



Job Description Form

HSS Registered

Consultant – Obstetrician and Gynaecologist

Medical Practitioners Agreement: MP Year 1- 9

Position Number/s: 00007883

Maternal Fetal Medicine/ Obstetrics and Gynaecology

Women and Newborn Health Service

Reporting Relationships

Medical Co-Director
 Award Level: Consultant Year 1-9
 Position Number: 00006795



Head of Maternal Fetal Medicine
 Award Level: Consultant Year 1-9
 Position Number: 00006820



This Position



← Also reporting to this supervisor:

Title	FTE
Consultants	2.2
Senior Registrar	2.00
Registrar	1.00
Resident Medical Officer	2.00

Directly reporting to this position:

Title	Classification	FTE
NA		

Other positions under control

- NA

Prime Function / Key Responsibilities

This is a joint appointment across both King Edward Memorial Hospital and Fiona Stanley Hospital in the provision of MFM Services to these two tertiary obstetric units, with administrative oversight from KEMH.

1. As part of a multidisciplinary team providing sub-specialist services in maternal-fetal medicine (CMFM) and/or obstetrics (FRANZCOG) (both medical and surgical) to patients.
2. Promotes patient quality and safety and provides leadership, training, supervision and education, where relevant, for doctors in training and other health workers in collaboration with other Consultants and the Head of Department/Unit.
3. Works within the scope of clinical practice as defined by the Health Service Credentialing Committee.

Brief Summary of Duties (in order of importance)

1. Clinical

- Provides sub-specialist services in maternal-fetal medicine and obstetrics (both medical and surgical) to patients of the Maternal-Fetal Medicine Service at King Edward Memorial Hospital and Fiona Stanley Hospital.
- Provides a consultation service on request for other patients.
- Undertakes clinical shifts in the Department at the direction of the Co-Director/Head of Department/Head of Unit including participation on the on-call/after-hours/weekend roster at KEMH.
- Accepts appropriate referrals from doctors external and internal to WNHS and FSH.
- Ensures clinical safety in all practices.
- Takes a leadership and mentoring role for doctors in training and others within the MFM Service.
- Conducts regular clinical review and clinical management of patients (inpatient and outpatient services) at appropriate intervals with doctors in training with a focus on the delivery of safe and quality patient care and discharge planning, ensuring that the medical record (including discharge summaries) is accurately up dated after review of each patient.
- Supports and liaises with patients, carers, colleagues, nursing, allied health, support staff, external agencies, general practitioners and the private sector to provide coordinated multidisciplinary care.
- Provides medical reports and undertakes other administrative/management tasks as required.
- Participates in departmental and other meetings as required to meet organisational and service objectives.
- Participates in relevant clinical governance activities including regular clinical reviews, clinical audits, Root Cause Analysis (RCA) and morbidity/mortality reviews as required.
- Attends to medico legal issues that arise concerning patients that have been under their care and advises the Head of Department about complaints they receive pertaining to themselves or other doctors.

2. Education/Training/Research

- Engages in continuing professional development/education and ensures continuous eligibility for relevant specialist medical registration.
- Participates in regular peer review and case review meetings.
- Develops and participates in clinical research activities relevant to speciality.
- Participates and assists in the continued medical educational activities of medical students, doctors in training, non-specialist medical officers, visiting medical practitioners, nurses, midwives and other health workers (including formal presentations and/or tutorials as required).

3. NMHS Governance, Safety and Quality Requirements

- Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
 - Participates in an annual performance development review.
 - Supervises and acts as a resource for junior medical staff in the assessment of patients, development of care plans, implementation and evaluation of medical care. Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
 - Completes mandatory training (including safety and quality training) as relevant to role.
 - Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
 - Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
4. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Fellow of the Royal Australian and New Zealand College of Obstetricians and Gynaecologists (RANZCOG) or equivalent that is recognised for registration as a specialist with the Medical Board of Australia.
3. Certification in Maternal Fetal Medicine (CMFM) or an overseas trained subspecialist with equivalent training able to apply for CMFM accreditation by RANZCOG.
4. Demonstrated extensive knowledge, clinical experience and leadership in area of specialty.
5. Has relevant college accreditation to supervise registrars in training
6. Demonstrated experience and commitment to clinical teaching and clinical research.
7. Demonstrated ability to practice family centred care.
8. Ability to manage and to work in a collegial and collaborative relationship with a multidisciplinary team comprising of medical, nursing, allied health professional and administrative staff.
9. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

Desirable Selection Criteria

1. Evidence of post-fellowship academic training or higher academic qualifications.
2. Willingness to act as a RANZCOG Training Supervisor

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature/HE:
Date:

Dept./Division Head

Name:
Signature/HE:
Date:

Position Occupant

Name:
Signature/HE:
Date: