

FIRST NAME LAST NAME

Address · Phone

Email

TRB Registration No · TRB Expiry Date

PROFESSIONAL SUMMARY

To replace this text with your own, click on it and start typing. This is a short paragraph outlining your experience, achievements, area of specialty, industry training, point of difference and the like. It should be an 'elevator pitch' that tells the reader more about who you are, in the context of this role, in no more than a third of the page.

QUALIFICATIONS

A maximum of three qualifications can be provided.

MONTH YEAR

DEGREE TITLE, SCHOOL

A short description of the qualification and, what it enables you to teach (if it's not clear from the title).

MONTH YEAR

DEGREE TITLE, SCHOOL

A short description of the qualification and, what it enables you to teach (if it's not clear from the title).

MONTH YEAR

DEGREE TITLE, SCHOOL

A short description of the qualification and, what it enables you to teach (if it's not clear from the title).

DATES FROM – TO

JOB TITLE, SCHOOL/COMPANY

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

DATES FROM – TO

JOB TITLE, SCHOOL/COMPANY

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

DATES FROM – TO

JOB TITLE, SCHOOL/COMPANY

WORK HISTORY

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

DATES FROM – TO

JOB TITLE, SCHOOL/COMPANY

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

DATES FROM – TO

JOB TITLE, SCHOOL/COMPANY

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

DATES FROM – TO

JOB TITLE, SCHOOL/COMPANY

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

CAREER ACHIEVEMENTS

Briefly describe three career achievements that demonstrate your suitability for this position. Please make sure explain what the achievement is and why it's relevant to the Career Practitioner role.

- ☐ This is a short paragraph outlining your achievements relevant to the role.
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PROFESSIONAL LEARNING

- ☐ **MONTH YEAR** · Course Title
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- ☐ **MONTH YEAR** · Course Title

REFEREES

In this section you will need to provide the contact details of four referees that are able to comment in the context of this position.

1. **Professional.** These are line managers, or people you have reported to.
2. **Peers or colleagues.** These are people you worked alongside and do not need to be fellow teachers.
3. **Other.** These are people that you have had strong working relationships with.

NAME

JOB TITLE

Phone Email

2

NAME

JOB TITLE

Phone Email

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JOB TITLE

Phone Email

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JOB TITLE

Phone
Email

