



# INTEGRITY CHECK APPLICATION AND CONSENT FORM

The WA Police Force Requesting Officer is to email the completed form to:  
**PSVU - Integrity Checking Cell SMAIL**

## INSTRUCTIONS FOR THE WA POLICE FORCE REQUESTING OFFICER

- The requesting officer **must** complete all fields in Section 1.
- The applicant **must** personally complete Sections 2 - 6.
- Parental / legal guardian consent in Section 7 is required for any applicant under 18 years of age.
- The requesting officer is to ensure the applicant has fully completed **all** fields in Section 2 – 6 and parental / legal guardian consent provided in Section 7 for any applicant under 18 years of age.
- BLOCK PRINT or type all details clearly and legibly.
- If the item is “Not Applicable” – enter N/A.
- **Blank fields will not be accepted.** Failure to have **all fields completed** will result in the form being returned for full completion.

### SECTION 1 – REQUESTING AREA

To be completed by the WA Police Force Requesting Officer

Requesting Area:	
Requesting Officer:	
Provide SMAIL account for Integrity Check result to be sent back to:	
Date result required by: <i>If urgent, provide <b>full</b> justification / reason.</i>	
Applicants intended role at the WA Police Force:	
Description of work to be undertaken by applicant:	
Will the applicant be working in high risk or secure areas? <i>E.g.: Gang Crime, Organised Crime, TRG, armouries, evidence lockers etc.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT KNOWN <i>If 'YES', list the areas</i>
Will the applicant be unsupervised?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT KNOWN <i>If 'YES', provide details why applicant will be unsupervised</i>
Will the applicant have after-hours (out of business hours) access?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT KNOWN <i>If 'YES', provide details</i>
Is computer access required?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT KNOWN
If yes, list systems accesses required <i>e.g.: IMS, IDM, CAD etc.</i>	<input type="checkbox"/> N/A

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**PERSONNEL SECURITY VETTING UNIT**  
Integrity Checking Cell

**INSTRUCTIONS FOR APPLICANT**

- Sections 2 – 6 **must** be completed by the **applicant only**.
- Parental / guardian consent in Section 7 is required for any applicant under 18 years of age.
- BLOCK PRINT or type all details clearly and legibly. Ensure the form is signed and dated as indicated on the last page.
- **All** questions **must** to be answered fully. If the item is “Not Applicable” – enter N/A. **Blank fields will not be accepted**. Failure to have **all fields completed** will result in the form being returned for full completion.
- When answering “YES” to a question, please provide further details as required – use the continuation sheet in Section 3, ensuring the relevant question number is referenced.
- While a criminal record or adverse disclosure does not necessarily disqualify you as an applicant, **failing to truthfully answer the following questions may invalidate your application**.

**SECTION 2 – BIOGRAPHICAL DATA**

To be completed by Applicant

Surname (family name):			
All Given Names:			
Have you <b>ever</b> used or been known by any other name, alias or nickname?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
	<i>If 'YES', provide other <b>full</b> name/s used / known by, reason for change and date / applicable period</i>		
	<b>Full Name</b>	<b>Reason</b>	<b>Date / Period</b>
Date of Birth and Gender:	Date of Birth (dd/mm/yyyy)	Gender	
	/ /	<input type="checkbox"/> Female <input type="checkbox"/> Male	
Place of Birth:	Town	State	Country
Citizenship/s / Visa Status: <i>List all citizenships held / relevant countries</i>			
Motor Drivers Licence (MDL): List <b>all</b> MDL details held	Licence #	State/Country Issued	Expiry date
Phone Numbers:	Mobile	Home	Work
Email Address/s:	Personal / Work / Other Email		
List <b>ALL</b> your Social Media Accounts:	Website	User / Profile Name	
	Website	User / Profile Name	
	Website	User / Profile Name	
Current Occupation:			

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<p>Employment history: List <b>all</b> employers (<b>in full</b>) for the <b>past 5 years</b>, within Australia and overseas) <i>Ensure there are <b>no gaps</b> in date history. Post office box addresses will not be accepted.</i></p>	Company Name & <b>Full</b> Address (e.g. 1 Smith St, Perth WA 6000) (current / most recent first)	Date From	Date To	Reason for Leaving
			<b>CURRENT DATE</b>	
Have you previously undergone an integrity check by WA Police Force?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT KNOWN <i>If 'YES', provide details / outcome</i>			
If a former WA Police Force employee / contractor, provide PD Number:	<input type="checkbox"/> N/A			
Have you ever undergone an Australian Government security clearance assessment process? (BLV, NV1, NV2 or PV)?	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide details, even if clearance was not granted or assessment process not completed / finalised</i>			
	Issuing Agency / Department	Clearance Level	Clearance Outcome	Date of Outcome
Residential address history: List <b>all</b> residential addresses ( <b>in full</b> ) for the <b>past 5 years</b> , including <b>all</b> permanent and temporary addresses within Australia and overseas:  <i>Ensure there are <b>no gaps</b> in date history. Post office box addresses will not be accepted.</i>	<b>Full</b> Address (e.g.: 1 Smith Street, Perth WA 6000) (current / most recent first)	Date From	Date To	
			<b>CURRENT DATE</b>	

**SECTION 3 - INTEGRITY DECLARATION**

1. Have you <b>ever</b> been charged and / or convicted of <b>any</b> civil, criminal or traffic offences, either in Australia or overseas?  <i>Note: You are not required to provide Spent Convictions in this application under the Spent Convictions Act 1988 (WA).</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide details</i>	
2. Do you <b>currently</b> have <b>any</b> court matters pending against you, either in Australia or overseas?	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details</i>	

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<p>3. Have you <b>ever</b> received or been issued with a Restraining Order, Domestic Violence Order, Police Order or Interim Order or equivalent (as the 'restrained' person)?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details</i></p>	
<p>4. Have you <b>ever</b> been investigated by any Police, Defence Force, Government Department (Federal, State, Local), or other agency either in Australia or overseas, whether or not it resulted in a charge or conviction?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details</i></p>	
<p>5. Have you <b>ever</b> had or have <b>any</b> family members, relatives, friends and / or associates who have been charged, convicted or involved in any criminal activity, either in Australia or overseas?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full names and details of charges, convictions and criminal activity, if known</i></p>	
<p>6. Is there <b>anything</b> in your background that could be deemed a conflict of interest or contrary to the reputation, ethos or values of the WA Police Force? <i>e.g.: employment terminations, club memberships, links or associations to criminal entities, security breaches etc.</i></p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details</i></p>	
<p>7. Is there <b>any other</b> information that you consider may be relevant to your integrity check assessment?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO <i>If 'YES', provide full details</i></p>	

<b>SECTION 3 - CONTINUATION SHEET</b>	
Question Number	Details

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**SECTION 4 – APPLICANTS CHECK LIST**

**Copies of the following documents must be submitted with your application in order for it to progress.**

Have you provided copies of all required supplementary documents? If you are unable to provide copies of any document listed below, a statutory declaration is required?	Yes	No	N/A	Attached
1. Change of name document (in English language)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. If you currently hold or ever held an Australian Government security clearance, provide evidence from the issuing agency.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>If you have relocated / immigrated to Australia in the past 5 years, copies of the following documents are to be provided:</b>				
3. Current citizenship certificate and / or Australian visa	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Current passport bio data page (page with photo & personal details)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Full birth certificate (in English language). Certificate must include parent's details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Overseas police record check / certification (in English language) for each country lived in for more than 6 months other than Australia)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SECTION 5 – INTEGRITY CHECK AUTHORITY / DISCLAIMER - Use of Personal Information**

To:	Commissioner of Police		
From:	Full Given Names	Surname / Family Name	Date of Birth

I agree to undergo an integrity check to ascertain my suitability for / with the Western Australia Police Force and hereby consent to the Commissioner of Police and / or his authorised agent conducting whatever enquiries are considered necessary by them and that after such enquiries to:

- report on my character and / or reputation, and any known and / or suspected criminal and / or improper activity, and associates, antecedents or circumstances of myself;
- provide an opinion on my suitability for / with the Western Australia Police Force;
- I acknowledge that the integrity check conducted on me by the Western Australia Police Force may include checking relevant information about any person associated with my integrity check assessment; and
- I acknowledge that should the outcome of this assessment be 'Not Supported', the Personnel Security Vetting Unit will not provide any feedback relating to either the assessment, or the outcome.

I also give consent to my previous / current employer(s) and / or any other person or entity to release any personal information about myself to the Commissioner of Police and / or his authorised agent to enable discussions to be conducted in confidence between the Commissioner of Police and / or his authorised agent and the person or entity releasing the information relating to the integrity evaluations. I further permit these persons or entities to give information and opinions to the Western Australia Police Force about me in any form or kind including documents for the purpose of evaluating my suitability. I also accept that these views shall remain confidential unless the persons or entities giving and / or affected by such views have expressed consent to enable third party disclosure.

Applicant's signature	Date

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**SECTION 6 – DECLARATION OF STATEMENT TO THE WA POLICE FORCE**

I declare that the statements I have made and the information I have given are true to the best of my knowledge and belief. I have not withheld any relevant information required of this application, or made any false or misleading representation.

Applicant's signature	Date

**SECTION 7 – PARENTAL / LEGAL GUARDIAN CONSENT – If applicant is under 18 years of age**

I declare that I am a parent / legal guardian of the applicant who is under 18 years of age at the date this form is signed, and I give my consent for him / her to undertake an integrity check process conducted by the Personnel Security Vetting Unit, Western Australia Police Force. I acknowledge that the integrity check process is conducted to ascertain his / her suitability for / with the Western Australia Police Force and hereby consent to the Commissioner of Police and / or his authorised agent conducting whatever enquiries are considered necessary, by them.

I acknowledge that the integrity checking process consists of a series of assessments and background checks to ensure that people entrusted with access to Western Australia Police Force information, resources, assets, premises etc.:

- are eligible to have access;
- have had their integrity established;
- are suitable to have access; and
- are willing to comply with the standards that safeguard those resources against misuse.

Parent / Guardian full name & date of birth:

Full Given Names	Surname / Family Name	Date of Birth

Relationship to Applicant:

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Residential Address:

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Phone Numbers:

Mobile	Home	Work

Parent / Guardian signature:

	Date

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