



HSS Registered August 2021

## Enrolled Nurse

**Enrolled Nurses Agreement: EN Level 1-4**

**Position Number: Various**

**Various Departments (Medical, Surgical and Rehabilitation)**

**Fiona Stanley Fremantle Hospital Group / South Metropolitan Health Service**

### Reporting Relationships

Nurse Directors  
 SRN Level 9/10  
 Position Number: Various



Nurse Unit Managers  
 SRN Level 4  
 Position Number: Various



**This Position**



Directly reporting to this position

Title	Classification	FTE
Title	Award; Level	FTE
Title	Award; Level	FTE

← Also reporting to this supervisor:

- Clinical Nurse
- Registered Nurse
- Advanced Skill Enrolled Nurse
- Enrolled Nurse
- Assistant in Nursing

### Key Responsibilities

As part of a multidisciplinary team delivers quality evidence based nursing care to patients under the direction and supervision of the Registered Nurse/Midwife. Facilitates and promotes patient safety and quality of care. The Enrolled Nurse practices within their scope of practice considerate of the Nursing and Midwifery Board’s Nursing Practice Decision Flowchart.



*Excellent health care, every time*

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

## SMHS Values

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.



**Brief Summary of Duties (in order of importance)****1. Clinical**

- 1.1 Provides evidence based nursing care to selected patients in accordance with the nursing care plan and in liaison with the Registered Nurse/Midwife.
- 1.2 Undertakes shifts at the direction of senior staff and the Nursing Director including participation on the on-call/after hours/weekend roster if required.
- 1.3 Assists the Registered Nurse/Midwife to complete and update individualised nursing care plans.
- 1.4 Documents changes detected in patients' health status and informs appropriate nurse coordinator.
- 1.5 Complies with and demonstrates a positive commitment to Regulations, Acts and Policies relevant to nursing including the Code of Ethics for Nurses in Australia, the Code of Conduct for Nurses in Australia, the National Competency Standards for the Enrolled Nurse and the Poisons Act 1964.
- 1.6 Assesses the need for and undertakes patient and family education to provide appropriate information in relation to procedures and treatment.
- 1.7 Supports and liaises with patients, carers, colleagues, medical, nursing, allied health, support staff, external agencies and the private sector to assist with the provision of coordinated multidisciplinary care.
- 1.8 Completes clinical documentation as required/requested and undertakes other administrative tasks as required.
- 1.9 Participates in departmental and other meetings as required to meet organisational and service objectives when appropriate.
- 1.10 Participates in patient safety, quality and risk improvement activities when appropriate.

**2. Education/Training/Research**

- 2.1 Engages in continuing professional development/education and ensures continuous registration in the category of Enrolled Nurse with the Nursing and Midwifery Board of Australia as per essential criterion 1.
- 2.2 Actively participates in education programs and training to develop own clinical skills and knowledge related to current practice in collaboration with the Registered Nurse/Staff Development Nurse.
- 2.3 Participates in evidence based clinical research activities where applicable.

**3. SMHS Governance, Safety and Quality Requirements**

- 3.1 Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.
- 3.2 Participates in the maintenance of a safe work environment.
- 3.3 Participates in an annual performance development review.
- 3.4 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.5 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.6 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable legislative obligations under the Public Sector Management Act, the Health Services Act,

Occupational Safety and Health Act, the Disability Services Act and the Equal Opportunity Act.

**4. Undertakes other duties as directed.**

## Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the role and the SMHS Values.

### Essential Selection Criteria

1. Eligible for registration in the category of Enrolled Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated experience in managing a patient caseload, under the supervision of a Registered Nurse/Midwife.
3. Demonstrated effective interpersonal, negotiation and conflict resolution skills.
4. Demonstrated effective written and verbal communication skills.

### Desirable Selection Criteria

1. Knowledge of legislation relevant to nursing practice.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.