



Job Description Form



WHEATBELT

Landscape Photos: Tourism Western Australia

Position Title

Position number: 616839

Aboriginal Health Liaison Officer

Regional Overview

WACHS Wheatbelt region extends from the coast north of Perth to the western boundary of the Goldfields and south from the Darling Scarp to the northern boundary of the Great Southern Region. The region has 44 local government areas and covers an area of approximately 157,000 square kilometres. Current health services include emergency care and retrieval, acute and sub-acute inpatient care, aged care, mental health and population and community health. There are four (4) integrated district hospitals, Narrogin, Northam, Merredin and Moora, 18 small hospitals, 2 primary health care demonstration sites and 15 health centres/ nursing posts and clinics. Four (4) of the 15 health centres are managed by contract to Silver Chain Nursing Association.

About the WA Country Health Service

Our Strategic Priorities



Our Values

Community

We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion

We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality

We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity

We bring honesty, collaboration and professionalism to everything that we do.

Equity

We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity

We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

Our Vision

To be a global leader in rural and remote healthcare.

Our Mission

To deliver and advance high quality care for country WA communities.

Directorate Overview

The WACHS Palliative Care Program (PCP) has been developed to respond to the Joint Select Committee My Life, My Choice Report, and specifically to Palliative Care and End of Life care for WACHS.

The program is a comprehensive specialist palliative care service in rural and remote Western Australia (WA) and is improving equity of access and end of life choices for country WA.

The PCP is dedicated to expanding services in rural and regional WA and providing care closer to home through improving and increasing community based palliative care services, provision of in-home palliative care support, developing and expanding innovative Telehealth services using high definition video conferencing technology and the delivery of culturally respectful care for Aboriginal people and their families in their place of choice. An integral member of the multidisciplinary team are the Aboriginal health workers.

Our Directorate actively supports and encourages diversity and inclusion across all occupational groups through the development and implementation of initiatives aimed at accessing and improving employment and mentoring opportunities for all people. Our strategies are located at www.wacountry.health.wa.gov.au

Position Details

Position Number:	616839	Registration Date:	27/01/2022
Classification:	HSO Level G5	Location:	
Award / Agreement:	Health Salaried Officers Agreement		
Organisational Context:	Nursing and Midwifery – Palliative Care Service		

Position Overview

Liaises and negotiates with Aboriginal patients, their families and health professionals in the WACHS area for the development, planning and implementation of culturally appropriate health care. Provides cultural consultancy to WACHS staff.

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

Reporting Relationships

Responsible to:

Clinical Nurse Manager Palliative Care
RN SRN Level 3
613709



This position:

Aboriginal Health Liaison Officer
HSO Level G5
616839



Positions under direct supervision:

Nil

Other positions reporting to this position:

Administration Support Officer	HSO G-2
Senior Social Workers	HSO P-2
Clinical Nurses	RN Level 2
Aboriginal Hlth Work- Pall Care	AEHW Level 1/2
Senior Aboriginal Health Worker	AEHW Level 3



Key Duties/Responsibilities

1. Clinical

- 1.1. Works as part of a team to provide high quality Health Care and palliative care services to Aboriginal clients.
- 1.2. Provides health consultation, disease management and palliative care principles.
- 1.3. Acts as a cultural advocate for patients and carers .Participates in planning for effective and timely discharge from the hospital.
- 1.4. Actively encourages and supports clients/families/community to engage in activities which maximise health gain such as attending scheduled appointments and treatments.
- 1.5. Uses appropriate clinical skills for detection of health issues and the monitoring of those with diagnosed health problems.

2. Community Liaison/Consultation

- 2.1. Utilises existing networks and resources in palliative care development to promote integration of services and community ownership of health care.
- 2.2. Promotes public relations between staff/clients and the community and acts as resources on issues relating to Aboriginal Health including advising on models of care.
- 2.3. Identifies Aboriginal Health needs and participates in the development and review of Aboriginal Health programs.
- 2.4. Provides representation on professional and health working parties and committees as required. Participates in meetings and conferences as required.

3. Professional

- 3.1. Undertakes activities to develop and maintain professional skills at an advanced level.
- 3.2. Participates in regular performance management with supervisor.
- 3.3. Provides preceptorship for Aboriginal Health students if required.
- 3.4. Provides cross-cultural training for WACHS staff, relevant government and non-government agencies and Aboriginal communities as required.
- 3.5. Contributes to the development of policy and procedures in relation to the management of Aboriginal health.

4. Management

- 4.1. Applies general departmental policies and procedures to current workload.
- 4.2. Maintains appropriate, legible records and ensures security and confidentiality of client information.
- 4.3. Accurately records, collates and reports workload statistics.
- 4.4. Provides program activity and outcome reports, as required.
- 4.5. Attends departmental and other meetings, as required.
- 4.6. Manages and organises workload with minimum supervision.
- 4.7. Provides support, guidance and advice to other members of the team in the area of Aboriginal Health.
- 4.8. Acts as a consultant to WACHS staff on matters relating to Aboriginal Health when required.

5. Other

- 5.1. Performs duties in accordance with relevant Occupational Health and Safety and Equal Opportunity Legislation.
- 5.2. Performs duties in accordance with the WA Country Health Service and program specific Policies and Procedures.
- 5.3. Participates in a continuous process to monitor, evaluate and develop performance.
- 5.4. Undertakes other duties within the level of knowledge and expertise, as directed e.g. developing culturally appropriate resources.



Work Related Requirements

The following criteria are to be read together with the Brief Summary of Duties and considered in the context of the WACHS Values.

Essential

1. Pursuant to Section 50D of the Equal Opportunities Act, the occupant of this position must be of Aboriginal descent.
2. Certificate IV in Aboriginal Primary Health Care (or equivalent) through an accredited education provider.
3. Knowledge and understanding of Aboriginal family structure, Aboriginal culture and customs and its impact on health outcomes in Aboriginal communities.
4. Demonstrated effective communication and interpersonal skills including the ability to develop collaborative partnerships.
5. Demonstrated ability to plan, implement and evaluate health programs.
6. Demonstrated ability to work independently and as a member of a multi-disciplinary team with minimum supervision.
7. In possession of a current C or C-A Class drivers licence.

Desirable

1. Previous experience in a health care or Community Service setting.
2. Good computer skills.
3. Current knowledge and commitment to Equal Opportunity, Disability Services and Occupational Safety and Health in all aspects of employment and service delivery.

Appointment Pre-requisites

Appointment is subject to:

- Provision of the minimum identity proofing requirements
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Health Assessment
- Successful WA Health Integrity Check
- Successful Working With Children Check
- Successful Aged Care Criminal Record Clearance
- Evidence of a current C or C-A Class driver's licence

**WA Country Health Service
Wheatbelt**

27 January 2022

REGISTERED

