



Principal Consultant Residential Colleges

Position number	00040523
Agreement	Public Sector CSA Agreement 2019 (or as replaced)
Classification	Level 7
Reports to	Manager, Residential Colleges (Level 8)
Direct reports	Nil

Context

The Director, Public Schools Planning is responsible for:

- planning the future delivery of public schooling throughout the State, including design, location and delivery
- overseeing the operations of Residential Colleges.

The Residential Colleges Branch is responsible for the provision of student residential colleges for students boarding away from home including: accommodation, meals, student care and development and educational and recreational resources and programs.

Visit education.wa.edu.au to find out more information about the Department of Education.

Key responsibilities

- Assist in the planning, implementation and evaluation of state-wide initiatives and strategies that impact on the provision of student residential colleges.
- Develop system-level proposals to revitalise and configure the provision of student residential colleges to best meet educational needs of students.
- Consult with Department staff and other public and private sector organisations on matters pertaining to the operation of student residential colleges.
- Investigate policies, procedures and strategies that impact on student residential colleges and recommend appropriate modifications to policies, procedures and strategies.
- Establish and maintain effective working relationships with internal and external stakeholders.

Selection criteria

1. Demonstrated extensive knowledge and understanding of issues impacting on the provision of student residential colleges across the State and the requirements and strategic directions of the Department.
2. Demonstrated highly developed written, verbal and interpersonal communication skills, including the ability to effectively consult at a senior level, across a broad range of settings within the public and private sectors.
3. Demonstrated highly developed conceptual, analytical and investigation skills and the ability to make recommendations and identify innovative solutions to problems and issues.
4. Demonstrated highly developed skills in applying strategic thinking and providing strategic options to achieve outcomes; and establishing and implementing effective change management strategies.
5. Demonstrated highly developed program management skills, including project planning, coordination, implementation and evaluation.

Eligibility and training requirements

Employees will be required to:

- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- complete the Department's induction program within three months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

ENDORSED

Date 25 June 2020
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