

# **Job Description Form**

### **HSS Registered**

# **Midwife Nurses and Midwives Agreement: Level 1** Position Number: 00006486, 00005735, 00007104, 00007108 **Obstetrics, Gynaecology, and Imaging Directorate King Edward Memorial Hospital Reporting Relationships** Coordinator of Midwifery SRN 7 Position Number: 00013791 Midwifery Manager Also reporting to this supervisor: SRN 3 Clinical Midwife Position Number: 00006479 Newborn Hearing Screener Area Manager This Position 4 Directly reporting to this position: Other positions under supervision Classification Title FTE **Midwifery Students** Patient Care Assistants

#### Prime Function / Key Responsibilities

As part of a multidisciplinary team, provides clinical and professional expertise to ensure comprehensive evidence based midwifery care is delivered to patients. Facilitates and promotes patient safety and quality of care. The Registered Midwife practices within their scope of practice in line with the NMBA Midwife Standards for Practice, the Code of Ethics and Code of Conduct for Midwives.

# Midwife | RM Level 1 | 00006486, 00005735, 00007104, 00007108

#### Brief Summary of Duties (in order of importance)

- 1.1 Practices according to the ANMC Competency Standards for Midwives, the Code of Ethics and Professional Conduct for Midwives.
- 1.2 Participates actively in the professional and personal development of self and colleagues.
- 1.3 Promotes the role and function of the midwife within the professional and wider community.
- 1.4 Participates in professional activities of midwifery and other related groups.
- 1.5 Establishes and maintains collegial links with other health professionals.
- 1.6 Promotes a positive work place culture and participates in team building and decision making.
- 1.7 Maintains own professional portfolio.
- 1.8 Uses a clinical decision making approach to provide holistic midwifery care.
- 1.9 Demonstrates evidence-based knowledge for midwifery practice.
- 1.10 Is accountable for midwifery practice to provide safe care to the woman and her foetus/ newborn infant.
- 1.11 Demonstrates clinical skills to level of experience.
- 1.12 Creates and supports an environment which promotes a positive experience of pregnancy, childbirth and effective parenting.
- 1.13 Promotes and facilitates choice for childbearing women though effective and therapeutic communication.
- 1.14 Participates in Quality Improvement Activities related to midwifery care.
- 1.15 Fulfils pivotal role of the midwife within the multidisciplinary health care team.
- 1.16 Responsible for evidence based education (formal and informal) for midwifery practice which promotes women's and family health.
- 1.17 Legislation Policies and Procedures.
- 1.18 Demonstrates knowledge of legislation and common law affecting midwifery practice.
- 1.19 Maintains documentation and records required by current legislation.
- 1.20 Commitment to own professional development.

#### 2. NMHS Governance, Safety and Quality Requirements

- 2.1 Participates in the maintenance of a safe work
- 2.2 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 2.3 Completes mandatory training (including safety and quality training) as relevant to role.
- 2.4 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service, Women and Newborn Health Service and Departmental / Program specific policies and procedures.
- 2.5 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

#### 3. Undertakes other duties as directed.

# **Work Related Requirements**

#### **Essential Selection Criteria**

- 1. Eligible for registration in the category of Midwife by the Nursing and Midwifery Board of Australia.
- 2. Knowledge of, and practices within the boundary of the NMBA Midwife Standards for Practice, the Code of Ethics and Code of Conduct for Midwives.
- 3. Effective communication and interpersonal skills.
- 4. Participates in the education of women, their families and colleagues.
- 5. An ability to identify and utilise effective problem solving strategies.
- 6. Demonstrated understanding of the principles of Governance within the Healthcare sector.
- 7. Knowledge and experience in the Quality Improvement cycle and patient safety initiatives.
- 8. Commitment to own professional development.
- 9. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment.

#### **Desirable Selection Criteria**

1. Possession of or progress towards a relevant postgraduate qualification.

#### **Appointment Prerequisites**

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

# Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

**Dept./Division Head** 

d Position Occupant

Name: Signature/HE: Date: Name: Signature/HE: Date: Name: Signature/HE: Date: