



## Attachment 1

# VERIFICATION OF ABORIGINAL AND/OR TORRES STRAIT ISLANDER HERITAGE

## Introduction

A person seeking employment with the Western Australian Department of Education may be asked to verify their Aboriginal and/or Torres Strait Islander heritage when applying for a *Section 50(d) of the Equal Opportunity Act 1984* position for which Aboriginal and/or Torres Strait Islander heritage is essential.

## Guidelines for Applicant

An applicant may be asked to:

- provide the attached *Verification of Aboriginal and/or Torres Strait Islander Heritage* form; or
- provide a confirmation of Aboriginal and Torres Strait Islander heritage certificate from their Community Organisation.

An applicant residing outside their Community can arrange to have the attached form signed and sealed by a local Aboriginal and/or Torres Strait Island Community Organisation verifying their heritage.

## Guidelines for Aboriginal and/or Torres Strait Islander Community Organisation

Where a Community Organisation is required to certify officially the Aboriginal and/or Torres Strait Islander heritage of an applicant, the Community Organisation is held responsible for verification of the:

- applicant's Aboriginal or Torres Strait Islander heritage evidence; or
- acceptance of the applicant by the Community in which they live or previously lived.

The certification is to be approved by a resolution at a formal meeting of the Community Organisation's governing body. The record of such resolution is to be sealed with the Community Organisation's Common Seal and signed by an authorised person who must be an office bearer.

A Community Organisation includes:

- an Aboriginal or Torres Strait Islander Association incorporated under Part IV of the *Aboriginal Councils and Associations Act 1976*; and
- an incorporated Community Organisation where all the members of the governing body are Aboriginal and/or Torres Strait Islander people.



# Verification of Aboriginal and/or Torres Strait Islander Heritage

Applicant's surname: \_\_\_\_\_ First name: \_\_\_\_\_

Also known as: \_\_\_\_\_  
(Maiden/community/traditional)

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_ Mobile: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_ Applicant: \_\_\_\_\_

(Signature)

Complete the following **OR** attach a *confirmation of Aboriginal and/or Torres Strait Islander heritage certificate from a Community Organisation.*

Community name: \_\_\_\_\_  
(Full name of local Aboriginal and/or Torres Strait Islander Community)

Community Organisation name: \_\_\_\_\_  
(Full name of registered Community Organisation)

ABN: \_\_\_\_\_  
Australian Business Number of the Aboriginal or Torres Strait Islander Organisation

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_ Mobile: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

The abovementioned Community Organisation understands that the applicant is seeking employment with the Western Australian Department of Education in a position for which Aboriginal and/or Torres Strait Islander heritage is considered essential. The applicant has requested that the abovementioned Community Organisation confirms their Aboriginal and/or Torres Strait Islander heritage.

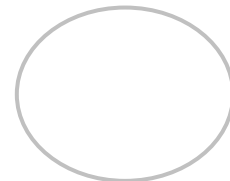
(Note: Tick relevant box/es that apply)

The Community Organisation verifies that the applicant:

- is recognised and accepted by the abovementioned Community as an Aboriginal and/or Torres Strait Islander person; **and/or**
- has provided evidence to verify their Aboriginal and/or Torres Strait Islander heritage.

Date of meeting: \_\_\_\_/\_\_\_\_/\_\_\_\_

Meeting resolution number: \_\_\_\_\_



Affix Common Seal

.....  
(Print name of authorised person)

.....  
(Signature of authorised person)