

JOB ROLE STATEMENT

SENIOR ROAD PLANNING OFFICER LEVEL 6

DIRECTORATE PLANNING AND TECHNICAL SERVICES
BRANCH ROAD PLANNING

POSITION NO P0059146 / P0059158 / P0059171 / P0063266
P0070050 / P0070169 / P0070311 / P0070312

KEY RESPONSIBILITIES

Formulate route concepts and land protection plans for future expansion of the road network and provide specialist advice for the formulation of the plans. Contribute to land use and other development proposals to achieve integrated land use and transport planning outcomes.

KEY DELIVERIES

Route Planning

- Initiate and manage studies to select corridors and alignments for new road links.
- Initiate and manage studies to develop road design concepts and to define reservation requirements for new road links and major expansions to existing roads to provide for changing transport needs.

Development Planning

- Provide specialist advice for land use and other development proposals to achieve integrated land use and transport planning outcomes.

Statutory Clearances and Approvals

- Co-ordinate environmental, heritage and other statutory clearances which are required to ensure the viability of road design concepts and reservations.
- In liaison and collaboration with the Department of Transport (DoT), Department of Planning (DoP), Lands and Heritage (DPLH) initiate road reservations in regional and local statutory planning schemes.
- Provide specialist technical advice for incorporation of road reservations in regional and local statutory planning schemes as well as with the Western Australian Planning Commission (WAPC), where required.

Planning Services and Advice

- Provide specialist road planning advice to Regional Directorates and the Infrastructure Delivery Directorate supporting efficient delivery of their programs and functions.
- Review and assist the Rural and/or Urban and/or Principal Road Planning Manager in co-ordinating route planning studies undertaken by Regional Directorates.

Leadership and Management

- Contribute to the development and achievement of the Branch Business Plan.
- Manage planning projects and contracts to ensure completion to scope, time, cost and quality.
- Manage financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.
- Manage employee behaviour, performance and development.

Stakeholder and Community Relationships

- Undertake consultation and liaison with other areas of Main Roads to ensure that activities are consistent with corporate policies, objectives and activities of other areas.
- Undertake consultation and liaison with key external stakeholders and the community to ensure route planning outcomes reflect community needs.
- Represent Main Roads on external groups and committees in order to achieve outcomes that meet Main Roads objectives and goals.

SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL			POSITION NO	
URBAN ROAD PLANNING MANAGER	OR	LEVEL 7	P0055293	OR
RURAL ROAD PLANNING MANAGER		LEVEL 7	P0055300	

SENIOR ROAD PLANNING OFFICER LEVEL 6

POSITIONS UNDER DIRECT SUPERVISION

List the position numbers, titles and levels of positions directly supervised

TITLE and LEVEL

POSITION No

CATEGORY

NUMBER

Salaried, Wages

TOTAL

ALL POSITIONS UNDER CONTROL

State number of positions only

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE

ESSENTIAL:

- Substantial skill, knowledge and experience in:
 - road planning and development
 - road and highway design principles and practices
 - traffic and transport planning (including modelling analysis)
 - building and enhancing stakeholder relationships
 - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
 - managing employee behaviour, performance and development
- Knowledge of:
 - land-use planning and environmental statutory requirements
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers licence or an approved equivalent.

DESIRABLE

- A Degree in Engineering or Planning or other relevant discipline.

CERTIFICATION

- The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE

G.J. Manning A/DRPOD DATE 16/01/2020
BRANCH/SECTION HEAD

- The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE

Francesca Morgan DATE 16/1/20
EXECUTIVE DIRECTOR

- The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE

M.H. Wilby DATE 20/1/20
MANAGER HR BUSINESS