



HSS Registered

Respirator Fit Tester

Health Salaried Officers Agreement: HSO Level G-2

Position Number: 603522

Work Health & Safety / Workforce Directorate

East Metropolitan Health Service (EMHS)

Reporting Relationships

Director Work Health & Safety
Award Level: HSO Level G12
Position Number: RP603277

Co-ordinator – Respirator Fit Testing
Award Level: HSO Level GTBD
Position Number: TBA

This Position

Directly reporting to this position:
Nil

Also reporting to this supervisor:

- Administrative Assistant, Level TBA, FTE
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Key Responsibilities

Conducts quantitative respirator fit testing of EMHS staff as part of the WA Health State-wide Respiratory Protection Program for health care workers.

EMHS Vision and Values

Our Vision

*Healthy people, amazing care.
Koorda moort, moorditj kwabadak.*

Healthy people refers to the commitment we have as an organisation to ensure our staff, patients and the wider community have access to comprehensive healthcare services, in order to maintain healthy lives.

Amazing care reflects the sentiment of those consumers accessing our healthcare services from feedback provided to us. This common statement resonates with the health service, and reflects our intentions in our practice and work every day.

As a health service which celebrates diversity of culture and languages, it is also important that our vision is shared in the Noongar language.

Our Values

Our Values reflect the qualities that we demonstrate to each other and our community every day. Our staff make a difference every day to the patients, families and consumers they provide care, advice and support to. The EMHS values capture the shared responsibility that we uphold as most important, which are:

- **Kindness** – kindness is represented in the support that we give to one another. This is how we demonstrate genuine care and compassion to each and every person.
- **Excellence** – excellence is the result of always striving to do better. This is represented by constant improvements to the way in which we deliver our services, which results in a high performing health service.
- **Respect** – we demonstrate respect through our actions and behaviours. By showing each other respect, in turn we earn respect.
- **Integrity** – integrity is doing the right thing, knowing it is what we do when people aren't looking that is a true reflection of who we are.
- **Collaboration** – collaboration represents working together in partnership to achieve sustainable health care outcomes for our community with a shared understanding of our priorities.
- **Accountability** – together we have a shared responsibility for ensuring the best health care outcomes for our community. This is a reminder that it is not only our actions, but also the actions we do not do, for which we are accountable.

Brief Summary of Duties (in order of importance)

1. Respirator Fit Testing

- 1.1 Quantitative Fit Testing (QNFT) of disposable P2/N95 Particulate Filter Respirators (PFR) and Powered Air-Purifying Respirators (PAPR), using an ambient particle counting device (PortaCount®), particle generator and accessories.
- 1.2 Maintenance and disinfection of PortaCount® unit and fit testing equipment.
- 1.3 Application of PortaCount® adaptor and grommets for fit testing of CleanSpace Halo® PAPR.
- 1.4 Use of PC laptop computer and TSI FitPro™ Ultra fit testing software
- 1.5 Guide participant through the computer animated OSHA Modified CNC Fit Test Protocols.
- 1.6 Database and record management in accordance with WA Health Information Management policy.
- 1.7 Audit and verification of fit test results
- 1.8 Access and manage online booking system
- 1.9 Compile and publish Microsoft Teams online Fit Testing End-of-Shift reports
- 1.10 Mentoring of new fit test operators
- 1.11 Provide instruction to participants on respirator fit checking techniques
- 1.12 Provide education to participants on correct method for donning and doffing of each model of P2/N95 PFR
- 1.13 Applies infection prevention and management principles and practices in accordance with WA Health *Infection Prevention and Control in WA Healthcare Facilities (V9, June 2021)* guidelines.

2. EMHS Governance, Safety and Quality Requirements

- 2.1 Participates in the maintenance of a safe work environment
- 2.2 Actively participates in the Peak Performance program.
- 2.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 2.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 2.5 Performs duties in accordance with the EMHS Vision and Values, WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act and Government, WA Health, EMHS and Departmental / Program specific policies and procedures.

3. Undertakes other duties as directed.

Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the EMHS Values.

Essential Selection Criteria

1. Certificate of Secondary Education (Year 10) or equivalent
2. Demonstrated knowledge of infection prevention and management principles and practices in healthcare including the use of Respiratory Protective Equipment (RPE)
3. Demonstrated well developed interpersonal and communication skills.
4. Ability to work independently and as part of a team; demonstrated ability to exercise initiative and judgement.
5. Demonstrated skills in problem solving, organisation, planning and time management
6. Demonstrated computer literacy.

Desirable Selection Criteria

1. Post-Secondary Qualification in a healthcare related field (health sciences, allied health or nursing)
2. Previous experience in respiratory protection programs for healthcare workers.
3. Knowledge of relevant Australian Standards AS/NZS 1715:2009 and AS/NZS 1716:2012.
4. Current knowledge and commitment to equal opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.			
..... Manager / Supervisor	Signature	or	HE Number Date
..... Dept. / Division Head Name	Signature	or	HE Number Date
As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.			
..... Occupant Name Effective Date	Signature	or	HE Number Date
HCN Registration Details (to be completed by HSS)			
Created on 23 August 2021	Last Updated on	14 December 2021	