



Principal Consultant Early Childhood Education

Position number	00032126
Agreement	Public Sector CSA General Agreement 2019 (or as replaced)
Classification	Level 7
Reports to	Manager, Early Childhood Education (Level 8)
Direct reports	Nil

Context

The Early Childhood Education Branch within the Department's Statewide Services Division is responsible for developing and implementing systemic policy and strategic planning in early childhood education for Western Australian public schools.

The Branch has responsibility for implementing state and national early childhood education reforms, including a number of National Partnerships and Agreements, which are delivering significant changes to early childhood education in Western Australia. This includes policy leadership for the early years of schooling and extensive liaison across education sectors and government and non-government agencies.

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Key responsibilities

- Provide professional high-level advice and support to the Executive Director, Director and Managers on 'best practice' early childhood initiatives, strategies, pedagogy and standards.
- Research, develop, implement, monitor, analyse and evaluate early childhood initiatives, projects, strategies and guidelines in accordance with national and department frameworks.
- Provide advice to senior officers within the Division and the Department relating to Departmental initiatives and Early Childhood Education, including contemporary curriculum and pedagogical practice.
- Work collaboratively within the Branch and with key internal and external stakeholders, to implement the state and national Early Childhood Education agenda, and promote the Branch's vision, projects and initiatives.

- Work collaboratively within the Branch and with key internal and external stakeholders to develop and implement professional learning for early childhood educators.
- Prepare reports, initiatives, briefings and correspondence on early childhood education matters.
- Represent the Department on advisory groups and committees as required.

Selection criteria

1. Demonstrated high-level knowledge of, and experience with the legislative framework and policies that impact on Early Childhood Education.
2. Demonstrated highly developed conceptual, analytical and research skills, with the ability to develop projects, initiatives, strategies and guidelines.
3. Demonstrated high-level interpersonal and communication skills to facilitate, negotiate and provide consultancy advice on Early Childhood Education.
4. Demonstrated highly developed skills and experience in planning and implementing professional learning for early childhood educators and leaders.
5. Demonstrated high-level written communication skills in developing reports, briefings and correspondence.

Eligibility and training requirements

Employees will be required to:

- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- complete the Department's induction program within three months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

ENDORSED

Date 17 June 2020
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