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Agency Name Department of Education
Division Kimberley Education Region
Branch Kalumburu Remote Community School
Position Title Aboriginal and Islander Education Officer
Position Number Pool Ref SS/SS633015
Classification & Award Level 3, \$30.91 - \$32.50 per hour (EA (Gov) GA 2019)
School Logo (URL)

https://www.det.wa.edu.au/schoolsonline/display_image?schoolID=5236&type=SC

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Manually Generated (body of advertisement):



Advertised Vacancy Number SS/SS633015

Appointment Pool

Do you want to make a positive difference?

Kalumburu Remote Community School (RCS) is seeking to establish a pool of Aboriginal and Islander Education Officer (AIEO) for appointments to permanent and fixed term, full-time and part-time vacancies which may arise during the 2020 school year and up to the end of Term 2, 2020. Appointments can be made from the pool at any time for commencements within the 2020 school year, up to the end of Term 2, 2020.

To be suitable for this role, applicants will need to be organised, friendly, caring and professionally presented. You will need to be able to display a commitment to building positive relationships with students, parents, staff and the wider community. You will be expected to work collaboratively as part of a team and you will be committed to the continual development of your skills. The importance of confidentiality in terms of school/student information is essential to this role.

As the AIEO, your role will be to assist teachers in delivering planned education programs and to foster a supportive and inclusive learning environment. We are seeking dedicated, enthusiastic AIEO's, who will be able to engage students in different programs, connect with families and liaise between the community and school. The suitable applicants will ideally possess a high standard of computer skills, as well as excellent communication skills.

Kalumburu - meaning 'Path By The River or River Crossing' is the most northerly Aboriginal Community in Western Australia and is situated on the banks of the King Edward River beside a long, deep billabong at the upriver end of Malindjar Gorge. The nearest townships to Kalumburu are Kununurra (565 kms S.E.), Wyndham (560 kms S.E.) and Derby (650 kms. W) Access to the region is available by sea, air from Kununurra, Wyndham and Derby/Broome and by unsealed road depending on seasonal conditions.

Kalumburu is situated at latitude 14 degrees south; the climate is Monsoon Tropical with a protracted Dry season and cyclonic Wet season. Rainfall during the Wet is extreme and cyclonic presence inhibits movement around the area. Wet season temperatures range up to 40 degrees Centigrade and humidity is often in the high 80 - 90% level. Dry season temperatures range from 18 degrees through 28 degrees. The Kalumburu Road is closed from November 1st through to April 1st each year, washaways and general road erosion effect access to the region generally until early to mid May of the following year. The community is serviced by an all weather airstrip with night landing facilities.

To be suitable for this role, you will need to demonstrate the following work related requirements:

- Good written and oral communication skills, including the ability to effectively interact with students, teachers, parents, community members and professional staff on the provision and development of educational programs.
- Good interpersonal skills, including the ability to interact on a range of levels in a variety of settings and with different audiences, including community members, teaching and other professionals.
- Ability to contribute to a school-level team and to provide multi-cultural direction in the development of the educational program, development of language resources, and evaluation of education and behaviour management programs.
- Ability to effectively assist teachers in implementing educational and behaviour management programs.
- Good organisational skills that will assist in the delivery of effective education programs to students.
- Ability to assist with the general health and well-being of students.

Applications will be assessed against these work related requirements of the position. The business needs of the school may also be considered. It is therefore recommended that you consider all information contained in the advertisement and any other related information before applying for the vacancy.

The Department is an equal opportunity employer and encourages people with disability, Aboriginal and Torres Strait Islander people and persons from culturally diverse backgrounds to apply.

Further information about Kalumburu Remote Community School can be found by visiting [Schools Online](#).

Additional information about Independent Public Schools is also available [here](#).

For further job related information:

You are encouraged to contact Vina Goulden, Manager Corporate Services for further information about this employment opportunity, including information about living and working in Kalumburu, by telephoning (08) 9168 4802 or emailing Vina.Goulden@education.wa.edu.au

Application Instructions

All applications are submitted online. Select "Apply for Job", at either the top or bottom of this screen and follow the instructions on your screen.

Your application should include: **[red highlighted areas are optional]**

- A **[number of pages]** page statement addressing the Work Related Requirements, in context of the role and business needs of the school
- A CV of up to **[number of pages]** pages outlining your employment history and professional learning summary relevant to this position
- The contact details for **two (2)** work related referees (one being your current line manager)

It is recommended you have these documents completed and ready to attach before selecting "Apply for Job".

You are asked to complete an online application form and attach your documentation, please allow enough time to complete this process as applications cannot be accepted after the closing date and time.

After you have submitted your application online, you will receive an email confirming lodgement. If you do not receive a confirmation email, please telephone (08) 9264 4127

If you are having difficulty submitting your online application, please telephone (08) 9264 8666 for assistance.

ELIGIBILITY

Pursuant of Section 50(d) of the Equal Opportunity Act 1984, the occupant of this position must be of Aboriginal descent.

An applicant may provide a confirmation of Aboriginal and Torres Strait Islander descent through the completion of a *Verification of Aboriginal and/or Torres Strait Islander Heritage form*, attached. (Applicants currently employed as AIEOs are excluded.)

Employees will be required to:

- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment; and
- obtain or hold a current Working with Children Check.
- provide evidence of eligibility to work in Australia for the term of the vacancy

Education Assistants working with Kindergarten students may be required to have, or be actively working towards, a Certificate III in Education Support (or approved equivalent) in order to meet the educator-to student ratio outlined in the National Quality Standard for Early Childhood Education and Care.

Approved equivalent qualifications are published by the [Australian Children's Education and Care Quality Authority](#).

TRAINING

Employees will be required to:

- Complete the Department's induction program within three months of commencement;
- Complete any training specific to this role required by Departmental policy; and
- Complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

The Department applies a four (4) day breach period to this selection process.

Applications must be submitted before 4.30pm (WST) on Day, DD MMMM YYYY

APPLICATIONS MUST BE SUBMITTED ONLINE

PROFORMA, FAXED, HAND DELIVERED, POSTED, EMAILED AND LATE APPLICATIONS ARE NOT ACCEPTED.