



**Government of Western Australia
WA Country Health Service**

JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service		Position No:	614340
Division:	South West Region	Title:	Consultant – Emergency Medicine
Branch:	Bunbury Hospital	Classification:	MP Year 1-9
Section:	Emergency Medicine	Award/Agreement	Medical Practitioners Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Director Medical Services
	Classification:	MP Year 1-9
	Position No:	614490



Responsible To	Title:	Director Emergency Medicine
	Classification:	MP Year 1-9
	Position No:	609860



This position	Title:	Consultant – Emergency Medicine
	Classification:	MP Year 1-9
	Position No:	614340



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>

Positions under direct supervision:	← Other positions under control:														
<table border="0"> <tr> <td>Position No.</td> <td>Title</td> </tr> <tr> <td></td> <td>Senior Medical Practitioners</td> </tr> <tr> <td></td> <td>Health Service Medical Practitioners</td> </tr> <tr> <td></td> <td>Registrars</td> </tr> <tr> <td></td> <td>Resident Medical Officers</td> </tr> <tr> <td></td> <td>Interns</td> </tr> </table>	Position No.	Title		Senior Medical Practitioners		Health Service Medical Practitioners		Registrars		Resident Medical Officers		Interns	<table border="0"> <tr> <td>Category</td> <td>Number</td> </tr> </table>	Category	Number
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	Health Service Medical Practitioners														
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Section 3 – KEY RESPONSIBILITIES

Provision of a comprehensive clinical service in Emergency Medicine to patients of WA Country Health Service – South West and promotes quality health outcomes for emergency medicine. Demonstrate leadership and role modelling.

<p>WA Country Health Service South West</p> <p>13 May 2020</p> <p>REGISTERED</p>

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		CLASSIFICATION	MP Year 1-9



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State’s major maternity hospital – and 40% of the State’s emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**WA Country Health Service
South West**

13 May 2020

REGISTERED

OUR MISSION

To deliver and advance high quality care for country WA communities

OUR VISION

To be a global leader in rural and remote healthcare

OUR STRATEGIC PRIORITIES

Caring for our patients - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

Addressing disadvantage and inequity - Delivering focussed and accessible services for those who need it most

Building healthy, thriving communities - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

Delivering value and sustainability - Ensuring that the services we provide are sustainable and we are transparent about our performance

Enabling our staff - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

Leading innovation and technology - Embracing innovation and technology to create a safer, more connected and equitable health system

Collaborating with our partners - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

OUR VALUES

Community – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity – We bring honesty, collaboration and professionalism to everything that we do.

Equity – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	CLINICAL		
1.1	Provides clinical management of emergency medicine patients. Supervision, co-ordination and management of patients with life threatening conditions, including multiple trauma. Service provision will need to be flexible and will vary dependent upon needs as determined appropriate for a 24 hour emergency service. Service provision may vary from time to time depending on organisational needs and objectives and includes telephone consultation and advice to WA Country Health Service – South West staff in other hospitals.		
1.2	Participates fully in the Emergency Medicine Consultant roster including on call as rostered.		
1.3	Supports medical colleagues in the performance of their clinical duties.		
1.4	Supports nursing colleagues in the performance of their clinical duties.		
1.5	Maintains quality patient medical records according to health service protocols.		
1.6	Liaises with members of the health care team and private sector to meet the needs of patients under their care.		
2.0	CLINICAL ADMINISTRATION		
2.1	Participates in Medical Advisory Committee and other committee meetings as requested.		
2.2	Attends to medico legal issues that arise concerning patients that have been under their care and advises the Medical Administrator about complaints and clinical incidents as directed.		
2.3	Participate in special projects such as disaster planning, clinical pathway design, etc as directed.		
2.4	Completes medical reports as directed.		
3.0	EDUCATION		
3.1	Develops and maintains the skills necessary to provide safe medical practice, including record of maintenance of professional standards and regular performance reviews.		
3.2	Participates in continued medical education activities.		
3.3	Participates and assists in the continuing medical education/in service training of medical students, nursing and medical colleagues.		
3.4	Acts as a role model and supervisor/mentor to medical students and medical colleagues during their placement.		
3.5	Engages in continuing medical education and ensures retention, registration and Fellowship of the Australasian College for Emergency Medicine or equivalent.		
3.6	Participates in educational activities.		
3.7	Initiate, support and participate in research activities within the department.		
4.0	LEADERSHIP		
4.1	Participates in doctors' clinical meetings and quality improvement and audit activities. These include the Department's Morbidity, Mortality and Peer Review activities, the hospital's contribution to the Clinical Incident Management Policy (CIM) and other clinical governance activities as directed.		
4.2	Develops, implements and monitors Quality Assurance measures.		
4.3	Participates in peer review and case review meetings.		
4.4	Participates in other quality assurance activities.		
4.5	Supervision of medical colleagues. Involvement in supervision of training positions may be required.		
4.6	Assessment of medical staff performance in relation clinical competence, adherence to departmental protocols, timely and accurate documentation, communication with patients, relatives, peers, other medical colleagues in other hospitals and in the community.		
5.0	OTHER		
5.1	Other duties as directed.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration with the Medical Board of Australia.
2. Fellowship of the Australasian College of Emergency Medicine or equivalent.
3. Demonstrated extensive experience in Emergency Medicine.
4. Demonstrable high level of communication and interpersonal skills.
5. Demonstrated leadership skills in a multidisciplinary team environment.
6. Demonstrated experience and commitment to clinical teaching.
7. Demonstrated experience in quality improvement.
8. Demonstrated understanding and knowledge of the Aboriginal Cultural Respect Framework.
9. Current knowledge of legislative and regulatory requirements in the areas of Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment, people management and service delivery.

DESIRABLE

1. Knowledge and understanding of the rural medical environment.

Section 6 – APPOINTMENT FACTORS

Location	Bunbury	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of registration by the Medical Board of Australia must be provided prior to commencement. • Provision of the minimum identity proofing requirements. • Successful Criminal Record Screening clearance. • Successful Pre- Employment Health Assessment. • Successful WA Health Integrity Check. • Successful Working With Children check. • Completion of training for Mandatory Reporting of Child Sexual Abuse. 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Executive Services

Signature and Date: ____/____/____
Chief Executive Officer

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

