



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service		Position No:	615032
Division:	Pilbara	Title:	Clinical Nurse Specialist - Public Health
Branch:	Pilbara Population Health	Classification:	SRN Level 2
Section:	Public Health	Award/Agreement	Nurses and Midwives Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Director Population Health
	Classification:	HSO Level G-11
	Position No:	608202



Responsible To	Title:	Public Health Manager
	Classification:	HSO Level G-8
	Position No:	614988



This position	Title:	Clinical Nurse Specialist - Public Health
	Classification:	SRN Level 2
	Position No:	615032



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
Clinical Nurse Specialist – Sexual Health
Clinical Nurse Specialist – Public Health
Health Promotion Coordinator
Clerical Assistant
Research and Evaluation Coordinator

Positions under direct supervision:	← Other positions under control:								
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Position No.</td> <td style="width: 50%;">Title</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Position No.	Title			<table border="1" style="width: 100%;"> <tr> <td style="width: 70%;">Category</td> <td style="width: 30%;">Number</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Category	Number		
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Section 3 – KEY RESPONSIBILITIES

Works collaboratively with the public health team to plan, implement, coordinate and evaluate public health programs. Actively participates in health promotion activities and community education programs. Acts as resource for other health professionals and takes a lead role in coordination of the regional immunisation program.

TITLE	Clinical Nurse Specialist – Public Health	POSITION NO	615032
		CLASSIFICATION	SRN Level 2



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR MISSION

To deliver and advance high quality care for country WA communities

OUR VISION

To be a global leader in rural and remote healthcare

OUR STRATEGIC PRIORITIES

Caring for our patients - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

Addressing disadvantage and inequity - Delivering focussed and accessible services for those who need it most

Building healthy, thriving communities - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

Delivering value and sustainability - Ensuring that the services we provide are sustainable and we are transparent about our performance

Enabling our staff - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

Leading innovation and technology - Embracing innovation and technology to create a safer, more connected and equitable health system

Collaborating with our partners - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

OUR VALUES

Community – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity – We bring honesty, collaboration and professionalism to everything that we do.

Equity – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

TITLE	Clinical Nurse Specialist – Public Health	POSITION NO	615032
		CLASSIFICATION	SRN Level 2

Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	LEADERSHIP AND MANAGEMENT	D	
1.1	Liases and consults with key stakeholders, including WACHS regional staff, community groups, local government authorities, Aboriginal controlled health services, other government agencies, general practices and other relevant parties on the provision of disease control programs and services to the region.		
1.2	Provides leadership, role modelling and coordination of clinical care on disease control programs and services to the region		
1.3	Enhances evidence based practice and informs primary health care service development, improving function and access through reflective practice.		
1.4	Provides advice and assistance to the regional Population Health Unit management team on relevant service delivery issues and trends, and the implications such issues may have on the community and on planning, performance and delivery, particularly in relation to the National Immunisation Schedule.		
2.0	COMMUNICABLE DISEASE CONTROL AND PREVENTION	D	
2.1	Identifies and facilitates activities towards reducing the burden of infectious diseases and vaccine preventable diseases in the region.		
2.2	In collaboration with public health team and supported by policies and guidelines, provides public health response to communicable disease.		
2.3	Provides continuous and need driven education and clinical support to other health providers and key stakeholders.		
2.4	Responsible for maintaining the integrity of relevant data bases eg, Australian Immunisation Register (AIR), the Provider Digital Access (PRODA), and the Western Australian National Infectious Disease Database (WANIDD).		
2.5	Actively participates in public health relevant forums and networks.		
2.6	Identifies and conducts epidemiological surveys in the region.		
3.0	EDUCATION	R	
3.1	Identifies educational needs and coordinates the delivery of communicable disease and immunisation education including clinical updates to community and other service providers in the region.		
3.2	Identifies, develops and facilitates professional development for community and service providers in the region.		
3.3	Maintains own professional knowledge and skills in relevant areas of Public Health. Contributes to the professional development of health professionals and teaching of students, including contributing to the development and maintenance of appropriate reference manuals and other resources.		
3.4			
4.0	POLICY	R	
4.1	Promotes and supports health department policies and guidelines relevant to Public Health Programs.		
4.2	In collaboration with the Public Health team and other key stakeholders contributes to the National Standards and policies using best practice approach enabling development of innovative methods for effective practice and supported change in Public Health, particularly in relation to the National Immunisation Schedule.		
4.3	In consultation with the senior nursing staff/public health staff, develops and evaluates public health related protocols and guidelines enhancing service provision, particularly in relation to the National Immunisation Program.		
5.0	PROGRAMS	W	
5.1	Plans, develops, implements and evaluates communicable disease and public health programs in the region based on regional, state and national needs.		
5.2	Participates, as a part of the team, in the development and implementation of policy and management programs for the detection and control of communicable diseases.		
5.3	Leads the coordination of the National Immunisation Schedule in the Pilbara.		

TITLE	Clinical Nurse Specialist – Public Health	POSITION NO	615032
		CLASSIFICATION	SRN Level 2

6.0	RESEARCH AND EVALUATION	M	
6.1	Conducts an audit of practice and documentation associated with Disease Control and Public Health programs to maintain best practice standards.		
6.2	Identifies, develops, applies and evaluates continuous quality improvement and National accreditation activities relevant to Public Health.		
6.3	Coordinates and participates in evaluation, auditing and research to improve Public Health programs to maintain best practice standards in the region.		
6.4	Develops and maintains systems to monitor and improve Public health outcomes in accordance with relevant organisational requirements.		
7.0	OTHER	D	
7.1	Other duties as required		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia
2. Possession of a current WA Immunisation Certificate or equivalent.
3. Demonstrated extensive knowledge and understanding of Primary Health Care practice including disease control principles.
4. Demonstrated extensive knowledge of cultural factors and social determinants of health particularly Aboriginal Health.
5. Demonstrated experience in health information management systems, including data analysis and interpretation.
6. Demonstrated highly developed written and verbal communication skills including negotiation, facilitation and interpersonal skills.
7. Demonstrated current knowledge of legislative obligations for Equal Opportunity, Disability Services and occupational Safety and Health and how these impact on employment and service delivery
8. Eligible for / or in possession of a current C or C-A Class drivers' licence.

DESIRABLE

1. Post graduate qualifications relevant to Public Health

Section 6 – APPOINTMENT FACTORS

Location	South Hedland	Accommodation	As per WACHS Accommodation Policy
Allowances/ Appointment Conditions	District Allowance if applicable, Annual Leave Travel Concession if applicable, one week additional leave for above the 26 th Parallel, Air-conditioning subsidy if applicable Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement. • Completion of a 100 point identification check • Successful Criminal Record Screening clearance • Successful Working With Children Check (WWCC) • Successful Pre- Placement Health Screening clearance • Current C or C-A Class drivers licence with the ability to travel within the region, with possible overnight stays. 		
Specialised equipment operated	Clinical equipment relevant to the practice area		

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.



Signature and Date:

Director Population Health

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed