



HSS REGISTERED

Medical Imaging Assistant
Health Salaried Officers Agreement: Level G2
Position Number: 002165
Radiology
Fremantle Hospital / South Metropolitan Health Service

Reporting Relationships

Head of Imaging
 MP Year 1-9
 Position Number: 113390



Chief Medical Imaging Technologist
 HSO Level P6
 Position Number: 114901



This Position



Directly reporting to this position

Title	Classification	FTE
Nil		

Also reporting to this supervisor:

- Supervising MIT, CT/DSA, HSO Level P3
- Supervising MIT MRI, HSO Level P3
- Supervising MIT, Systems Admin, HSO Level P3

Key Responsibilities

Assists Medical Imaging Technologists to perform all imaging examinations, cares for patients whilst in the Radiology Departments, and enters patient data.



Excellent health care, every time

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

SMHS Values

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.



Brief Summary of Duties (in order of importance)

1. General

- 1.1 Attends to patients in a professional manner.
- 1.2 Attends to specials room; cleans as and when required.
- 1.3 Assists with transfer of patients and equipment to designated areas.
- 1.4 Ensures that patient welfare, privacy and security be observed during procedure.
- 1.5 Maintains adequate stock levels in the Radiology Department; pharmaceutical drugs for injection excluded.

2. Medical Imaging Duties

- 2.1 Co-ordinates flow of patients to the Radiology Department by liaising as necessary with the MIT's.
- 2.2 Cleans all imaging equipment in accordance safety standards.
- 2.3 Assists in preparation of patients for General, CT, Ultrasound examinations by changing patients into gowns, providing water for ultrasound patients, oral contrast for CT patients.
- 2.4 Ensures documentation is completed prior to imaging procedures and radiological reporting.
- 2.5 Organizes transport for patients to and from the wards.
- 2.6 Assists in medical imaging procedures

3. Other Duties

- 3.1 Performs other duties as directed by the supervising and Chief Medical Imaging Technologist.

4. SMHS Governance, Safety and Quality Requirements

- 4.1 Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.
- 4.2 Participates in the maintenance of a safe work environment.
- 4.3 Participates in an annual performance development review.
- 4.4 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.5 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.6 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable legislative obligations under the Public Sector Management Act, the Health Services Act, Occupational Safety and Health Act, the Disability Services Act and the Equal Opportunity Act.

Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the role and the SMHS Values.

Essential Selection Criteria

1. Sound interpersonal skills.
2. Ability to demonstrate effective communication skills.
3. Competency in Radiology Information Systems.
4. Ability to work in a team environment.
5. Ability to perform routine clerical duties.
6. Ability to assist in routine Medical Imaging procedures
7. Ability to demonstrate effective organizational skills.
8. Previous experience in patient care in a health service environment.

Desirable Selection Criteria

1. Previous X-Ray Assistant experience.
2. Competency in IV Cannulation
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.