

JOB ROLE STATEMENT

TRAFFIC DATA MANAGER LEVEL 6

DIRECTORATE PLANNING AND TECHNICAL SERVICES
BRANCH ASSET AND GEOSPATIAL INFORMATION **POSITION NO** P0059687

KEY RESPONSIBILITIES

Manage the acquisition, management and access to corporate traffic data and related road use information. Manage the implementation of policy, standards and process documentation for traffic data and related road use information. Provide specialist advice in relation to traffic and related road use data.

KEY DELIVERIES

Road Use Information Procurement

- Plan and co-ordinate the implementation of state-wide traffic data and related road use information programs.
- Manage collection programs and data processing to ensure compliance to standards.
- Develop and implement audit strategies on road use data and take corrective action, where required.
- Develop, review and implement improvements to standards, procedures and process documentation, where required.
- Investigate opportunities for data sharing of externally sourced data.

Customer Service and Specialist Advice

- Manage the extraction and analysis of specialist road use information reports.
- Ensure that road use data and information products, services and access are aligned with customer requirements.
- Provide specialist advice on road use data interpretation, technologies and systems, as required.
- Research, review and implement innovative and best practice road use data processes and technologies.

Leadership and Management

- Develop and manage performance based contract arrangements for traffic data collection and information processing services.
- Develop traffic data operational procedures and performance criteria in partnership with Service providers.
- Manage financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.
- Manage employee behaviour, performance and development.

Stakeholder Relationships

- Advise and liaise with the Regions and other internal stakeholders on the collection, processing and retrieval of road use data and the application of corporate policy, standards and procedures.
- Liaise and collaborate with other State Road Authorities, Local Government and other external stakeholders on traffic and road use data procurement practices and technologies.
- Represent Main Roads on various Austroads and Industry road use data interest groups and forums.

SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL		POSITION NO
DATA AND SYSTEMS MANAGER	LEVEL 7	P0055463

TRAFFIC DATA MANAGER LEVEL 6

POSITIONS UNDER DIRECT SUPERVISION

ALL POSITIONS UNDER CONTROL

List the position numbers, titles and levels of positions directly supervised

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
		Salaried, Wages	
TOTAL			

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE

ESSENTIAL:

- Substantial skill, knowledge and experience in:
 - data collection, processing, management and audit
 - contract development and management
 - building and enhancing stakeholder relationships
 - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
 - managing employee behaviour, performance and development
 - written communication
- Knowledge of:
 - traffic data and related road use information
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity

DESIRABLE:

- A Degree in Engineering, or Mathematics, or Surveying, or Physical Sciences, or Information Technology.

CERTIFICATION

1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE Wayne Connell DATE 5/7/19
 BRANCH/SECTION HEAD MAG 1

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE [Signature] DATE 5/7/19
 EXECUTIVE DIRECTOR

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE [Signature] DATE 5/7/19
 MANAGER HR BUSINESS