



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>GREAT SOUTHERN</b>	
<b>Division:</b>	Albany Health Campus
<b>Branch:</b>	Anaesthetics
<b>Section:</b>	

<b>Position No:</b>	615778
<b>Title:</b>	Consultant - Anaesthetist
<b>Classification:</b>	MP Year 1-9
<b>Award/Agreement:</b>	Medical Practitioners Agreement

### Section 2 – POSITION RELATIONSHIPS

Responsible To	<b>Title:</b>	Director Medical Services (Albany Health Campus)
	<b>Classification:</b>	MP Consultant Year 1-9
	<b>Position No:</b>	615789
		↑
Responsible To	<b>Title:</b>	Head of Anaesthetics
	<b>Classification:</b>	MP Consultant Year 1-9
	<b>Position No:</b>	613618
		↑
This Position	<b>Title:</b>	<b>Consultant - Anaesthetist</b>
	<b>Classification:</b>	MP Consultant Year 1-9
	<b>Position No:</b>	615778
		↑

#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Position No</u>	<u>Title</u>	<u>Classification</u>

<b>Positions under direct supervision:</b>			<b>← Other positions under control:</b>	
Position No.	Title	Classification	Category	Number
Nil				
			<b>TOTAL (FTE)</b>	

### Section 3 – KEY RESPONSIBILITIES

Ensure the provision of comprehensive anaesthetic service and airway management to patients in Albany Health Campus and WACHS Great Southern. Participate in continued medical education and quality management and provides education support to colleagues and other staff.

Support the Head of Anaesthetics in future anaesthetic service development including supporting a strong positive, collaborative culture

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

### **OUR MISSION**

To deliver and advance high quality care for country WA communities

### **OUR VISION**

To be a global leader in rural and remote healthcare

### **OUR STRATEGIC PRIORITIES**

***Caring for our patients*** - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

***Addressing disadvantage and inequity*** - Delivering focussed and accessible services for those who need it most

***Building healthy, thriving communities*** - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

***Delivering value and sustainability*** - Ensuring that the services we provide are sustainable and we are transparent about our performance

***Enabling our staff*** - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

***Leading innovation and technology*** - Embracing innovation and technology to create a safer, more connected and equitable health system

***Collaborating with our partners*** - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

### **OUR VALUES**

***Community*** – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

***Compassion*** – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

***Quality*** – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

***Integrity*** – We bring honesty, collaboration and professionalism to everything that we do.

***Equity*** – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

***Curiosity*** – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

**WA Country Health Service –  
Great Southern**

**14 June 2021**

**REGISTERED**

## Section 4 – STATEMENT OF DUTIES

TITLE	Consultant - Anaesthetist	POSITION NO	615778	
		CLASSIFICATION	MP Year 1-9	
BRIEF SUMMARY OF DUTIES TO BE PERFORMED LISTED IN DESCENDING ORDER OF IMPORTANCE				
Duty No.	Details		Freq.	%
1	CLINICAL		D	70
1.1	Performs clinical duties in the Anaesthetic department and provides patient care as per WACHS Great Southern policy.			
1.2	Assist with the management of patients in the High Dependency Unit and Emergency department and elsewhere at AHC as necessary, particularly with airway management.			
1.3	Ensures that medical staff assigned to Anaesthetic Department provides quality care to patients.			
1.4	Participates fully in the hospital's preventive health and primary care programs.			
1.5	Supports colleagues, nurses and other health workers in the performance of their clinical duties.			
2	CLINICAL ADMINISTRATION		W	15
2.1	Maintain quality patient medical records according to health service protocols.			
2.2	Participate in a roster of Anaesthetic service at Albany Hospital.			
2.3	Liaises with members of the health care team and private sector to meet the needs of patients under their care.			
2.4	Participates in committee meetings as requested.			
2.5	Attends to medico legal issues that arise concerning patients that have been under their care and advises the Director of Medical Services about complaints and clinical incidents.			
2.6	Completes medical reports as requested.			
3	EDUCATION		R	5
3.1	Develops and maintains the skills necessary to provide safe medical practice, including record of maintenance of professional standards.			
3.2	Participates in continued medical education activities.			
3.3	Participates and assists in the continued medical education/ in service training of medical students, nursing and medical colleagues.			
3.4	Acts as a role model and supervisor/ mentor to medical students and medical colleagues during their placement.			
3.5	Participates in medical clinical meetings and quality improvement activities.			
3.6	Engages in continuing medical education and ensures retention, registration and Fellowship of the Australian & New Zealand College of Anaesthetists.			
3.7	Participate and contributes to annual performance review.			
4	LEADERSHIP		R	5
4.1	Support the Head of Anaesthetics in future Anaesthetic service development.			
4.2	Lead role in education among colleagues, medical students and doctors during their placement in anaesthesia.			
5	QUALITY ASSURANCE		W	3
5.1	Develops, implements and monitors Quality Assurance measures.			
5.2	Participates in doctor's clinical meetings, quality improvement and audit activities. These include departmental and WACHS Morbidity and Mortality meetings and Peer review activities. Contribution to the Clinical Incident Management policy (CIM) with appropriate reporting, investigation and management of clinical incidents including open disclosure as necessary.			
5.3	Participates in peer review and case review meetings.			
5.4	Participates in other quality assurance activities.			
6	OTHER		O	2
	Other duties as directed.			
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.			

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## Section 5 – SELECTION CRITERIA

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### ESSENTIAL

1. Eligible for registration by the Medical Board of Australia
2. Fellowship of the Australian & New Zealand College of Anaesthetists (FANZCA) or equivalent
3. Demonstrated extensive experience in adult and paediatric anaesthesia in a hospital setting
4. Demonstrated high level of communication and interpersonal skills
5. Demonstrated leadership and collaborative skills in a multidisciplinary team environment
6. Demonstrated experience and commitment to clinical teaching
7. Demonstrated experience and commitment to quality improvement
8. Demonstrated understanding and knowledge of the Aboriginal Cultural Respect Framework

### DESIRABLE

1. Working experience in regional hospitals with mixed Specialists / General Practitioner Anaesthetists model
2. Experience and commitment to clinical research
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery

## Section 6 – APPOINTMENT FACTORS

Location	Albany	Accommodation	Nil
Allowances/ Special Conditions	Appointment is subject to: <ul style="list-style-type: none"><li>• Evidence of registration by the Medical Board of Australia must be provided prior to commencement</li><li>• Provision of the minimum identity proofing requirements.</li><li>• Successful Criminal Record Screening clearance</li><li>• Successful Pre-Employment Health Assessment</li><li>• Successful WA Health Integrity Check</li><li>• Successful Working With Children Check</li><li>• Completion of training for Mandatory Reporting Of Child Sexual Abuse</li></ul>		
Specialised equipment operated			

## Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Manager**

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Regional Director**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date

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