



HSS Registered

Supervisor Radiation Therapist Education/Research/OIMS/Quality Assurance

Health Salaried Officers Agreement: Level P-3

Position Number: CG008698

**Radiation Oncology - Cancer, Imaging and Clinical Services - Sir Charles Gardner Osborne
Park Health Care Group**

North Metropolitan Health Service

Reporting Relationships

HoD - Consultant – Radiation Oncologist
AMA Level: MPAF
Position Number: CG006710



Chief Radiation Therapist
HSO Level: P-6
Position Number: CG000971



This Position



Also reporting to this supervisor:

- Deputy Chief Radiation Therapists, HSO P-4, 2.0 FTE

Directly reporting to this position:

Title	Classification	FTE
Senior Radiation Therapists	HSO P-2	3.00

Other positions under control

- N/A – professional supervision of Radiation Therapists, P-1

Prime Function / Key Responsibilities

Leads the Radiation Oncology service provided by the Education/Research and Oncology Information Management System (OIMS) specialty areas. Promotes safe, rational and cost effective radiation therapy by providing specialised clinical services which include monitoring of the Radiation Oncology Education/Research/OIMS areas and undertaking teaching and research. Plans, implements and evaluates quality assurance/improvement processes that will maximise patient safety and quality of care. Ensures practice is in accordance with the Medical Radiation Practice Board of Australia licensing requirements with the Radiological Council and North Metropolitan Health Service (NMHS) policies and guidelines.

Brief Summary of Duties

1. Duties

- 1.1 Coordinates the planning and development of Radiation Therapy services within a specialised area of practice, including initiating, designing and leading complex procedures to ensure optimal patient outcomes.
- 1.2 Applies highly specialised clinical expertise and knowledge of methods principles and practices related to a specific area of Radiation Therapy, influencing the practice of throughout the profession within the NMHS.
- 1.3 Provides specialised resource services for consultation and advice on Radiation Therapy professional and policy matters to multiple stakeholders including the Chief Radiation Therapist and other Health Professionals as required.
- 1.4 Provides a specialised level of professional/clinical leadership and direction to other Radiation Therapists in relation to the provision of services, including complex procedures.
- 1.5 Provides leadership, guidance and professional supervision to less experienced Radiation Therapists and undergraduate students on placement.
- 1.6 Coordinates the planning and development of a specific Radiation Therapy modality with an in-depth understanding of the relationships between various professions and communicates this to key stakeholders.
- 1.7 Conducts research and development in a specialised area of professional practice Radiation Therapy in line with the Department/Organisations research program.
- 1.8 Demonstrated commitment to a specialised level of continuing professional development.

2. NMHS Governance, Safety and Quality Requirements

- 2.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 2.2 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- 2.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 2.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 2.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 2.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

3. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Tertiary qualification in Radiation Therapy and eligibility for registration with the Medical Radiation Practice Board of Australia and licensing with the Radiological Council.
2. Extensive post graduate experience in a specific radiation therapy modality i.e. treatment, planning, localisation and mould room.
3. Demonstrated ability to plan and develop Radiation Therapy Services.
4. Demonstrated knowledge and application of human resource management principles within a public health care setting, with the ability to provide leadership and management of a large team, including performance management and professional development.
5. Demonstrated application of research principles and methodology in the development of service provision in radiation oncology.
6. Demonstrated organisational and problem solving skills in relation to radiation oncology issues.
7. Highly developed communication (written and verbal) and interpersonal skills to direct and coordinate all aspects of area of speciality to key stakeholders.
8. Demonstrated application of quality assurance principles and methodologies and quality improvement principles and their practical application.
9. Current knowledge of legislative and regulatory requirements in the areas of Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment, people management and service delivery.

Desirable Selection Criteria

1. Possession of or progress towards relevant post graduate qualifications and/or advanced level of continuing professional development.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration with the Medical Radiation Practice Board of Australia and licensing with the Radiological Council of WA must be provided prior to commencement.
- Provision of minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature/HE:
Date:

Dept./Division Head

Name:
Signature:
Date:

Position Occupant

Name:
Signature:
Date: