



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

Goldfields		Position No:	615191
Division:	Operations	Title:	Senior Medical Practitioner
Branch:	Esperance Health Campus	Classification:	MP Year 1-3
Section:	Medical Services	Award/Agreement	Medical Practitioners Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Regional Director – Goldfields
	Classification:	Health Executive
	Position No:	601000



Responsible To	Title:	Operations Manager
	Classification:	HSO Level G11
	Position No:	614390



This position	Title:	Senior Medical Practitioner
	Classification:	MP Year 1-3
	Position No:	615191



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
601648 – Director of Nursing – Health Service Manager
601649 – Director of Nursing – Health Service Manager
614437 – Business Manager



Positions under direct supervision:		← Other positions under control:	
Position No.	Title	Category	Number

Section 3 – KEY RESPONSIBILITIES

Works as part of the multidisciplinary team at Esperance Health Campus. Provides oversight and management of medical services in collaboration with Goldfields Health Executive and supports the integration of services across the Esperance district and Goldfields region.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR MISSION

To deliver and advance high quality care for country WA communities

OUR VISION

To be a global leader in rural and remote healthcare

OUR STRATEGIC PRIORITIES

Caring for our patients - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

Addressing disadvantage and inequity - Delivering focussed and accessible services for those who need it most

Building healthy, thriving communities - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

Delivering value and sustainability - Ensuring that the services we provide are sustainable and we are transparent about our performance

Enabling our staff - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

Leading innovation and technology - Embracing innovation and technology to create a safer, more connected and equitable health system

Collaborating with our partners - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

OUR VALUES

Community – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity – We bring honesty, collaboration and professionalism to everything that we do.

Equity – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	PROFESSIONAL / CLINICAL RESPONSIBILITIES		40
1.1	Provides medical leadership within Esperance Health Campus in collaboration with the Regional DMS and Operations Managers.		
1.2	Leads clinical governance and clinical performance within the hospital, including clinical indicator monitoring within a multidisciplinary context.		
1.3	Maintains an awareness of trends, issues and developments in relation to medical services.		
1.4	Active member of appropriate governance committees within the hospital.		
1.5	Liaises and manages relevant relationships with relevant external bodies, including local government and non-government organisations (eg SJA, RFDS) to ensure optimal clinical service provision.		
1.6	Develops (in conjunction with the RMD) local medical initiatives and projects.		
1.7	Provides professional support, development and mentorship to medical staff as required.		
1.8	In collaboration with Regional DMS and Operations Manager and as highlighted through various governance committee operationalises change management initiatives within the hospital.		
1.9	Participates in the ED roster for Esperance Health Campus.		
2.0	MANAGEMENT		30
2.1	Provides advice to the Regional Director Medical Services on rural and Esperance regional specific medical related matters.		
2.2	Actively implements clinical risk identification and management processes as per the policies of WACHS.		
2.3	Actively participates in quality and patient safety initiatives for the region, demonstrating medical leadership in continuous quality improvement.		
2.4	Participates in clinical incident management, review and practice improvement.		
2.5	Ensures actions and initiatives arising from senior medical and other committees internal and external to Esperance Health Campus are progressed.		
2.6	Is a member of the Medical Advisory Committees within the region.		
2.7	Is a member of the WACHS Goldfields Medical Credentialing and Scope of Practice Committee.		
2.8	Investigates and reports on complex medico-legal cases within the hospital.		
3.0	CLINICAL ADMINISTRATION		20
3.1	Manages optimal medical workforce services and cover arrangements throughout the Esperance locale in collaboration with the Regional DMS and Operations Managers.		
3.2	Supports the medical workforce performance and professional process.		
3.3	Monitors and facilitates training and development opportunities for the local and regional medical workforce.		
4.0	EDUCATION		5
4.1	Facilitates medical education and research in the region.		
5.0	OTHER		5
5.1	Other duties as directed.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration by the Medical Board of Australia.
2. Fellowship of the Australian College of Rural and Remote Medicine (FACRRM) or Fellowship of the Australian College of General Practice (FRACGP) or equivalent experience (including RACMA) at the date of commencing duties.
3. Demonstrated senior health management experience including the ability to plan, prioritise, make decisions, meet deadlines and manage resources.
4. Demonstrated contemporary knowledge of professional issues and trends in medicine with a particular focus on indigenous, rural and remote service delivery.
5. Highly developed communication, interpersonal, negotiation and conflict resolution skills.
6. Effective organisational and time management skills.
7. Demonstrated commitment to clinical governance within health care including credentialing, scope of practice, clinical indicator management and safety and quality programs.
8. Current knowledge of legislative and regulatory requirements in the areas of Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment, people management and service delivery.
9. Eligible for / or in possession of a current C or C-A class driver's licence.

DESIRABLE

1. Post Graduate Health Management qualifications awarded by a registered University or equivalent tertiary institution.
2. Possession of current Advanced Life Support certificate.
3. Experience in rural and remote medical practice and / or management.
4. Sound understanding of rural and remote area health service provision including clients from a variety of cultural / ethnic backgrounds.
5. Commitment to provide services at various WACHS locations dependent on service need and availability.

Section 6 – APPOINTMENT FACTORS

Location	Esperance	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of registration by the Medical Board of Australia must be provided prior to commencement • Provision of the minimum identity proofing requirements • Successful Criminal Record Screening clearance • Successful Pre-Employment Health Assessment • Successful WA Health Integrity Check • Successful Working With Children Check • Completion of training for Mandatory Reporting of Child Sexual Abuse • Evidence of a current C or C-A class driver's licence Allowances <ul style="list-style-type: none"> • District Allowance as applicable 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____

Operations Manager

Signature and Date: ____/____/____

Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed
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