

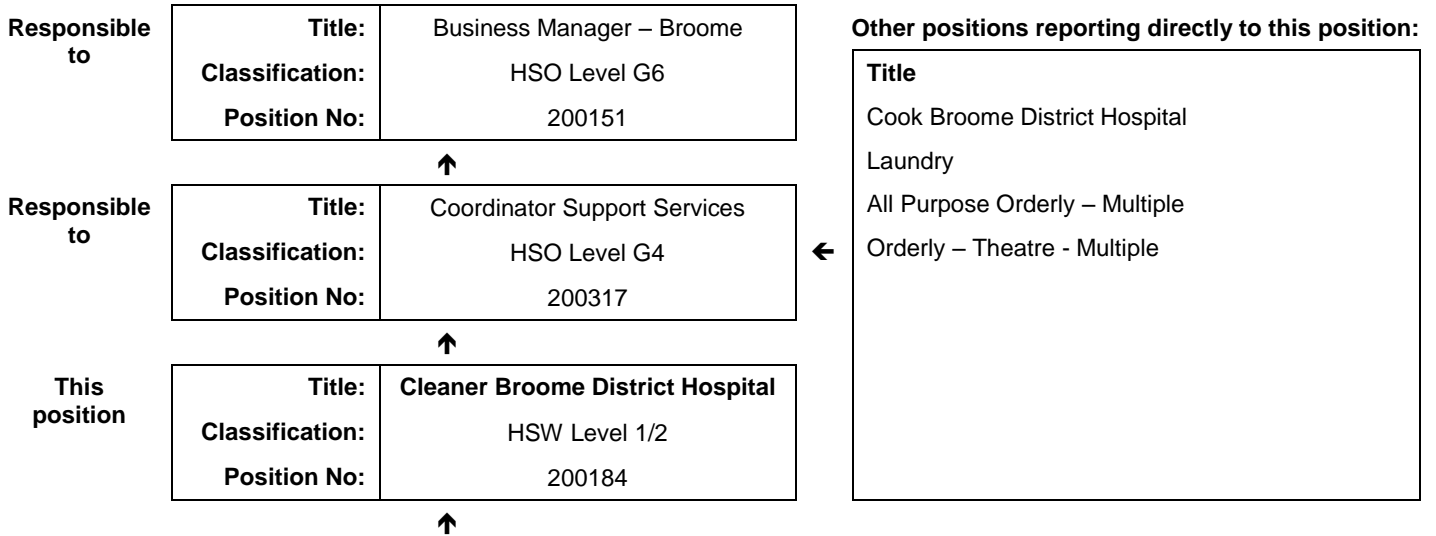


JOB DESCRIPTION FORM

Section 1 - POSITION IDENTIFICATION

		Position No:	200184
Division:	Kimberley	Title:	Cleaner Broome District Hospital
Branch:	Broome Regional Health Campus	Classification:	HSW Level 1/2
Section:	Support Services	Award/Agreement:	Hospital Support Workers Agreement

Section 2 - POSITION RELATIONSHIPS



Positions under direct supervision:		← Other positions under control:	
Position No	Title	Category	Number

Section 3 - KEY RESPONSIBILITIES

Provide a clean, safe environment for both patients and Broome Regional Health Campus whilst maintaining established standards of Western Australia Country Health Service (WACHS).

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR MISSION

To deliver and advance high quality care for country WA communities

OUR VISION

To be a global leader in rural and remote healthcare

OUR STRATEGIC PRIORITIES

Caring for our patients - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

Addressing disadvantage and inequity - Delivering focussed and accessible services for those who need it most

Building healthy, thriving communities - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

Delivering value and sustainability - Ensuring that the services we provide are sustainable and we are transparent about our performance

Enabling our staff - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

Leading innovation and technology - Embracing innovation and technology to create a safer, more connected and equitable health system

Collaborating with our partners - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

OUR VALUES

Community – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity – We bring honesty, collaboration and professionalism to everything that we do.

Equity – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

WA Country Health Service – KIMBERLEY

21 September 2020

REGISTERED

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Section 4 - STATEMENT OF DUTIES

Duty No	Details	Freq	%
1	CLEANING		50
1.1	Cleans designated areas within the Health Service to established standards using prescribed equipment, chemicals and methods.		
1.2	Uses cleaning equipment/machinery and chemicals in a safe efficient manner and in accordance with training.		
1.3	Cleans areas as per frequency determined by cleaning schedules.		
1.4	Maintains cleanliness of cleaning equipment.		
1.5	Understands and conforms to Infection Control procedures and guidelines.		
2	GENERAL		45
2.1	Attends and participates in staff meetings, orientation and mandatory training.		
2.2	Participates in Health Service emergency procedures.		
2.3	Participates in Quality Improvement and accreditation activities in relation to Support Services Department.		
2.4	Complies with Occupational Safety and Health requirements as an employee of the Health Service, including hazard identification and reporting, use of personal protective equipment and safe work practices.		
2.5	Maintains effective communication with clinical and non-clinical staff and within Support Services team.		
3	OTHER		5
3.1	Other duties as directed by line manager of their delegate within the skills, competence and training of the Cleaner.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

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Section 5 - SELECTION CRITERIA

ESSENTIAL:

- 1 Knowledge of hospital or commercial cleaning operations, including safe use of chemicals.
- 2 Ability to work with minimal supervision in a team environment.
- 3 Good communication and basic numeracy / literacy skills.
- 4 Physical capacity to perform duties.

DESIRABLE:

- 1 Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
- 2 Knowledge of Infection Control procedures and guidelines.
- 3 Basic computer literacy.

Section 6 - APPOINTMENT FACTORS

Location	Broome	Accommodation	As per WACHS Kimberley policy
Appointment/ Allowances Conditions	Where applicable - District Allowance, Annual Leave Travel Concession, one week additional Annual leave for above the 26 th parallel, air conditioning subsidy. Appointment is subject to: <ul style="list-style-type: none"> • Successful Working With Children Check • Provision of the minimum identity proofing requirements • Successful Criminal Record Screening clearance • Successful Pre-Employment Health Assessment • Successful WA Health Integrity Check 		
Specialised equipment operated			

Section 7 - CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____

**Operations Manager
Broome Regional Health Campus**

Signature and Date: ____/____/____

**Regional Director
WACHS Kimberley**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

