



# Healthy kids, healthy communities

Compassion

Excellence

Collaboration

Accountability

Equity

Respect

## Chief Digital Health Officer

### Position details

Position Number:	00018005
Classification:	G14
Agreement:	Health Salaried Officers Agreement
Directorate:	Procurement, Infrastructure and Contract Management
Division:	Digital Services
Location:	Perth Children's Hospital, QEII Campus, Nedlands

### Reporting relationships

This position reports to:

Executive Director Procurement, Infrastructure and Contract Management	00014226	HSE
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Positions under direct supervision:

Director Digital Services	G12	1.00 FTE
Director MTMU	G10	1.00 FTE
Manager Telehealth & Audio Visual	G9	1.00 FTE
Admin Assistant	G3	1.00 FTE

### Key Responsibility

Contributes to decision making on whole-of-health issues as part of the Child and Adolescent Health Service (CAHS) leadership team and leads the development and delivery of clinical and non-clinical digital services, directing and coordinating technology and information functions throughout the organisation. Champions the vision of digital health for CAHS, overseeing the integrated digital strategy for the organisation and leading the exploration, development, and implementation of transformational activities, systems, strategies, and programs in alignment with the WA Health digital strategy and the CAHS strategic direction.

## About our health service

The Child and Adolescent Health Service (CAHS) is a comprehensive service that supports and treats children from around Western Australia, and is committed to programs that promote lifelong health in children and adolescents.

### CAHS is made up of four service streams:

- **Neonatology:** Neonatology provides state-wide tertiary neonatal services to the sickest newborn babies and infants in Western Australia.
- **Community Health:** a comprehensive range of community based early identification and intervention services, as well as health promotion, to children and families in the Perth metropolitan area. Services are provided in a variety of settings including at home, local community health centres, child and parent centres and schools.
- **Child and Adolescent Mental Health Services (CAMHS):** provide mental health services to infants, children, young people and their families across the Perth metropolitan area. Services include community based programs, inpatient care at Perth Children's Hospital and specialised services for children with complex mental health conditions across the State.
- **Perth Children's Hospital (PCH):** is the specialist State-wide paediatric hospital and trauma centre for Western Australia, caring for children up to the age of 16. PCH is also a centre of excellence for teaching and research, partnering in major paediatric research and education initiatives led by the Telethon Kids Institute (TKI) and the State's universities.

## Our vision

### Healthy kids, healthy communities

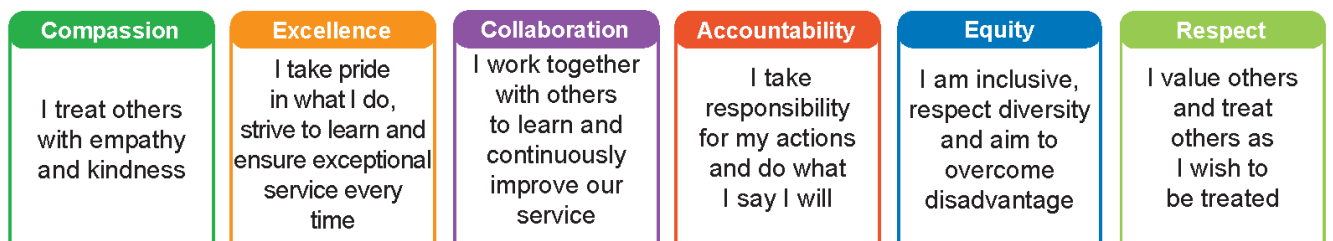
Our vision of 'healthy kids, healthy communities' sees that children and young people get the best start in life through health promotion, early identification and intervention and patient centred, family-focused care.

## Our objectives



## Our values drive us

CAHS promotes a values based workplace culture and all employees are expected to translate our values into action by providing high quality care through:



## Summary of accountabilities

### 1. Strategic Leadership and Accountability

- Provides strategic leadership and direction in the planning, design and commissioning of CAHS-wide digital solutions.
- Leads the development and integration of the CAHS digital health functions and provides thought leadership for digital transformation and development activities to pursue and support the growth, cost-effectiveness, and efficiency of the CAHS service delivery.
- Supports the change in culture required to drive digital transformation in modern health service delivery, including the planning and oversight of the transition to new technologies and ways of working.
- Establishes organisational purpose and engagement by developing the CAHS digital health strategy, roadmap, and programs, and ensuring alignment with the WA Health digital strategy and organisational vision, goals, and objectives.
- Works closely with the clinical leadership to ensure the digital approach puts patients first, promotes patient safety and improves patient outcomes, wellbeing, and patient experience.
- Champions technology-enhanced care that enables safer, higher quality, integrated care; provides transparent, real-time information; promotes service integration across CAHS and partner organisations; and supports contemporary models of care that leverage appropriate technology to improve health outcomes.

### 2. Communication and Consultation

- Provides expert advice on appropriate digital solutions to inform decision making and the development of strategic direction to facilitate clinical outcomes, corporate and business functions, and the cost-effective and efficient delivery of services.
- Works collaboratively with stakeholders to identify, problem solve, improve, and develop digital functions, processes, and practices to deliver benefits to patients/consumers, their families, communities and CAHS staff.
- Establishes and provides leadership to a network of public sector digital health leads and stakeholders to champion the opportunities and benefits of digital technologies and services to CAHS, patients/consumers, families, and the community.
- Represents CAHS on committees and working groups, in relevant industry digital and health bodies and programs, within and external to WA Health.
- Collaborates, identifies, engages, and fosters internal and external partnerships to share costs, risks, and benefits associated with significant digital health investments.

### 3. Specific Position and / or Operational Responsibilities

- In line with recognised projects and program management methodologies, leads Digital program of works that include multiple interdependent and dependant projects required to

transform the standard operating landscape to allow for the effective implementation of the CAHS wide digital systems

- Drives the coordination and transformation of CAHS technology and information operations that underpin digital health service delivery, leveraging existing and emerging technologies.
- Identifies future technology opportunities to improve efficiency and cost-effectiveness of the organisation, ensuring risks are minimised and managed, and opportunities are pursued.
- Provides the vision, leadership, governance and assurance on technology and information policies, frameworks, architecture, and standards to support systems interoperability and ensure compliance with legislation, government policy and regulatory frameworks.
- Improves digital capability across CAHS to ensure staff have the right skills and training to maximise value from current and emerging digital technologies.
- Proactively manages information risk, cybersecurity, and the provision of reliable digital services to ensure sensitive data is secure and health service operations are uninterrupted.

#### 4. CAHS governance, integrity, safety, and quality requirements

- Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the CAHS Vision and CAHS Values of Compassion, Collaboration, Accountability, Respect, Excellence and Equity.
- Maintains a safe work environment by taking reasonable care for own health and safety and that of others.
- Ensures as far as practicable, the provision of a safe working environment in consultation with employees under their supervision.
- Undertakes duties to an agreed performance standard to support safe, high-quality health care with a focus on continual improvement, efficiency, effectiveness and sustainability.
- Directly or indirectly supports the delivery of safe patient care and the consumers' experience ensuring services are family centred.
- Contributes to continuous quality improvement activities by identifying, facilitating or participating in practices in accordance with the requirements of the National Safety and Quality Health Service (NSQHS) Standards, health service strategic direction and the WA Public Sector.
- Completes mandatory and core requirement training as relevant to the role and service.
- Performs duties in accordance with WA Public Sector, WA Health, CAHS and other specific service policies and procedures and applicable legislative obligations under *Public Sector Management Act (WA) 1994*, *Health Services Act (WA) 2016*, *Occupational Safety and Health Act (WA) 1984*, *Disability Services Act (WA) 1993* and the *Equal Opportunity Act (WA) 1984*.
- Actively contributes to the development of the health service by undertaking other duties as directed including additional tasks or projects in line with continual improvement, collaboration and sustainable health initiatives.

## Work related requirements

The following criteria should be considered in the context of the CAHS Vision, Objectives and Values.

### Essential selection criteria

1. Exemplifies personal integrity and commitment to public service
  - *demonstrates public service professionalism, probity, and accountability*
  - *ability to work within and promote the values of CAHS*
  - *exhibits personal commitment to customer service*
  - *engages with risk*
  - *demonstrates personal commitment to professional development*
2. Shapes and manages strategy
  - *inspires a sense of purpose and direction towards achieving a strategic vision*
  - *shows forward thinking, judgement, intelligence, and common sense*
  - *directs policy development within a public policy environment*
  - *directs the implementation of operational reforms*
  - *harnesses information and opportunities*
  - *Demonstrated recent experience and expertise in Digital/ICT program planning and implementation within a complex, large scale, multifaceted environment*
  - *Demonstrated ability to interpret, understand and navigate sophisticated ICT environments*
3. Achieves results and operational excellence
  - *builds organisational skill and shapes culture*
  - *steers and implements change and deals with uncertainty*
  - *delivers intended results*
  - *ensures delivery of high-quality services*
  - *manages all resources in a constrained environment*
  - *demonstrates leadership in workforce and succession planning*
  - *Knowledge and awareness of emerging trends in digital technologies*
4. Builds productive relationships
  - *nurtures internal and external relationships*
  - *facilitates cooperation and partnerships*
  - *guides, coaches, and develops people*
5. Communicates and influences effectively
  - *communicates clearly*
  - *listens, understands, and adapts to audience*
  - *negotiates and advocates persuasively*
  - *values individual differences and diversity*
6. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery

**Desirable selection criteria**

1. Experience in driving digital transformation within a health services context.
2. Experience in the delivery of digital operations and development in complex environments.
3. Industry accreditation in project management, governance and/or technology management.
4. Postgraduate qualification in a relevant tertiary field, i.e. MBA or equivalent.

**Appointment to this position is subject to the following:**

- Provision of the minimum identity proofing requirements in line with the standards set by the National Security Strategy.
- Successful criminal record screening clearance.
- Successful pre-employment integrity check.
- Successful pre-employment health assessment.

**Certification**

Created on	Last Reviewed	HSS Registered
01/04/2022	04/04/2022	04/04/2022

I verify that the details in this document are an accurate reflection of the requirements of the position.

Manager / Supervisor	Signature or HE Number	Date
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As an Occupant of this position, I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name	Signature or HE Number	Date
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