



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service		Position No:	400103
Division:	Pilbara	Title:	Senior Social Worker
Branch:	Pilbara Population Health		HSO Level P2
Section:	Allied Health		Health Salaried Officers Agreement
		Classification:	
		Award/Agreement	

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Director Population Health
	Classification:	HSO level G-11
	Position No:	608202



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
Senior Dietitian Senior Occupational Therapist Senior Physiotherapist Senior Speech Pathologist Clerical and administration staff Allied Health Assistants

Responsible To	Title:	Manager Primary Health
	Classification:	HSO level G-8
	Position No:	608105



This position	Title:	Senior Social Worker
	Classification:	HSO P2
	Position No:	400103



Positions under direct supervision:	← Other positions under control:										
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Position No.</th> <th style="width: 80%;">Title</th> </tr> </thead> <tbody> <tr> <td>614047</td> <td>Social Worker</td> </tr> <tr> <td>614048</td> <td>Allied Health Assistant</td> </tr> </tbody> </table>	Position No.	Title	614047	Social Worker	614048	Allied Health Assistant	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Category</th> <th style="width: 30%;">Number</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Category	Number		
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614048	Allied Health Assistant										
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Section 3 – KEY RESPONSIBILITIES

Plans, coordinates, monitors and evaluates the delivery of timely and culturally appropriate social work services for the West Pilbara and provides social work services at an advanced practice level.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR MISSION

To deliver and advance high quality care for country WA communities

OUR VISION

To be a global leader in rural and remote healthcare

OUR STRATEGIC PRIORITIES

Caring for our patients - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

Addressing disadvantage and inequity - Delivering focussed and accessible services for those who need it most

Building healthy, thriving communities - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

Delivering value and sustainability - Ensuring that the services we provide are sustainable and we are transparent about our performance

Enabling our staff - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

Leading innovation and technology - Embracing innovation and technology to create a safer, more connected and equitable health system

Collaborating with our partners - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

OUR VALUES

Community – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity – We bring honesty, collaboration and professionalism to everything that we do.

Equity – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

Section 4 – STATEMENT OF DUTIES

TITLE	Senior Social Work	POSITION NO	400103
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Duty No.	Details	Freq.	%
1.0	CLINICAL	D	100
1.1	Deliver patient-centred care, building health literacy and promoting self-management.		
1.2	Coordinate the planning, development, implementation and evaluation of the Social Work service for inpatients, outpatients, community and Child Development Services for the West Pilbara.		
1.3	Provide advanced level clinical care for social work clients and identify priority health issues and high risk groups requiring specific programs.		
1.4	Participate in inter-professional and interagency collaboration for clients, as appropriate.		
1.5	Report verbally and in writing to team members, other health profession.		
1.6	As a senior member of staff, contribute to the strategic direction of the Health Service and budget development/submissions.		
1.7	Provide community outreach services within the West Pilbara		
2.0	ADMINISTRATION/PROFESSIONAL	D/R	
2.1	Provide supervision, allocate duties, facilitate performance management and mentor Social Work, Allied Health Assistants and related staff.		
2.2	Maintain reliable documentation/record keeping and manage data and resources in accordance with departmental and professional clinical guidelines.		
2.3	Support line manager to manage human, physical and budgetary resources relevant to social work services.		
2.4	Lead and support practice evaluation and quality improvement initiatives in the region.		
2.5	Liaise with universities and coordinate student placements, and provide appropriate supervision and mentoring for students in clinical practicum.		
2.6	Coordinate recruitment and training initiatives and monitor social work regional human resource requirements.		
2.7	Provide consultancy and advice on best practice in social work and related issues to medical, nursing, administrative, primary health and other staff as appropriate.		
2.8	Maintain and upgrade own professional skills (both clinical and managerial) and development, and support and facilitate skill development of others (Social Workers and related staff).		
2.9	Seek opportunities to undertake research/evaluation in areas to advance social work professional practice.		
3.0	OTHER DUTIES		
3.1	Undertake other duties as required or directed.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualification in Social Work and eligible for full membership with the Australian Association of Social Workers.
2. Demonstrated experience and advanced level of skills and knowledge in the planning, implementation and evaluation of Social Work Services for inpatient, outpatient, and community based clients including Child Development Services.
3. Demonstrated knowledge and understanding of primary health care principles.
4. Demonstrated high level interpersonal, verbal and written communication skills (including information technology, conflict resolution and negotiation) skills.
5. Demonstrated experience working in a cross cultural setting considering the social determinants, particularly as they relate to Aboriginal Health.
6. Demonstrated clinical leadership and governance in social work services and practice.
7. Demonstrated personal, team and program/department management skills
8. Demonstrated working application of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health; and how these impact on employment and service delivery.
9. In possession of a current C or C-A Class drivers licence and capacity to travel throughout the region for overnight stays.

DESIRABLE

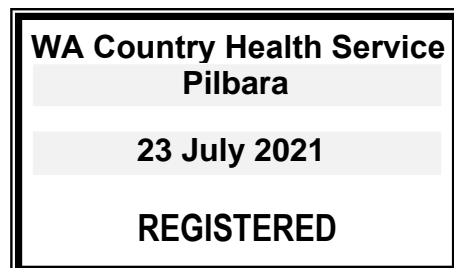
1. Experience working in a rural and/or remote setting and an understanding of regional/rural service issues in the public sector health system.
2. Possession of (or working towards) a relevant post graduate qualification

Section 6 – APPOINTMENT FACTORS

Location	Karratha	Accommodation	As determined by WA County Health Service (WACHS) Policy
Appointment Conditions/ Allowances	<p>Appointment is subject to:</p> <ul style="list-style-type: none"> • Evidence of eligibility for or current membership of Australian Association of Social Workers must be proved prior to commencement. • Provision of the minimum identity proofing requirements. • Successful WA Working with Children clearance • Successful WA Health Integrity Check • Successful Criminal Record Screening clearance. • Successful Pre- Placement Health Screening clearance. • Evidence of a current C or C-A class driver's licence and ability to travel within the region as required including overnight stays <p>Allowances</p> <p>District Allowance, Annual Leave Travel Concession, one week additional Annual leave for above the 26th parallel, air conditioning subsidy</p>		

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.



Signature and Date:
Director Population Health

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed