

Principal Consultant Two-way Science

Curriculum Support

Position number	00041397
Agreement	Public Sector CSA General Agreement 2019 (or as replaced)
Classification	Level 7
Reports to	Manager, Curriculum Support (Level 8)
Direct reports	Senior Consultant Two-way Science (Level 6)

Context

The Statewide Services Division is responsible for the central portfolios that deliver support services to students and schools across the State to improve educational outcomes for all students. This includes closely collaborating with regions to ensure there is a state-wide integration of support to schools and students delivered through regional networks, providing policy advice, allocating resources, and monitoring programs and services to ensure high standards.

The Teaching and Learning Services Directorate is responsible for the state-wide delivery of services and support to schools and networks to:

- improve the quality of classroom instruction
- develop the professional capacity of teachers and curriculum leaders
- implement evidence-based approaches to improving teaching and learning in all public schools.

The services and support delivered through the Curriculum Support Branch are integrated with other branches in the Teaching and Learning Services Directorate, and all other functions in Statewide Services to support successful outcomes for all students. This is achieved through a focus on better integration of services to schools, students and families; supporting teachers to deliver a more personalised approach for each child's learning; and creating expanded opportunities for students to develop the academic, personal and social competencies they will need to participate in future workforce and society.

The Principal Consultant Two-way Science will be responsible for the development, implementation and management of the Department's Two-way Science Initiative. Two-way Science is an approach to teaching and learning that connects the Western Australian Curriculum: Science to Aboriginal knowledges. Two-way Science supports schools to build relationships with local Aboriginal communities to develop place-based culturally responsive teaching and learning programs for primary and secondary school students. The foundation

of a Two-way Science learning program is cultural and ecological knowledge taught by local Aboriginal people to students on country and in the classroom.

Two-way Science provides an opportunity for all students to learn about science from the world's oldest continuing cultures, to strengthen Aboriginal student wellbeing and engagement and to build respect for Aboriginal histories, cultures, people, knowledges and experiences amongst school staff and students.

Visit education.wa.edu.au to find out more information about the Department of Education.

Key responsibilities

- Plan and coordinate the implementation of the Department's Two-way Science Initiative effectively and within agreed timeframes.
- Apply agreed evaluation and measurement frameworks to monitor effectiveness of projects and Two-way Science Initiative implementation.
- Identify and analyse issues relating to the implementation, ongoing delivery and review of the Initiative and determine appropriate solutions.
- Identify, monitor, manage and escalate, where required risks associated with the Two-Way Science Initiative in an effective and timely manner.
- Manage program funding through existing processes to support participants and schools.
- Develop and deliver professional learning for the Two-way Science Initiative, program schools and communities through co-design with local and regional Aboriginal organisations.
- Advise on, report on and be a point of escalation for Two-way Science Initiative issues, updates and information.
- Establish and maintain effective networks and mutually respectful relationships within the Department and with Aboriginal communities, organisations and external stakeholders.
- Establish and administer service agreements, grants and other contractual arrangements in collaboration with key stakeholders and schools.
- Prepare written correspondence for a range of audiences and purposes, including, reports, ministerial responses and briefings and information for publishing electronically.
- Participate in, lead and facilitate projects, teams and working groups.
- Support team members and foster a high performing work environment and culture to empower, motivate and develop staff.
- Monitor and manage staff leave entitlements.
- Manage staff performance in accordance with the Public Sector Performance Management Standard and Departmental policy.

Selection criteria

1. Demonstrated extensive knowledge and understanding of the strategic direction of Western Australia's public education system and contemporary policies, frameworks and issues impacting Aboriginal and Torres Strait Islander people.
2. Demonstrated high-level project management skills with a proven ability to plan and coordinate and evaluate culturally responsive initiatives in a complex environment.
3. Demonstrated highly developed conceptual, analytical and problem solving skills, including the ability to apply strategic thinking to achieve outcomes.
4. Demonstrated highly developed communication and interpersonal skills to build mutually respectful relationships and partnerships with Aboriginal communities, organisations and stakeholders.

5. Demonstrated highly developed written communication skills, including extensive experience in the preparation of correspondence, reports, Ministerials, briefing notes and policy.
6. Demonstrated highly developed strategic planning skills with a proven ability to coordinate, deliver and evaluate strategic outcomes.

Eligibility and training requirements

Employees will be required to:

- hold and maintain a current 'C' or 'C.A.' class drivers' licence
- undertake travel throughout the state, including overnight stays in non-metropolitan locations and travelling in small aeroplanes to remote locations as required
- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- complete the Department's induction program within three months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

ENDORSED

Date 24 May 2021
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