



HSS Registered

Registrar – Service – Public Health Medicine

Position Details

Position Number: CG005330
Classification: Year 1-7
Agreement: AMA Medical Practitioners (MHS)
Directorate: Mental Health, Public Health and Dental Services
Department: Metropolitan Communicable Disease Control
Location: Perth

Reporting Relationships

This position reports to:

CG007237	Head of Department	Medical Practitioners Agreement
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Primary Purpose of the Role

To work under the supervision of the public health physician and within a multi-disciplinary team to manage public health issues in relation to communicable disease control including sexually transmitted infections and immunisation.

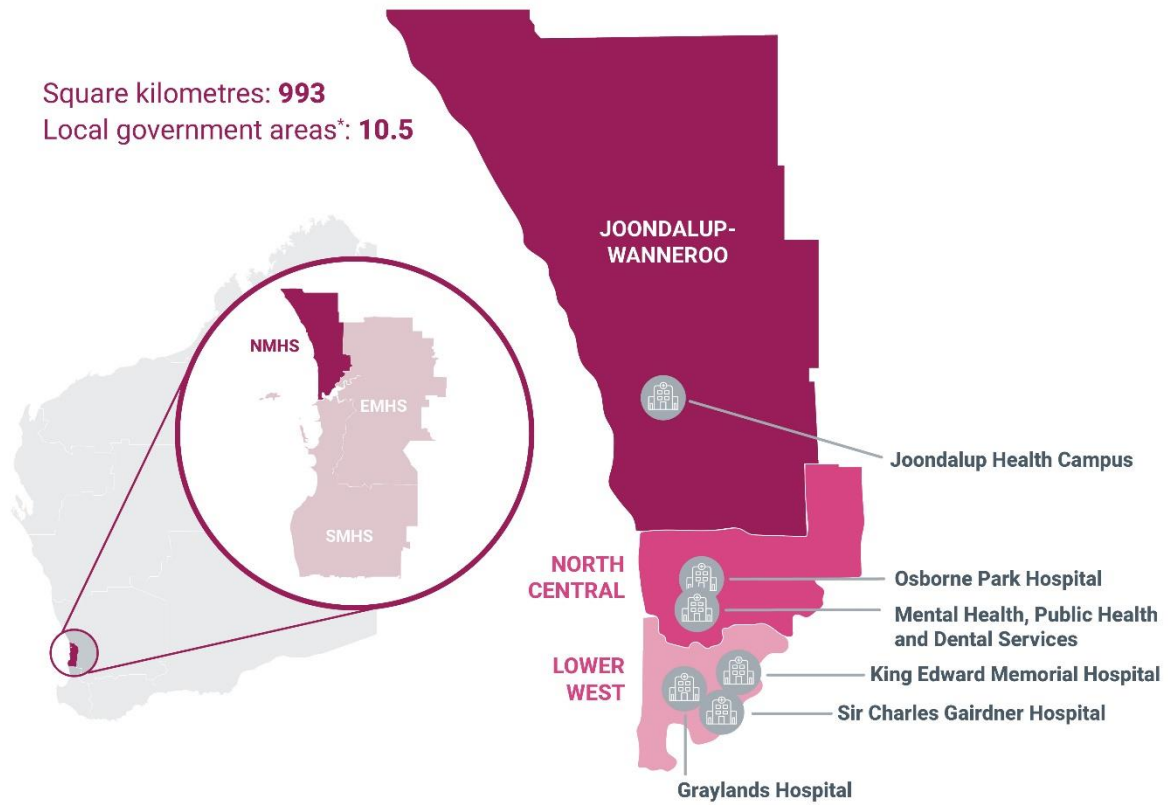
Vision

A trusted partner, delivering excellent health care for our people and our communities.



Mission

To promote and improve the health of our people and our communities.



North Metropolitan Health Service

Since our establishment in 2016, NMHS has embraced best practice to deliver improved clinical outcomes in the face of rising challenges for all healthcare providers. With a budget of \$2.16 billion and 8,917 full-time equivalent (FTE) staff, we serve a population of 736,907 people (about 28% of Western Australia's total population) within a catchment area of almost 1,000 square kilometres. The population we serve is projected to increase by 17% between 2021 and 2031, and the number aged 65 years and older will increase by 41% over the same period. NMHS provides a comprehensive range of adult specialist medical, surgical, mental health and obstetric services in WA, delivered across three tertiary hospitals and two secondary hospitals, all fully accredited. NMHS oversees the provision of contracted public health care from Joondalup Health Campus operated under a public-private partnership. A range of statewide, highly specialised multidisciplinary services is offered from several NMHS hospital and clinic sites.



Our values



Care

We show empathy, kindness and compassion to all.



Respect

We are inclusive of others and treat everyone with courtesy and dignity.



Innovation

We strive for excellence and are courageous when exploring possibilities for our future.



Teamwork

We work together as one team in a spirit of trust and cooperation.



Integrity

We are honest and accountable and deliver as promised.

Please refer to [NMHS Values – Organisational/Individual Behaviours](#) for information on individual behaviours that reflect the organisation's values.

Our strategic priorities

We are focussing on six strategic priorities for the 2020-2025 period:



Enabling healthy communities

We build healthy and engaged communities



People-centred care

We will place our consumers' and their carers' best interests and experience at the core of all we do



Integration and connection

We will build strong connections and partnerships



Innovation and adaptive models of care

We will use research and technology to improve outcomes



Trusted, engaged and capable people

We will invest in our people and our culture



Sustainable and reliable

We will reduce harm, waste and unwarranted variation



Key Accountabilities

1. Disease Control

- 1.1 Works with Metropolitan Communicable Disease Control and Communicable Disease Control Directorate (CDCD) to develop and support projects in disease control and immunisation that are congruent with the strategic and business plans.
- 1.2 Works with Metropolitan Communicable Disease Control and CDCD in communicable disease surveillance and managing disease outbreaks.
- 1.3 Liaises with hospital clinicians and general practitioners across the area to prevent and control communicable and vaccine preventable disease.
- 1.4 Utilises notifiable disease database and analyses data to report on notifiable disease trends.
- 1.5 Provides education for general practice staff in relation to public health issues such as immunisation and communicable disease control.

2. Environmental Health

- 2.1 Works in partnership with the public health physician and other relevant authorities to develop skills in understanding and managing vector borne disease.
- 2.2 Works in partnership with the public health physician and other relevant authorities to develop skills in understanding and managing food borne disease.
- 2.3 Liaises with Environmental Health Directorate and other authorities including local government officers to ensure a clear understanding of roles and responsibilities including statutory requirements, principles of risk communication and risk assessment.

3. Planning & Epidemiology

- 3.1 Collects, enters, optimises and analyses quantitative and qualitative data.
- 3.2 Produces demographic and descriptive reports where required.
- 3.3 Evaluates relevant public health interventions and/or projects under guidance of the public health physician.
- 3.4 Develops health-related policy in conjunction with other public health staff and relevant stakeholders.
- 3.5 Participates in planning, management, finance and executive meetings as appropriate.

4. Health Promotion

- 4.1 Works with health promotion and Aboriginal health staff to plan, implement and evaluate health promotion programs with a focus on disadvantaged groups.
- 4.2 Works with health service staff, GPs and staff from non-government organisations to manage the prevention, surveillance and control of non-communicable diseases and injury.

5. NMHS Values: *Care, Respect, Innovation, Teamwork, Integrity*

- 5.1 Reflect the NMHS values in the way you work, behave and make decisions.



6. NMHS Governance, Safety and Quality Requirements

- 6.1 Participates in the maintenance of a safe work environment.
- 6.2 Participates in an annual performance development review.
- 6.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards
- 6.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 6.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 6.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

7. Undertakes other duties as directed.



Work Related Requirements

The following criteria should be considered in the context of the NMHS Vision, Mission and Values.

Essential Selection Criteria

1. Eligible for general medical registration with the Medical Board of Australia.
2. Demonstrated high level verbal and written communication skills and interpersonal skills
3. At least three years of post-graduate medical experience (including at least one year of clinical experience, after internship).
4. Ability to work effectively, as a team member, in a multidisciplinary team.
5. Demonstrated organisational and time management skills.
6. Participation in professional continuing medical education activities including regular performance reviews and a commitment to maintain and upgrade knowledge & skills.

Desirable Selection Criteria

1. Possession of / or substantial progression towards a higher degree in Public Health.
2. Experience in working with people from a variety of cultural and social backgrounds.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
- 4.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration with **the Medical Board of Australia** via the Australian Health Practitioner Regulation Agency (AHPRA).
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Dept./Division Head

Position Occupant

Name:

Name:

Name:

Signature/HE:

Signature:

Signature:

Date:

Date:

Date:



