***Community*** – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

***Compassion*** – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

***Quality*** – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

***Integrity*** – We bring honesty, collaboration and professionalism to everything that we do.

***Equity*** – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

***Curiosity*** – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

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#### Section 4 – STATEMENT OF DUTIES

Duty No.	Details		
<b>1.0</b>	<b>CLINICAL</b>		
1.1	Provides elective and emergency inpatient general surgical services		
1.2	Provides outpatient general surgical services		
1.3	Works as part of a multidisciplinary team to provide clinical management of Pilbara general surgical patients.		
1.4	Develops and provides an integrated WA Country Health Service (WACHS) Pilbara regional general surgery service including the provision of telephone and videoconference consultation and advice. Service provision will need to be flexible and may vary from time to time depending on organisational needs and objectives.		
1.5	Provides clinical services in a culturally appropriate and sensitive manner		
1.6	Provides an on-call service for operating theatre, inpatients, high dependency unit and emergency department		
1.7	Supports Nursing, Allied Health, Aboriginal Health Workers and Medical Staff in the delivery of health care		
1.8	Maintain professional standards and ethics as is appropriate to the seniority and leadership role of clinical staff and according to WACHS Pilbara code of conduct		
<b>2.0</b>	<b>CLINICAL ADMINISTRATION</b>		
2.1	Participates in departmental and other meetings as required to meet organisational and service objectives		
2.2	Attends to medical, insurance and legal reports and other management tasks as directed by the Senior Medical Officer		
2.3	Commits to developing WACHS Pilbara as a centre of excellence for provision of rural health in Western Australia		
2.4	Participates in performance development sessions		
2.5	Participates in the notification and investigation of clinical incidents		
2.6	Advises Senior Medical Officer of complaints received and provides timely response to those pertaining to themselves		
2.7	Ensures compliance with relevant standards, legislation and regulatory requirements		
2.8	Demonstrates willingness to achieve department and organisational objectives in a feasible and innovative manner		
<b>3.0</b>	<b>EDUCATION</b>		
3.1	Supervises junior medical staff, including assessment of staff performance in relation to clinical competence, adherence to standards, timely and accurate documentation, and communication with patients, relatives, peers, other staff and doctors in other hospitals and in the community.		
3.2	Participates in professional continuing educational activities and provides evidence of maintaining current knowledge and skills.		
3.3	Provides regular formal and informal teaching to undergraduate and postgraduate medical, nursing, allied health and Aboriginal health worker staff and colleagues		
3.4	Attends/completes mandatory education sessions as required by WACHS Pilbara and any other sessions deemed necessary by the Senior Medical Officer		
3.5	Supervises guides and teaches nursing, allied health and other support staff as		

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3.6	appropriate.		
	Participates in departmental academic activities.		
3.7	Participates in and promotes research activities where appropriate and possible		
4.0	<b>QUALITY IMPROVEMENT</b>		
4.1	Ensure the ongoing application of continuous quality improvement principles in systematically evaluating and meeting customer needs		
4.2	Participates in peer review and morbidity/mortality processes including meetings as rostered		
4.3	Participates in quality improvement activities as required		
4.4	Conducts clinical audits and patient medical record audits as required		
4.5	Participates in the ACHS Accreditation process		
5.0	<b>OTHER</b>		
5.1	Oher duties as directed by line manager or their delegate		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

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**Section 5 – SELECTION CRITERIA**

**ESSENTIAL**

1. Eligible for registration by the Medical Board of Australia.
2. Fellowship with the Royal Australasian College of Surgeons.
3. Demonstrated extensive training and experience in General Surgery.
4. Demonstrated well developed communication and interpersonal skills.
5. Demonstrated effective participation and leadership in a multi-disciplinary team environment.
6. Demonstrated interest in teaching and research.
7. Knowledge and understanding of continuous quality improvement principles and their practical application.
8. Current knowledge of legislative and regulatory requirements in the areas of Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment, people management and service delivery.
9. Eligible for / or in possession of a current C or C-A Class drivers licence.

**DESIRABLE**

1. Knowledge and understanding of the rural medical environment.
2. Substantial and current experience in general surgery research including study design, implementation, evaluation, presentation and publication.
3. Demonstrated experience and abilities to foster strong relationships between general practice and surgery.
4. Demonstrates cultural awareness and experience in working in complex multicultural environments.

**Section 6 – APPOINTMENT FACTORS**

<b>Location</b>	Hedland Health Campus	<b>Accommodation</b>	As determined by WA County Health Service (WACHS) Policy
<b>Appointment Conditions/ Allowances</b>	<p>Appointment is subject to:</p> <ul style="list-style-type: none"> <li>• Evidence of registration by the Medical Board of Australia provided prior to commencement.</li> <li>• Provision of the minimum identity proofing requirements.</li> <li>• Successful Criminal Record Screening clearance</li> <li>• Successful Pre-Employment Health Assessment</li> <li>• Successful WA Health Integrity Check</li> <li>• Successful Working With Children Check</li> <li>• Completion of training for Mandatory Reporting Of Child Sexual Abuse</li> <li>• Evidence of a current C or C-A Class drivers licence</li> </ul> <p>Allowances</p> <p>Where applicable - District Allowance, Annual Leave Travel Concession, one week additional Annual leave for above the 26th parallel, air conditioning subsidy</p>		

**Section 7 – CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.



Signature and Date:  
**Operations Manager - East Pilbara**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed