



Department of
Water and Environmental
Regulation

Position Description

Position Title: Senior Natural Resource Management Officer **Classification Level:** Level 5

Position Number: Various

Reports to: Program Manager

Directorate / Division: Regional Delivery

Supervises: Nil

Branch / Section: Various

Location: Various

Role summary

Depending on the program area the Senior Natural Resource Management Officer (SNRMO) is responsible for delivering a range of services in a leadership role including water resources management, measurement, regulation (including water licence assessment and compliance) and environmental planning advice to various internal and external stakeholders.

The SNRMO is responsible for undertaking complex projects/program activities. Work often requires solving problems and developing and improving program systems and processes. You will have project management and process leadership responsibilities and have considerable influence on the output/outcomes of regional program work and service to stakeholders.

Responsible for

- Managing a variety of natural resource management project/program activities, including those of complex and sensitive nature.
 - Advises on departmental operation matters and assists in developing systems and procedures to promote and enhance operations and planning.
 - Managing, collecting, analysing, interpreting and communicating information or concepts.
 - Clarifying and resolving complex problems through analysing information, considering options, developing practical solutions, discussion with others, leading meetings and using discretion in relation to sensitive issues.
 - Participates in interdisciplinary program teams to achieve the region's goals and develop strategies and plans to implement priority work in a team environment.
 - Undertakes differing tasks where considerable knowledge is required of activities and problems of other areas both within and outside the Department.
 - Undertakes management of projects, project teams and coordinates contracts associated with projects.
 - Liaises with the community, external agencies and internal groups in relation to supporting program functions, and influences and negotiates on outcomes.
 - Coaching and working with staff to identify and encourage capability development activities.
 - Representing the Region in consultations and negotiations with stakeholders to ensure effective communication and delivery of program business, including the various Acts, regulations, policies, procedures, guidelines and plans.
 - Applies the guidelines and principles of the Western Australian Public Sector Code of Ethics and the Department's Code of Conduct within a framework of high ethical standards and behaviour.
 - Performs duties in accordance with departmental policies, procedures and relevant public sector legislation.
 - Applies relevant safety procedures / guidelines and equal opportunity principles to performance of work.
 - Additional duties within the skill and scope of position capabilities and departmental needs.
-

Work related requirements

The following is to be read in the context of the preceding sections of this document.

Essential

1. Tertiary qualifications in relevant field and/or substantial knowledge and experience in natural resource management, including relevant Acts, policies, procedures and guidelines.
2. Analytical and conceptual ability, including experience using computers to analyse and present natural resource management information and develop practical and innovative solutions to problems.
3. Demonstrated high level written and oral communication skills including experience engaging with stakeholders to present information, negotiate and clarify understanding of complex and sensitive issues, using expertise to influence outcomes.
4. Proven ability to build productive working relationships while supervising staff to deliver priorities and process/policy improvements, including working with multi-disciplinary teams.

Desirable

5. Experience in working in regional areas, and remote or field environments.

Our Values



Our values underpin everything we do, they guide the way we conduct our work, how we engage with each other and deliver services to our customers. The ability to demonstrate how you will apply our values is important to us.

Special Equipment/Requirements

- Current 'C' class driver's license
- Ability to travel to regional and remote areas