



POSITION DESCRIPTION

Title:	Associate to the Government Architect	Position number:	00026221	Classification:	SCL5
Direct reports:	Nil	Reporting Manager:	Government Architect		
Directorate:	Office of the Government Architect	Division:	Reform, Design and State Assessment	Location:	Perth

The Department of Planning, Lands and Heritage is responsible for planning and managing land and heritage for all Western Australians – now and into the future.

Our Values: Integrity – Respect – Collaboration – Professionalism – Innovation
Our Vision: To respect our past – To create opportunities today – To plan our future
Our Purpose: Planning and managing land and heritage for all Western Australians

Position Summary – Role Purpose

The Associate to the Government Architect supports the Government Architect in the provision of independent advice on key Government projects and developments to executive stakeholders across all tiers of government, and works with key stakeholders to create a distinctive built environment. The Associate will support the Government Architect in improving design outcomes by representing the Government Architect on design advisory and review panels for other government agencies including local government as required (typically for government projects and private sector developments valued less than \$20M). The Associate is expected to undertake the development and implementation of planning policies relating to design and built form and to help to foster effective relationships and collaboration among building design professions, Government and industry to encourage improved design outcomes in the built environment.

Role Responsibilities

Architectural Design

- Represent the Government Architect on design advisory and review panels across local and other state government agencies and external committees as required, and assist in fulfilling specific obligations of the Government Architect.
- Conduct desktop design reviews and design reviews for other state government agencies (typically for government projects and private sector developments valued less than \$20M).
- Provide strategic advice to the Government Architect, Chief Planning Advisor and government agencies that encourage and support high quality design outcomes including project management and project design quality management.
- Provide design analysis and independent design advice in relation to a diverse range of private sector development proposals and government major projects.
- Prepare written design review reports for other government agency design review panels and for the Government Architect and/or Chair of the State Design Review Panel as required.
- Support the Government Architect and provide guidance to design review panels across other government agencies including local government.
- Provide thought leadership and contribute to the development and review of planning policies in relation to design and built form policy, and develop guides, manuals and other supporting material for use by government, industry professionals and other stakeholders that support and foster good design.
- Review, develop and provide advice on procurement strategies for key government projects including advice on expressions of interest and request for tenders, to facilitate improved design quality.
- Participate on selection panels established to select architectural service providers for government projects.

- Identify design research areas and facilitate and undertake design research as required.
 - Develop and support education and training programs for government agencies, professional stakeholders and community groups to promote the benefits of good design.
 - Advocate for good design and work collaboratively and manage stakeholder relationships with other government agencies (state and local), project proponents, industry, community and professional associations to support design-led review processes.
 - Perform other duties as directed by the Government Architect.
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Core behaviours

- Champion, monitor and reinforce ethical practices and support a culture of integrity ensuring agency standards are met. Promote a culture in which people feel able to report breaches of rules, policies, standards and guidelines, and promptly act on any reports
 - Create and lead a culture where all staff recognise and value diversity of people, experience and backgrounds, and use diversity to foster innovation, drive change and maximise business outcomes. Develop and promote integrated workplace diversity practices and champion the benefits of diversity.
 - Promote successful outcomes of collaboration and foster a culture of information sharing, communication and learning across the organisation and whole of government. Seek out opportunities to collaborate with stakeholders to develop organisational, inter-agency and whole of government solutions.
 - Develop and foster a highly responsive customer service culture, and create an environment that enables customer service excellence.
 - Create a climate that fosters curiosity and encourages, supports and embraces new ideas, initiatives and ways of working.
 - Forecast and manage disruption to achieve better outcomes and embrace digital transformation by enabling, supporting and facilitating innovation through the use of technology.
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Work Related Requirements

- Master of Architecture and/or eligible for registration as an Architect with the Architects Board of Western Australia is essential.
 - Substantial experience in architectural practice as well as experience providing strategic leadership in design review, policy, practice, education and research.
 - Highly developed critical and analytical skills in relation to design issues including design issues associated with major and diverse projects.
 - Excellent written and oral communication skills, including demonstrated ability to be an influential advocate of good design within the framework of government policies and negotiate effectively in difficult and demanding circumstances.
 - Strong relationship management skills and proven ability to work collaboratively and form productive partnerships with senior level and diverse stakeholders, including project proponents, to achieve good design outcomes.
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Special Requirements

- A Criminal History Check will be completed prior to appointment
 - Pre-employment Conflict of Interest declaration
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The Government of Western Australia acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.