

IMPORTANT INFORMATION

This document is to be completed and attached with your application i.e. curriculum vitae and statement/letter addressing the selection criteria (unless the advertisement indicates otherwise) ONLY if you are NOT applying online via Department of Biodiversity, Conservation and Attractions' website at www.dbca.wa.gov.au.

Before you begin your application, we would appreciate it if you could indicate below where you first saw this vacancy advertised e.g. Department of Biodiversity, Conservation and Attractions website, WA Job Board, *Kimberley Echo* newspaper, *West Australian* newspaper, etc:

****	First saw job advertised:	
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VACANCY DETAILS	Position title:	
	Position number:	

PERSONAL DETAILS	Title:	<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Professor <input type="checkbox"/> Other – please specify:
	First and middle names:	
	Family name:	
	Preferred name:	
	Postal address:	
	Preferred phone no:	
	Alternative phone no:	
	Email address:	
	Email consent:	I agree that the email address supplied above may be used for all correspondence <input type="checkbox"/> Yes <input type="checkbox"/> No

EMPLOYMENT DETAILS	Name of current agency/employer:	
	Are you currently employed in the WA public sector?	<input type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes', please complete the remainder of this section below:
	Employment status:	<input type="checkbox"/> Permanent <input type="checkbox"/> Fixed-Term <input type="checkbox"/> Casual
	Classification level:	
	Award:	

TERMINATION INFORMATION	Have you ever taken a redundancy or voluntary severance payment from the WA public sector?	<input type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes', please indicate the re-entry date in your letter of redundancy/severance below:
	Re-entry date:	

REFEREES (PROVIDE TWO)	We ask that you provide referee details with your application. However, if this is not possible, please provide the necessary details at interview (if short listed) or upon request.		
	Name:		Position title:
	Relationship to you:		Organisation:
	Daytime phone no:		Email address:
	Name:		Position title:
	Relationship to you:		Organisation:
	Daytime phone no:		Email address:

ELIGIBILITY FOR APPOINTMENT	<p>To be eligible for permanent appointment to the WA public sector it is essential that you are an Australian citizen or have permanent resident status in Australia.</p> <p>To be eligible for a fixed term appointment it is essential that you have documentary evidence of your entitlement to live and work in Australia for the duration of the fixed term contract being advertised.</p> <p>Note: If you are an international applicant/and/or not currently eligible to work in Australia, please visit the International and interstate applicants page on our website at www.dbca.wa.gov.au. This includes information on how it might be possible for you to become eligible to work in Australia for this department.</p>	
	Please indicate your current eligibility to work in Australia:	<input type="checkbox"/> Australian citizen <input type="checkbox"/> Permanent resident <input type="checkbox"/> Have a current working visa for the duration of the position <input type="checkbox"/> Have a current working visa, but not for the duration of the position <input type="checkbox"/> Would need to obtain a working visa to be appointed to the position. If you have a working visa, please indicate the expiry date below:
	Working visa expiry date:	

APPLICANT SURVEY QUESTIONS	The following information will assist us to measure how well we are meeting diversity and recruitment targets. <i>However, you do not have to answer them if you do not wish to do so.</i>	
	Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Indeterminate/Intersex/Unspecified
	Date of birth:	
	Are you an Aboriginal or Torres Strait Islander?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Country of birth:	
	Language(s) spoken at home:	
	Have you ever been involved with Bush Rangers WA?	<input type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes', please indicate below year(s) involved e.g. 2007 - 2010
Year(s) involved:		

DECLARATION	<p>*I declare the above statements to be true in all respects. I acknowledge that any statement which is found to be false or deliberately misleading will make me, if employed, liable for dismissal.</p> <p>I understand that appointment to the Department of Biodiversity, Conservation and Attraction is conditional upon the provision of an acceptable proof of identity and evidence of entitlement to live and work in Australia for the duration of employment.</p>	
	Signature: _____	Date: _____

*Applicants who subsequently become aware that information they have provided is false or misleading should immediately bring this to the attention of the selection panel.

Remember to attach additional information in support of your application for employment (e.g. letter/statement addressing selection criteria, where requested, and resume).