

JOB ROLE STATEMENT

TRAFFIC ESCORT WARDEN LEVEL 2

DIRECTORATE
BRANCH

METROPOLITAN AND SOUTHERN REGIONS
HEAVY VEHICLE SERVICES (HVS)

CATEGORY 1
POSITION NO VARIOUS

KEY RESPONSIBILITIES

Provide on-road escort control of high-risk Over Size Over Mass (OSOM) vehicles delivering loads to various locations throughout the State via the Western Australian (WA) road network. Provide effective control of on-road OSOM vehicles in line with correct process, procedures, policies, regulations and approved permit, whilst ensuring the safety of all road users, minimum disruption to traffic flows and the public.

KEY DELIVERIES

OSOM Escorts

- Provide on road escort control of high-risk OSOM vehicles delivering loads to various locations throughout the State via the WA road network.
- Provide effective control of on road OSOM vehicles in line with correct process, procedures, policies and regulations.
- Inspect OSOM vehicles and loads against Permit issued by Main Roads prior to departure.
- Report any inconsistencies between the Permit issued and the actual OSOM vehicle and/or load to the Senior Traffic Escort Warden or Technical Officer for further direction/action.
- Submit Green Light Corridor (SCAT) requests to Main Roads Road Network Operations Centre, where OSOM vehicle(s) are entering/departing the Perth Metropolitan area.
- Understand and comply with confidential information, security policies and procedures, and appropriate utilisation of information in holdings/systems.

Traffic Management

- Where required, stop and/or direct road traffic to control safe movement of OSOM vehicles in accordance with the Road Traffic Code 2000, Road Traffic (Vehicles) Regulations 2014 and Main Roads processes, procedures and policies.

Country Travel

- Undertake extensive and frequent country travel primarily by road and possibly by air to isolated locations within Western Australia.

Escort Vehicle Readiness

- Maintain at all times readiness of escort vehicles, including scheduling of timely vehicle maintenance and repairs.
- Maintain the supply of safety, health and wellbeing items for escort vehicles.

Stakeholder Relationships

- Build and maintain professional working relationships with heavy vehicle operators and WA Police in a collaborative effort to manage the safe and efficient movement of OSOM vehicles on the public road network.
- Build and maintain collaborative working relationships with Horizon Power and Western Power for provision of safe passage to OSOM vehicles and loads under electrical cabling infrastructure as well as other organisations, such as the Department of Transport (DoT), Port Authorities, Mining Companies and Local Government agencies.
- Build and maintain a collaborative working relationship with the HVS Helpdesk and Main Roads Regional Offices' in facilitating OSOM movements on the public road network.

SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) **TITLE AND LEVEL**
SENIOR TRAFFIC ESCORT WARDEN

LEVEL 4

POSITION NO
VARIOUS

TRAFFIC ESCORT WARDEN LEVEL 2

POSITIONS UNDER DIRECT SUPERVISION

List the position numbers, titles and levels of positions directly supervised

ALL POSITIONS UNDER CONTROL

State number of positions only

TITLE and LEVEL

POSITION No

CATEGORY

NUMBER

Salaried, Wages

TOTAL

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE

- Skill, knowledge and experience in:
 - interpreting and applying legislation, standards, policies and procedures relating to the operation of OSOM vehicles on the State's road network
 - directing traffic in line with the Road Traffic Code 2000 and Road Traffic (Vehicles) Regulations 2014 and other relevant regulations related to the movement of Over Size Over Mass vehicles
 - applying and adhering to Occupational Safety and Health principles, procedures and practices in relation to traffic management
 - compliance assessment, analysis and problem solving
 - building and enhancing stakeholder relationships
- Knowledge of:
 - policies and practices on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers licence or an approved equivalent.

OTHER REQUIREMENTS:

Appointment to this role is also subject to:

- applicant's ability and willingness to undertake rostered country shifts in both the metropolitan and country areas, travelling by road and possibly by air
- obtaining a current Police clearance prior to appointment
- successfully passing Pre-employment Medical test prior to appointment
- obtaining Senior First Aid Certificate within a 12 week training period
- successfully passing Heavy Vehicle Pilots course within a 12 week training period

CERTIFICATION

1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE

BRANCH/SECTION HEAD

DATE

26/11/2020

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE

EXECUTIVE DIRECTOR METRO & SOUTHERN REGIONS

DATE

27/11/2020

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE

MANAGER HR BUSINESS

DATE

27/11/2020