



HSS Registered

Clinical Nurse Specialist - Public Health

Nurses and Midwives Agreement: SRN Level 2

Position Numbers: 007946, 007947, 007948, 007949

Metropolitan Communicable Disease Control

Mental Health Public Health & Dental Services

Reporting Relationships

Director Public Health
Public Health & Ambulatory Care
HSO Level G11
Position Number: 007238



Co-ordinator of Nursing – Public Health
RN SRN Level 7
Position Number: 008554



Clinical Nurse Manager - Communicable Disease Control
RN SRN Level 4
Position Number: 007943



These Positions



Also reporting to this supervisor:

- Clinical Nurse Specialist Communicable Disease Control SRN Level 3
- Clinical Nurse RN Level 2

Directly reporting to these positions:

Nil

Prime Function / Key Responsibilities

Responsible for planning, implementing and evaluating public health disease control programs within the Perth metropolitan region. Undertakes the public health follow up of notifiable diseases including sexually transmitted infections (STI) including contact tracing. Acts as a clinical nurse specialist resource in the area of disease control including sexual health and immunisation. Implements early intervention strategies and delivers training and education in communicable disease and immunisation.

Brief Summary of Duties (in order of importance)

1. Leadership

- Actively assists in the planning, implementation and evaluation/reporting on the metropolitan communicable disease control annual operational plan and key performance indicators
- Promotes and supports adherence to DOH policies and guidelines in the area of communicable disease including STIs and immunisation.
- In collaboration with the disease control team supports the Communicable Disease Control Directorate in the development of policies and guidelines.
- In partnership with metropolitan communicable disease control team members and key stakeholders, plans, develops and evaluates the delivery of communicable disease training including STIs and immunisation to health service providers and relevant key stakeholders.
- Provides and assists in the facilitation of professional development for health service providers and relevant key stakeholders.
- Assists with the monitoring and analysis of epidemiological data and in consultation with the metropolitan communicable disease control team and key stakeholders investigates and develops strategies to manage public health issues and high priority areas and populations.

2. Empowerment

- Promotes a team approach to decision-making and high-quality nursing care.
- Provides opportunities for further education and development to promote succession planning.
- Promotes information sharing and team engagement.
- Actively contributes to the development of the Health service goals, objectives, policies and standards and communicates these in a positive and effective way

3. Professional Practice

- In consultation with health professionals and other relevant internal and external agencies investigates outbreaks and implements control measures within benchmark timelines and according to Department of Health (DOH) policies and guidelines.
- Undertakes and coordinates follow up of notifiable diseases including contact tracing, counselling and education within the area health service.
- Acts as a nurse specialist resource in communicable disease control including STIs and immunisation.
- Maintains timeliness, quality and completeness of regional notification data on WA Notifiable Infectious Disease Database (WANIDD).
- Actively participates in planning, developing, implementing and evaluating communicable disease education, promotion and prevention programs.
- In consultation with the metropolitan communicable disease control team members and key stakeholders identifies the training and education requirements of health service providers and relevant key stakeholders.
- Maintains professional knowledge and skills in communicable disease and immunisation.

4. Innovation

- Participates in quality improvement activities as required.
- Demonstrates change management principles to support organisational goals
- Develops innovative solutions to local and organisational change

5. NMHS Governance, Safety and Quality Requirements

- Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- Completes mandatory training (including safety and quality training) as relevant to role.
- Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

6. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated extensive experience working in the areas of prevention and control of communicable diseases.
3. Demonstrated effective written and verbal communication and highly developed interpersonal skills.
4. Demonstrated experience in planning, implementing and evaluating education and training for a diverse range of audiences.
5. Current "C" or "C.A." class driver's licence.
6. Holds current Immunisation Certification or working towards same.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

Desirable Selection Criteria

1. Demonstrated computer skills and working with a variety of databases.
2. Post graduate qualifications in the area of public health or other relevant health science tertiary qualification.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.
- Successful Pre-Employment Health Assessment.
- Evidence of a current "C" or "C.A." class driver's licence prior to commencement.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature/HE:
Date:

Dept./Division Head

Name:
Signature:
Date:

Position Occupant

Name:
Signature:
Date:

Created on:

Last Updated on: October 2021

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