



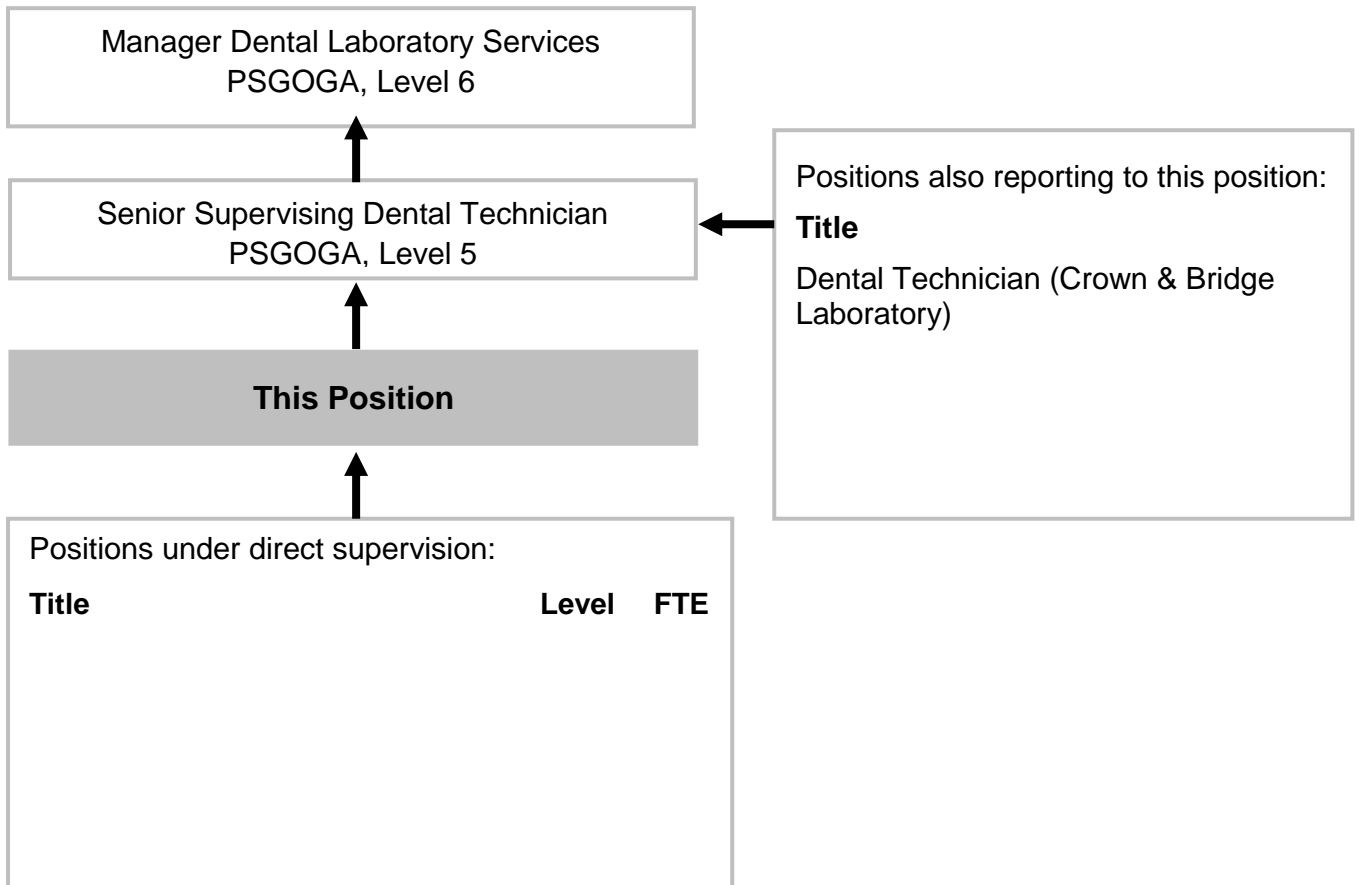
Job Description Form

APPRENTICE DENTAL TECHNICIAN

Dental Technician Industrial Agreement: Level 1 - 4
Position Number;

Effective Date of Document:

Reporting Relationships



Key Responsibilities

To complete all units and competencies of Certificate of Diploma Dental Technology under the direct supervision of assigned supervisors.

Brief Summary of Duties (in order of importance)

1. General Duties

- Fulfil requirements of apprenticeship program, including attendance at a registered training authority as required.
- Carry out duties as instructed by immediate supervisors in order to satisfactorily meet the competency requirements of the Diploma of Dental Technology.
- Exercise the skills attained through the training under direct supervision of assigned supervisor.
- Other duties as required.

2. Education, Training and Research

- Engages in continuing professional development/education.

3. DHS Governance, Safety and Quality Requirements

- Participates in the maintenance of a safe work environment.
- Participates in an annual performance development review.
- Has an understanding and fulfils National Safety and Quality Health Services Standards requirements including but not limited to:
 - Participating in continuous safety and quality improvements actions, such as audits, reviews and drills that result in improvements to patient care, staff knowledge or the consumers experience that align with actions described within the standard.
 - Participating with the development, implementation, reporting and monitoring of DHS activities.
 - Ensuring records and statistics are kept in accordance with established procedures.
- Completes mandatory training (including safety and quality training) as relevant to role.
- Performs duties in accordance with Government, WA Health and Dental Health Services Policies and Procedures including the relevant Occupational Safety and Health legislation, Equal Opportunity legislation and WA Health Code of Conduct.

Work Related Requirements

Essential Selection Criteria

1. Eligible for entry into the Diploma of Dental Technology.
2. Sound interpersonal and communication skills.
3. Good analytical and problem solving skills.

Desirable Selection Criteria

1. Demonstrated artistic ability.

Appointment Criteria

- Demonstrated manual dexterity skills.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

SPECIALISED EQUIPMENT OPERATED:

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

		or		/ /
Manager / Supervisor Name	Signature		HE Number	Date
		or		/ /
Dept. / Division Head Name	Signature		HE Number	Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

		or		/ /
Occupant Name	Signature		HE Number	Date
HSS Registered: Yes/No				Date: