

JOB ROLE STATEMENT

ROAD PLANNING OFFICER LEVEL 5

DIRECTORATE PLANNING AND TECHNICAL SERVICES
BRANCH ROAD PLANNING

POSITION NO VARIOUS

KEY RESPONSIBILITIES

Provide specialist technical support with the formulation of route concepts, land protection and development plans for future expansion of the road network.

KEY DELIVERIES

Route Planning

- Contribute to management of studies to select corridors and alignments for new road links.
- Contribute to management of studies to develop road design concepts and define reservation requirements for new road links and major expansions to existing roads to provide for changing transport needs.

Statutory Clearances and Approvals

- Obtain environmental and other statutory clearances which are required to ensure the viability of road design concepts and reservations.
- Provide specialist technical support for incorporation of road reservations in regional and local statutory planning schemes as well as with the Western Australian Planning Commission (WAPC), where required.

Route Development

- Provide specialist technical support in specifying objectives for route development.
- Contribute to management of studies to assess route development options and formulate development plans and priorities.
- Provide specialist technical support in preparing project scopes, cost estimates and clearances.

Planning Services and Advice

- Provide specialist technical support to other sections of Main Roads with road planning advice required for effective delivery of their programs and functions.
- Provide specialist technical support to the Rural and/or Urban Road Planning Manager in co-ordinating route planning studies.

Management

- Provide specialist support with management of contracts for planning studies to ensure completion to scope, time, cost and quality.
- Provide specialist support to the Manager in the review of Section activities to ensure the activities are consistent with corporate policies and objectives, and are compatible with activities of other areas within Main Roads.

Stakeholder Relationships

- Liaise with key internal and external stakeholders, and the community to ascertain and communicate their needs for inclusion into route planning and development outcomes.

SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SH&W) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL
URBAN ROAD PLANNING MANAGER

LEVEL 7

POSITION NO
P0055293

ROAD PLANNING OFFICER LEVEL 5

POSITIONS UNDER DIRECT SUPERVISION

ALL POSITIONS UNDER CONTROL

List the position numbers, titles and levels of positions directly supervised

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
		Salaried, Wages	
TOTAL			

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE

ESSENTIAL:

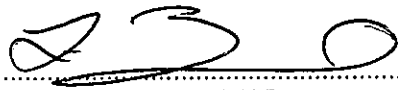
- Considerable skill, knowledge and experience in:
 - road planning
 - traffic and transport planning, including modelling analysis
 - project and contract management
 - building and enhancing stakeholder relationships
 - research, analysis and problem solving
- Knowledge of:
 - road and highway design principles and practices
 - land use planning and environmental statutory requirements
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers licence or an approved equivalent.

DESIRABLE:

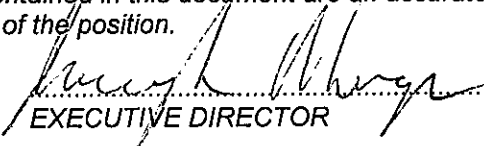
- A Diploma in Engineering.

CERTIFICATION

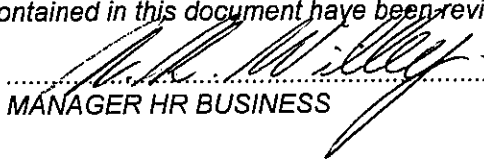
1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 6-01-2021
BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE  DATE 6/1/21
EXECUTIVE DIRECTOR

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 6/1/21
MANAGER HR BUSINESS