



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service – Midwest		Position No:	Position Number
Division:	Geraldton Hospital	Title:	Senior Dietitian
Branch:	Allied Health	Classification:	HSO Level P2
Section:		Award/Agreement	Health Salaried Officers Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	<table border="1"> <tr><td>Title:</td><td>Operations Manager - Geraldton</td></tr> <tr><td>Classification:</td><td>HSO Level G11</td></tr> <tr><td>Position No:</td><td>608094</td></tr> </table> <p style="text-align: center;">↑</p>	Title:	Operations Manager - Geraldton	Classification:	HSO Level G11	Position No:	608094	<p style="text-align: center;">OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:</p> <table border="1"> <tr><td><u>Title</u></td></tr> <tr><td>Senior Occupational Therapist</td></tr> <tr><td>Senior Social Worker</td></tr> <tr><td>Senior Podiatrist</td></tr> <tr><td>Senior Speech Pathologist</td></tr> <tr><td>Clerk - Physiotherapy</td></tr> </table>	<u>Title</u>	Senior Occupational Therapist	Senior Social Worker	Senior Podiatrist	Senior Speech Pathologist	Clerk - Physiotherapy
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Positions under direct supervision:	← Other positions under control:																
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Section 3 – KEY RESPONSIBILITIES

Plans, coordinates, monitors and evaluates the delivery of timely and culturally appropriate Dietetics services for the Geraldton Hospital and provides Dietetic services at an advanced practice level.

**WA Country Health Service
Midwest**

19 August 2021

REGISTERED

TITLE	Senior Dietitian	POSITION NO	Position Number
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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR MISSION

To deliver and advance high quality care for country WA communities

OUR VISION

To be a global leader in rural and remote healthcare

OUR STRATEGIC PRIORITIES

Caring for our patients - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

Addressing disadvantage and inequity - Delivering focussed and accessible services for those who need it most

Building healthy, thriving communities - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

Delivering value and sustainability - Ensuring that the services we provide are sustainable and we are transparent about our performance

Enabling our staff - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

Leading innovation and technology - Embracing innovation and technology to create a safer, more connected and equitable health system

Collaborating with our partners - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

OUR VALUES

Community – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity – We bring honesty, collaboration and professionalism to everything that we do.

Equity – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity – We continually enquire and seek to understand, using the best evidence, insight and research to

improve care

WA Country Health Service Midwest 19 August 2021 REGISTERED
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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	CLINICAL PRACTICE		70
1.1	In collaboration with the Coordinator Allied Health, coordinates the development, planning, implementation and evaluation of Dietetic services to the Geraldton Hospital.	D	
1.2	Provides advanced level clinical care for Dietetic clients through assessment, planning, treatment, intervention, evaluation and the development of self-care and personal responsibility for health.	D	
1.3	Facilitates appropriate education for WACHS Midwest staff.	D	
1.4	Liaises with all relevant professions, organisations, agencies and carers to ensure optimal clinical management and provide written reports as needed.	R	
1.5	Liaises with Food Service Department and provides nutrition promotions and support in Food Service.	R	
1.6	Participates in multidisciplinary teams and liaises with other staff to coordinate client care.	D	
2.0	MANAGEMENT/PROFESSIONAL		25
2.1	Provide consultancy and advice on best practice in Dietetics and related issues to medical, nursing, administrative, primary health and other staff as appropriate.	D	
2.2	Support line manager to manage human, physical and financial resources relevant to Dietetics services.	R	
2.3	Liaise with universities and coordinate student placements, and provide appropriate supervision and mentoring for students in clinical practicum.	R	
2.4	Maintains relevant clinical and service documentation including data collection in the relevant system and in accordance with relevant policy and procedure.	R	
2.5	Plans, develops and coordinates quality programs and participates in the accreditation process within Geraldton Hospital.	D	
2.6	Maintains and upgrades own professional skills (both clinical and managerial) and plans and participates in the continuing education of Dietitians of the Midwest.	O	
3.0	OTHER		5
3.1	Other duties as negotiated or required with the Coordinator of Allied Health.		
<p>The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.</p>			

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualification in Dietetics and eligible for full membership of the Dietitians Association of Australia as an Accredited Practising Dietitian (APD).
2. Demonstrated Dietetics experience and advanced level of clinical skills and knowledge in a hospital setting.
3. Demonstrated high level of interpersonal skills and communication skills, both written and verbal.
4. Proven ability in program planning, development, implementation and evaluation at an individual and group level.
5. Demonstrated ability to work independently as well as within a multidisciplinary team.
6. Demonstrated clinical leadership and governance in Dietetics services and practice.
7. Eligible for/or in possession of a current C or C-A Class drivers licence.
8. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

DESIRABLE

1. Understanding of rural & remote communities and the impact of this on Dietetics practice.

Section 6 – APPOINTMENT FACTORS

Location	Geraldton	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of eligibility for or current membership with the Dietitian’s Association of Australia (DAA) and Accredited Practising Dietitian (APD) status must be provided prior to commencement. • Provision of the minimum identity proofing requirements • Successful Criminal Record Screening clearance • Successful Pre-Employment Health Assessment • Successful WA Health Integrity Check • Successful Working With Children Check • Evidence of a current C or C-A Class drivers licence (Delete if not an Essential Criterion) OR • Evidence of a current C or C-A class driver’s licence and ability to travel within the region as required OR including <i>overnight stays</i> (The particular wording chosen would depend on regional requirements.) Allowances <ul style="list-style-type: none"> • District allowance; air conditioning subsidy (if applicable); extra one week’s leave north of 26° parallel; air travel concession 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date:
Manager

WA Country Health Service Midwest
19 August 2021
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Signature and Date:
Regional Director

WA Country Health Service Midwest
19 August 2021
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As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

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