



Job Description Form



WHEATBELT

Landscape Photos: Tourism Western Australia

Position Title

Position number: 007597

Aboriginal Health Worker

Regional Overview

The WACHS Wheatbelt region extends from the Turquoise Coast to Southern Cross to the Darling Scarp to the regional towns of Wagin and Lake Grace. The Wheatbelt is a region of enormous opportunity, with a close proximity to metropolitan areas, rich diverse cultural heritage and growing development and innovation. Health services currently available to the Wheatbelt community include emergency care and retrieval, acute and sub-acute inpatient care, aged care, mental health and population and community health.

With four integrated district hospitals (Narrogin, Northam, Merredin and Moora), 18 small hospitals and 17 health centres/ nursing posts and clinics, you will find a strong sense of community, exciting lifestyle and career opportunities. WACHS Wheatbelt is a great place to live, work and explore!

About the WA Country Health Service

Our Strategic Priorities



Our Values

Community

We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion

We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality

We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity

We bring honesty, collaboration and professionalism to everything that we do.

Equity

We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity

We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

Our Vision

To be a global leader in rural and remote healthcare.

Our Mission

To deliver and advance high quality care for country WA communities.

Directorate Overview

Wheatbelt Population Health is a strong, diverse and high-performing health service that is dedicated to providing quality and accessible services for Wheatbelt communities through clinical, primary care programs and collaborations with stakeholders. Our priority action areas are: maternal and child health; child development; outpatient allied health and sub-acute care; chronic disease prevention and self-management; public health and communicable (infectious) disease control; and Aboriginal Health.

Position Details

Position Number:	007597	Registration Date:	17 January 2022
Classification:	AEHW Level 1/2	Location:	Southern Wheatbelt
Award / Agreement:	Enrolled Nurses, Assistants in Nursing and Health Workers Agreement		
Organisational Context:	Population Health		

Position Overview

As a member of the health team, in consultation with the Clinical Nurse Manager and Senior Aboriginal Health Worker/s provides primary health care by assessing the holistic health needs of clients/families and undertaking liaison, health promotion, screening and care planning for Aboriginal communities serviced by the Southern Wheatbelt Primary Health Service.

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

Reporting Relationships

Responsible to:

Clinical Nurse Manager – Aboriginal Health
RN SRN Level 2
608160



This position:

Aboriginal Health Worker
AEHW Level 1/2
007597



Positions under direct supervision:

Other positions reporting to this position:

005602 Clinical Midwife – ANF L2
005605 Clinical Nurse – ANF L2
613929 Health Promotion Officer - HSO G-5
005609 Senior Aboriginal Health Worker- AEHW L3
005611 Aboriginal Health Worker – Male –AEHW L2
614098 Aboriginal Health Driver – HWGA L5



Key Duties/Responsibilities

CLINICAL CASELOAD

1. Conducts assessment and treatment of clients within scope of practice and delegation of clinical authority at health service, GP surgery, home visit or clinic. Activities include undertaking health screening, care planning, case conferencing and implementing chronic disease management plans.
2. In conjunction with other health professionals, develops and documents care plans for clients.
3. Acts as advocate, interpreter and advisor to clients of the Wheatbelt Aboriginal Health Service / local GP surgery / health service.
4. Identifies strategies that will give the greatest chance of improving the health of the client / family.
5. Provide assistance with appointment times and follow-up for Aboriginal clients / patients.
6. Facilitates a transportation service if required ensuring safety and security of transiting clients.
7. Assists health professionals in achieving informed consent prior to treatment of Aboriginal patients.
8. Reviews and evaluates clinical processes, in conjunction with other health professionals and adjusts these according to feedback.

LIAISON

9. Liaises with appropriate Government Departments and service providers on behalf of clients.
10. Maintains an effective working relationship with other government departments such as Dept for Community Development, Dept for Child Protection, Ministry of Housing and local government.
11. Acts as an advocate on behalf of individuals and families.
12. Maintains effective working relationships and communications between Wheatbelt Aboriginal Health Service / local GP surgery / health services and the Aboriginal community by recognising the need for cultural security for clients.
13. Visits local hospital on a regular basis and acts as liaison person on issues associated with Aboriginal clients
14. Acts as a health resource on Aboriginal health with the community and Health Service.

HEALTH PROMOTION

15. Use all opportunities to encourage and support individuals, families to be responsible for their own health.
16. Liaise with other service providers and the WAHS Health Promotion team to provide culturally appropriate health education services and resources

ADMINISTRATION

17. Maintains relevant clinical and service documentation, including CHIS statistical data collection, and provides written reports when requested by management and other relevant agencies.
18. Ensures the security and confidentiality of all client information.
19. Plans work program to make most effective use of time and resources.
20. Provides regular reports (monthly) on activities to line manager.
21. Provides supervision for students on practicum as required.
22. Reports incidents, accidents/error events and any fault equipment to line manager.



PROGRAM PLANNING AND DEVELOPMENT

- 23. Assists with planning local Aboriginal health programs in line with Wheatbelt Aboriginal Health Strategic Plan.

TEAM PARTICIPATION

- 24. Participates in own performance management with the Clinical Nurse Manager.
- 25. Participates in continuing education of self and updates own knowledge and competencies through reading and attendance at approved professional development events.
- 26. Provides cultural awareness training for local health service and GP surgery staff.
- 27. Positively participates in Population Health team and activities.
- 28. Contributes articles to the Population Health newsletter.
- 29. Contributes to and participates in overall quality management program for Population Health.
- 30. Participates in other program activities and duties as negotiated with the Primary Health Manager.



Work Related Requirements

The following criteria are to be read together with the Brief Summary of Duties and considered in the context of the WACHS Values.

Essential

1. Pursuant of Section 50(d) of the Equal Employment Act, 1984, the occupant of this position must be of Aboriginal descent
2. Level 1. An ability to provide a broad range of direct primary aboriginal health care services
3. Level 2. An ability to provide a broad range of direct primary aboriginal health care services and Completion of an Advanced Certificate in Aboriginal Health Work (Certificate IV) obtained through an accredited education provider or an alternative qualification acceptable to the Employer and the Union.
4. Demonstrated ability and experience working with Aboriginal and Torres Strait Islander people including demonstrated knowledge and understanding of the WA Country Health Service Cultural Governance Framework.
5. Demonstrated sound verbal and written communication skills.
6. Ability to effectively and efficiently plan and organise own workload and work as a member of a multidisciplinary team.
7. In possession of a current C or C-A class driver's licence.

Desirable

1. Demonstrated ability to use computer systems for email, word processing and data entry.
2. Knowledge of health issues affecting Aboriginal Communities in the Wheatbelt region and community resources that maybe utilised to address these issues.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Pre-requisites

Appointment is subject to:

- Evidence of possession of Advanced Certificate (Certificate IV) in Aboriginal Health Work or alternative acceptable qualification for AEHW Level 2.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening clearance
- Successful Pre-Employment Health Assessment
- Successful WA Health Integrity Check
- Successful Working With Children Check
- Successful Aged Care Criminal Record Clearance
- Evidence of a current C or C-A Class drivers licence

**WA Country Health Service
Wheatbelt**

17 January 2022

REGISTERED

