



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

Goldfields		Position No:	614290
Division:	Kalgoorlie Health Campus	Title:	Consultant – Paediatrician - General
Branch:	Medical Services	Classification:	MP Consultant Year 1 - 9
Section:	Paediatrics	Award/Agreement	Medical Practitioners Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Operations Manager
	Classification:	HSO Level G11
	Position No:	607939



Responsible To	Title:	Director Medical Services
	Classification:	MP Medical Administrator Year 1 - 9
	Position No:	615743



This position	Title:	Consultant Paediatrician - General
	Classification:	MP Consultant Year 1 - 9
	Position No:	614290



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
601558 - Consultant Surgeon - General Surgery
601578 - Consultant Paediatrician - General
601592 – Senior Medical Practitioner
601595 - Consultant Obstetrician & Gynaecology
601920 – Health Service Medical Practitioner
613198, 615739/40 - Consultant – Emergency Medicine
613306 - Consultant Anaesthetist
614287/8, 601525 - Consultant Physician - General Medicine
614465 – Director Clinical Training
614492 – Senior Registrar – General Medicine
614493 – Registrar – Service - General
614494 – Resident Medical Officer - General



Positions under direct supervision:	← Other positions under control:		
Position No.	Title	Category	Number
	Medical Interns		

Section 3 – KEY RESPONSIBILITIES

Provides a high standard of medical care to Paediatric and neonatal patients in Kalgoorlie Health Campus. Provides administrative leadership in combination with the clinical nurse specialist of Paediatrics. Takes responsibility for policy development and review and provides training, supervision and education for registrars and resident medical officers.

<p>WA Country Health Service – GOLDFIELDS</p> <p>4 September 2020</p> <p>REGISTERED Job Description Form</p>

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR MISSION

To deliver and advance high quality care for country WA communities

OUR VISION

To be a global leader in rural and remote healthcare

OUR STRATEGIC PRIORITIES

Caring for our patients - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

Addressing disadvantage and inequity - Delivering focussed and accessible services for those who need it most

Building healthy, thriving communities - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

Delivering value and sustainability - Ensuring that the services we provide are sustainable and we are transparent about our performance

Enabling our staff - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

Leading innovation and technology - Embracing innovation and technology to create a safer, more connected and equitable health system

Collaborating with our partners - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

OUR VALUES

Community – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity – We bring honesty, collaboration and professionalism to everything that we do.

Equity – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

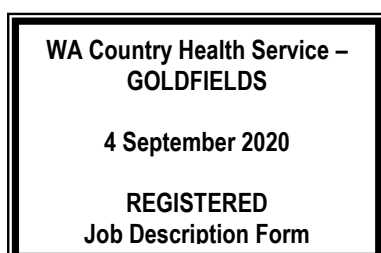
Curiosity – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	CLINICAL LEADERSHIP		
1.1	Responsible for specialist clinical care of Paediatric patients attending Kalgoorlie Health Campus and in the community. Manages paediatric and neonatal conditions according to acceptable clinical standards. Collaborates with Paediatric ward Clinical Nurse Specialist and Nursing staff to facilitate patient management. Liaises with patients, family, community services and other representatives as required to facilitate patient management.		
1.2	Supervises, mentors and educates trainee medical staff and hospital service medical practitioners who are providing clinical care to Paediatric and neonatal patients.		
1.3	Liaises with other senior medical staff in Kalgoorlie and elsewhere, with allied health staff and with hospital managers to facilitate a high standard of patient care. Negotiates with patient transport providers such as the Royal Flying Doctor Service and St John Ambulance to facilitate transfer of patients for tertiary care.		
1.4	Promotes clinical governance and clinical risk management within the Paediatric Department.		
1.5	Maintains and updates professional knowledge. Participates in research where appropriate. Trains and supervises medical students as appropriate.		
2.0	ADMINISTRATIVE LEADERSHIP		
2.1	In collaboration with the Paediatric Clinical Nurse Specialist, actively participates in the management of the Paediatric Department including equipment choice, staffing proposals and workplace redesign. Undertakes performance management of subordinate staff.		
2.2	Participates in clinical policy development and review.		
2.3	Participates in data collection, clinical audit and other Quality Assurance Program activities.		
2.4	Participates in relevant hospital, regional and state committees as required.		
2.5	Prepares medical reports and ensures timely and accurate completion of discharge summaries.		
2.6	Undertakes strategic planning in conjunction with hospital and regional management.		
3.0	OTHER		
3.1	May be required to assist with regional duties.		
3.2	Undertakes other duties as directed by the Operations Manager or the Director Medical Services.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		



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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration by the Medical Board of Australia.
2. Fellowship of the Royal Australasian College of Physicians (Paediatrics and Child Health Division) or equivalent.
3. Demonstrated experience in General Paediatric medicine at a senior level.
4. Demonstrated experience in Neonatal resuscitation and neonatology at a senior level.
5. Demonstrated contemporary knowledge of professional issues and trends in Paediatric medicine.
6. Sound understanding of remote area health service provision.
7. Highly developed communication, interpersonal, negotiation and conflict resolution skills.
8. Demonstrated commitment to clinical governance within healthcare.
9. Current knowledge of legislative obligations for Equal Opportunity, Disability Services, Occupational Safety and Health, and how these impact on employment and service delivery.
10. Eligible for or in possession of a current C or C-A class driver's licence.

DESIRABLE

1. Significant experience in rural and remote Paediatric medicine.
2. Demonstrated understanding of issues within a cross cultural environment, particularly Aboriginal culture.

Section 6 – APPOINTMENT FACTORS

Location	Kalgoorlie	Accommodation	As determined by the WA Country Health Service policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of registration by the Medical Board of Australia must be provided prior to commencement • Evidence of fellowship with the Royal Australasian College of Physicians (Paediatrics and Child Health Division) or equivalent • Provision of the minimum identity proofing requirements • Successful Criminal Record Screening clearance • Successful Pre-Employment Health Assessment • Successful WA Health Integrity Check • Successful Working With Children Check • Evidence of a current C or C-A class drivers licence and the ability to travel within the region including overnight stays • Completion of training for Mandatory Reporting of Child Sexual Abuse • Participation in an On call roster Allowances: <ul style="list-style-type: none"> • District Allowance as applicable 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Operations Manager

Signature and Date: ____/____/____
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

