



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

Goldfields		Position No:	613306
Division:	Medical Services	Title:	Consultant Anaesthetist
Branch:	Kalgoorlie Health Campus	Classification:	MP Consultant Year 1-9
Section:	Theatre	Award/Agreement	Medical Practitioners Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Operations Manager
	Classification:	HSO Level G11
	Position No:	607939



Responsible To	Title:	Director Medical Services
	Classification:	MP Medical Administrator Year 1 - 9
	Position No:	615743



This position	Title:	Consultant Anaesthetist
	Classification:	MP Consultant Year 1 - 9
	Position No:	613306



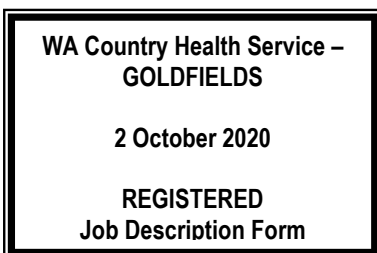
OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

Title
601558 - Consultant Surgeon - General Surgery
601578, 614289/90 - Consultant Paediatrician
601592 – Senior Medical Practitioner
601595 - Consultant Obstetrician & Gynaecologist
601920 – Health Service Medical Practitioner
613198, 615739/40 - Consultant – Emergency Medicine
614287/8, 601525 - Consultant Physician – General Medicine
614465 – Director Clinical Training
614492 – Senior Registrar – General Medicine
614493 – Registrar – Service - General
614494 – Resident Medical Officer

Positions under direct supervision:	← Other positions under control:								
<table border="1"> <thead> <tr> <th>Position No.</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td></td> <td>Medical Interns</td> </tr> </tbody> </table>	Position No.	Title		Medical Interns	<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	Category	Number		
Position No.	Title								
	Medical Interns								
Category	Number								

Section 3 – KEY RESPONSIBILITIES

Provides a high standard of anaesthetic care to patients in Kalgoorlie Health Campus. Provides administrative leadership in combination with other Anaesthetists. Takes responsibility for policy development and review and provides training, supervision and education for GP Anaesthetists, Senior Medical Practitioners and Doctors in Training.



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		CLASSIFICATION	MP Year 1-9



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR MISSION

To deliver and advance high quality care for country WA communities

OUR VISION

To be a global leader in rural and remote healthcare

OUR STRATEGIC PRIORITIES

Caring for our patients - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

Addressing disadvantage and inequity - Delivering focussed and accessible services for those who need it most

Building healthy, thriving communities - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

Delivering value and sustainability - Ensuring that the services we provide are sustainable and we are transparent about our performance

Enabling our staff - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

Leading innovation and technology - Embracing innovation and technology to create a safer, more connected and equitable health system

Collaborating with our partners - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

OUR VALUES

Community – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity – We bring honesty, collaboration and professionalism to everything that we do.

Equity – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

<p>WA Country Health Service – GOLDFIELDS</p> <p>2 October 2020</p> <p>REGISTERED Job Description Form</p>
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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq	%
1.0	CLINICAL		70
1.1	Provision of anaesthetic services for patients having surgical, medical, obstetric or investigational procedures, including continuous monitoring during such procedures.		
1.2	Pre-operative assessment and early post-operative care of patients.		
1.3	Supervision of anaesthesia trainees and other staff as appropriate.		
1.4	Supervision of Recovery Room patients.		
1.5	Provision of clinic services for assessment and preparation of day-surgery patients, day-of-surgery-admission patients and other patients as necessary.		
1.6	Acute resuscitation services for medical, surgical and trauma emergencies.		
1.7	Other clinical services as may be necessary and appropriate to the specialty.		
2.0	CLINICAL ADMINISTRATION		10
2.1	Organisation and clinical management of acute pain service		
2.2	Assistance with the management of patients in the High Dependency Unit.		
2.3	Liaison with Surgical ward, Theatre and Special Care Unit Clinical Nurse Specialist and Nursing staff to facilitate patient management. Liaison with patients, family, community services and other representatives as required to facilitate patient management.		
2.4	Liaises with other senior medical staff in Kalgoorlie and elsewhere, with allied health staff and with hospital managers to facilitate a high standard of patient care.		
2.5	Attends to medico legal issues that arise concerning patients that have been under their care and advises the Operations Manager / Regional Director Medical Services about complaints received pertaining to themselves or other doctors in the hospital.		
2.6	Promotes clinical governance and clinical risk management within the Anaesthetic Department.		
2.7	Participates in data collection, clinical audit and other Quality Assurance Program activities.		
2.8	Participates in clinical policy development and review.		
2.9	Participates in departmental and doctors committee meetings as required or invited.		
3.0	EDUCATION		10
3.1	Supervises doctors in training, including assessment of staff performance in relation to clinical competence, adherence to standards, timely and accurate documentation, and communication with patients, relatives, peers, other staff and doctors in other hospitals and in the community.		
3.2	Participates in professional continuing educational activities, regular performance review and provides evidence of maintaining current knowledge and skills.		
3.3	Participates in general continuing educational activities and postgraduate training programs for doctors in training medical staff, particularly trainees in general surgery.		
3.4	Participates in Teaching Programs for undergraduate medical students.		
3.5	Supervises guides and teaches nursing, allied health and other support staff as appropriate.		
3.6	Participates in departmental academic activities.		
3.7	Participates in clinical research where appropriate and active promotion of research activities wherever possible.		

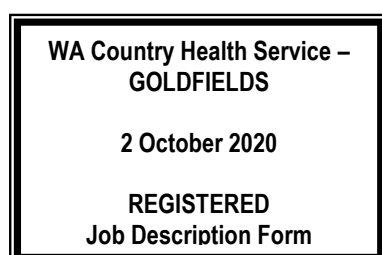
STATEMENT OF DUTIES continued next page

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Section 4 – STATEMENT OF DUTIES continued

4.0	LEADERSHIP		5
4.1	In collaboration with other Anaesthetists and nursing staff, actively participates in the management of the Anaesthetic Department including equipment choice, staffing proposals and workplace redesign. Undertakes performance management of subordinate staff.		
4.2	Undertakes strategic planning in conjunction with hospital and regional management.		
4.3	Participates in relevant hospital, regional and state committees as required.		
5.0	OTHER		5
5.1	Other duties as directed by the Regional Director or Regional Director Medical Services.		
5.2	May be required to assist with regional duties.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		



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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration by the Medical Board of Australia.
2. Fellowship of the Royal Australian and New Zealand College of Anaesthetists or equivalent.
3. Demonstrated experience in Specialist Anaesthetics at a senior level.
4. Demonstrated contemporary knowledge of professional issues and trends in Anaesthetics.
5. Highly developed communication, interpersonal, negotiation and conflict resolution skills.
6. Demonstrated commitment to clinical governance within healthcare.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.
8. Eligible for or in possession of a current C or C-A class driver's licence.

DESIRABLE

1. Significant experience in rural and remote Anaesthetic provision.
2. Sound understanding of remote area health service provision.

Section 6 – APPOINTMENT FACTORS

Location	Kalgoorlie	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of registration by the Medical Board of Australia must be provided prior to commencement • Evidence of fellowship with the Royal Australian and New Zealand College of Anaesthesia or equivalent • Provision of the minimum identity proofing requirements • Successful Criminal Record Screening clearance • Successful Pre-Employment Health Assessment • Successful WA Health Integrity Check • Successful Working With Children Check • Completion of training for Mandatory Reporting of Child Sexual Abuse • Evidence of a current C or C-A Class drivers licence • Participation in an on call roster Allowances: <ul style="list-style-type: none"> • District Allowance as applicable 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____

Operations Manager

Signature and Date: ____/____/____

Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

