



HSS Registered

Medical Imaging Assistant
Health Salaried Officers Agreement; HSO Level G2
Position Number: 114076
Medical Imaging
Fiona Stanley Hospital / South Metropolitan Health Service

Reporting Relationships

Chief Medical Imaging Technologist
 HSO Level P6
 Position Number: 113383



Deputy Chief Medical Imaging Technologist
 HSO Level P4
 Position Number: 113694



This Position



Directly reporting to this position:

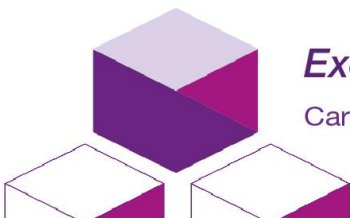
Title	Classification	FTE
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← Also reporting to this supervisor:

- Senior Medical Imaging Technologist
- Medical Imaging Technologist
- Sonographer

Key Responsibilities

Assists Medical Imaging Technologists (MITs), Nuclear Medicine Technologists (NMTs) and Sonographers to perform all imaging examinations. Cares for patients whilst in the Medical Imaging Department and enters patient data.



Excellent health care, every time

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

Brief Summary of Duties (in order of importance)

1. General

- 1.1 Attend to patients in a professional manner.
- 1.2 Attend to special room cleans as and when required.
- 1.3 Assist with the transfer of patients and equipment to designated areas.
- 1.4 Ensure that patient welfare, privacy and security is observed during procedures.
- 1.5 Maintain adequate stock levels in the Medical Imaging Department; pharmaceutical drugs for injection excluded.
- 1.6 Participate in shift work as required.

2. Medical Imaging Duties

- 2.1 Co-ordinate flow of patients to the Medical Imaging Department by liaising as necessary with the supervisors in the various imaging modalities.
- 2.2 Clean all imaging equipment and cleans MRI room in accordance with MRI safety standards.
- 2.3 Assist in preparation of patients for General, CT, Nuclear Medicine, Breast Imaging, Ultrasound and MRI examinations by changing patients into gowns, providing water for ultrasound patients, oral contrast for CT patients, intravenous cannulation and screening patients from MRI.
- 2.4 Assist the Radiologist with Ultrasound procedures.
- 2.5 Ensure documentation is completed prior to imaging procedures and radiological reporting.
- 2.6 Organise transport for patients to and from the wards.

3. SMHS Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training) relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Department / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

4. Other Duties

- 4.1 Performs other duties as specified by the supervising MIT, Chief and Deputy Medical Imaging Technologist.

Work Related Requirements

Essential Selection Criteria

1. Sound interpersonal skills.
2. Ability to demonstrate effective communication skills.
3. Ability to demonstrate effective organisational skills.
4. Ability to work in a team environment.
5. Ability to perform routine clerical duties.
6. Ability to participate in shift work.

Desirable Selection Criteria

1. Previous experience in patient care in a health service environment.
2. Previous intravenous cannulation and x-ray assistant experience
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Sharon Coutinho	Signature	or	He22729	2/5/2019
Manager / Supervisor Name			HE Number	Date
Gerard Miller	Signature	or	He119301	2/5/2019
Dept. / Division Head Name			HE Number	Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name	Signature	or	HE Number	Date
Effective Date				

HSS Registration Details (to be completed by HSS)

Created on	Last Updated on	May 2020
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