



## Speech and Language Officer

### Language Development Centres

<b>Position number</b>	Generic
<b>Agreement</b>	<a href="#">Public Sector CSA Agreement 2019</a> (or as replaced)
<b>Classification</b>	Specified Calling Level 1
<b>Reports to</b>	Principal
<b>Direct reports</b>	Nil

#### Context

Information about the particular language development centre in which the vacancy is being advertised is available on [Schools Online](#).

For further information about the Department of Education, please visit:  
[education.wa.edu.au](http://education.wa.edu.au).

#### Key responsibilities

- Develop and support the implementation of specialised language/literacy programs for students with identified speech, language and literacy difficulties/impairments.
- Provide specialised speech and language services and support to students with speech, language and literacy impairments.
- Assess, monitor and review students' speech and language/literacy development.
- Prepare and maintain student speech and language/literacy records and reports.
- Communicate student progress to teachers, family and other stakeholders.
- Work collaboratively in inter-disciplinary teams to plan and implement educational programs for language/literacy impaired students.
- Provide specialist information and advice to teachers, education assistants, parents/caregivers, and other professionals in the area of speech, language and literacy impairments.
- Participate as a member of the Placement Team considering students' entry and exit.
- Collaborate with schools and internal and external service providers regarding language/literacy programs and service provision.
- Participate in projects and research activities on language/literacy development.
- Participate in professional learning activities and liaise with organisations and research institutions to maintain and develop professional, up-to-date knowledge and skills.
- Support university speech pathology students on placement.

## Selection criteria

1. Demonstrated ability to provide specialised speech and language services and support to students with speech and language impairments and knowledge of the latest trends and research in speech and language development.
2. Demonstrated ability to monitor and evaluate language impaired students' progress both individually and in the context of language/literacy programs.
3. Demonstrated ability to plan, implement, monitor and review speech and language programs.
4. Well-developed interpersonal skills which demonstrate an ability to function in a self-directed way, and as a member of an inter-disciplinary team in an educational and/or community setting.
5. Demonstrated well-developed oral and written communication skills, including the ability to prepare reports.

## Eligibility and training requirements

Employees will be required to:

- hold a Bachelor of Applied Science (Speech Pathology) qualification and eligibility for membership of Speech Pathology Australia
- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- obtain or hold a current Working with Children Check
- complete the Department's induction program within three months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

## Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

## ENDORSED

Date 17 March 2021  
Reference D21/0128769