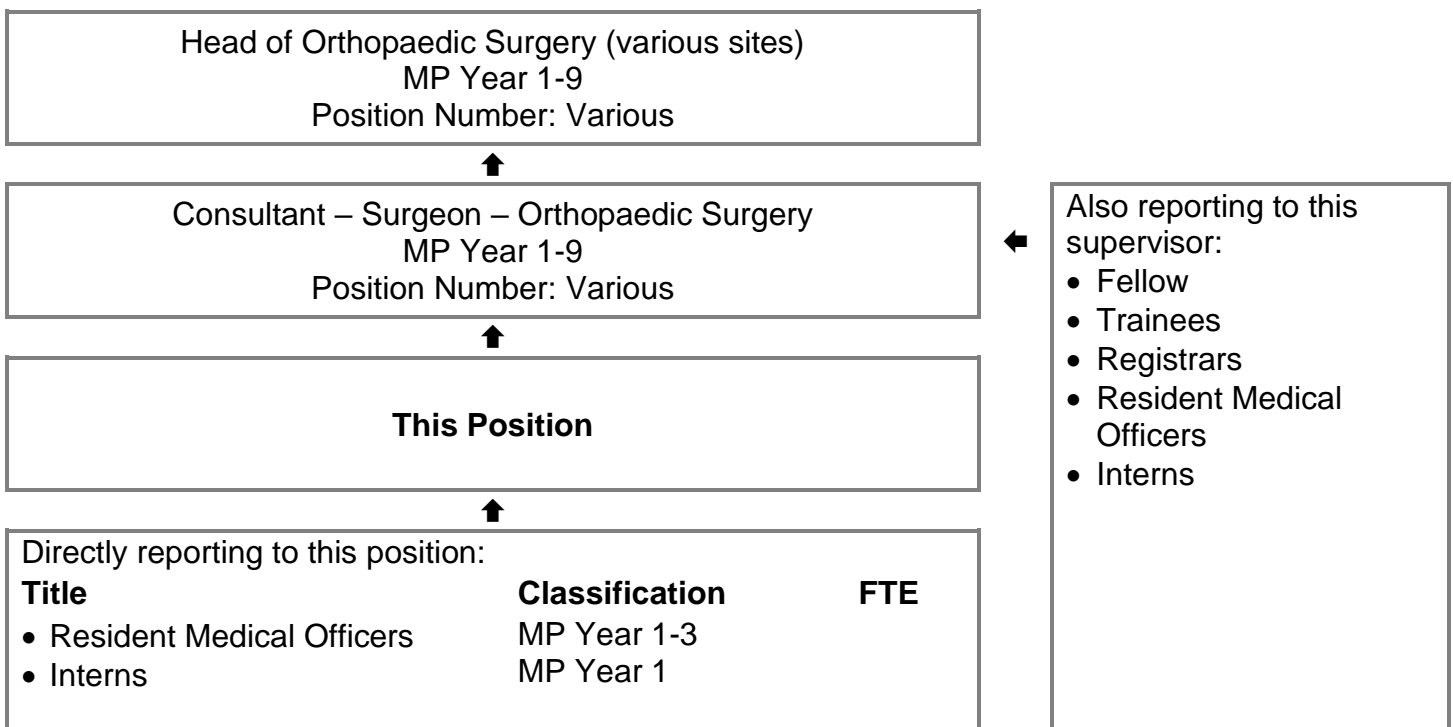




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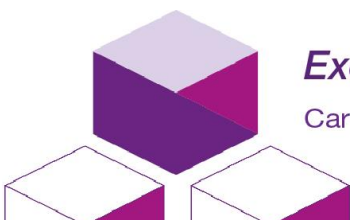
Registrar – Service – Orthopaedic Surgery
Medical Practitioners Agreement; MP Year 1-7
Position Number: 007628
Orthopaedic Surgery | Fiona Stanley Hospital | Fremantle Hospital
South Metropolitan Health Service

Reporting Relationships



Key Responsibilities

- Provides a high quality clinical service to patients at hospitals to which they are attached
- To work as a Registrar in provision of patient assessment, management and surgical care under the supervision of the relevant Consultants, within the context of a multi-disciplinary surgical team.
 - Provide teaching and support to Resident Medical Officers and Interns.



Excellent health care, every time

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

Brief Summary of Duties (in order of importance)

1. Clinical

- 1.1 Undertakes clinical shifts and on call duties as directed by the Head of Orthopaedic Surgery and/or Surgical Co-Director/Director of Clinical Services.
- 1.2 Oversees the care of inpatients and outpatients including clinical evaluation, formulating a differential diagnosis, arranging appropriate investigations and referrals, and instituting a documented management plan in conjunction with the supervising consultant.
- 1.3 Reviews inpatients daily and at the request of medical staff, nursing staff, patients or families. Keeps the supervising consultant informed of any patient whose condition is not improving, or who is causing concern. Requests assistance from consultants when necessary.
- 1.4 Supervises, supports, mentors and teaches RMOs, Interns and medical students at all times. Actively intervenes to reduce delays in patient investigation, management, transfer or discharge.
- 1.5 Where appropriate, assists consultants to undertake operative and other procedures. Performs procedures and/or diagnostic interventions within their scope of practice as agreed with the supervising consultant for the patient. Takes patients to procedural suites only with the express permission of a consultant who is responsible for the patient and for assisting the registrar if necessary.
- 1.6 Responds to consult requests from other specialties within 24 hours.
- 1.7 Promotes patient engagement in their care through clear communication with patients/families (at their level of understanding) regarding their condition, options for treatment and progress. Agrees the management plan with the patient/family. Promotes healthy lifestyle choices and preventative health care.
- 1.8 Communicates with the interdisciplinary team and attends interdisciplinary team meetings to ensure coordinated timely care.
- 1.9 Facilitates emergency and elective admissions for patients. This includes assisting consultant staff to ensure there are adequate beds available for new admissions; facilitating discharges before 10am and when rostered to be in the hospital for admissions, being available to review patients when the patient arrives on the ward.
- 1.10 Ensures that the medical record (including discharge summaries) is accurately updated daily and that all medical diagnoses, comorbidities, procedures and complications are clearly listed.
- 1.11 Participates in departmental and other meetings as required to meet organisational and service objectives.

2. Education, Training & Research

- 2.1 Participates and engages in continuing professional development and educational activities.
- 2.2 Prepares case presentations for grand rounds, hospital and departmental meetings, clinical reviews and other relevant activities as required.
- 2.3 Participates in the education and training of medical students, interns, resident medical officers and other members of the interdisciplinary team through ward rounds, formal presentations, tutorials and other modalities.
- 2.4 Completes mandatory training activities to ensure compliance with the relevant Health Service Policy.
- 2.5 Completes an end-of-term professional development review of their performance with the Head of Department and required training review with their supervisor of training.

3. SMHS Governance, Safety and Quality Requirements

- 3.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

4. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Demonstrated ability to work co-operatively with colleagues and other health professionals to develop a shared picture of the clinical situation and facilitate appropriate task delegation, to ensure the delivery of safe, effective and efficient surgical care.
3. Demonstrated ability to communicate effectively with patients, families, carers, colleagues and others involved in health services in order to facilitate the provision of high-quality health care.
4. Demonstrated ability to identify and respond to the health needs and expectations of individual patients, families, carers and communities.
5. Demonstrated ability to make informed and timely decisions regarding assessment, diagnosis, surgical management, follow-up, health maintenance and promotion.
6. Demonstrated ability to lead, provide direction, promote high standards, match resources to demand for services and show consideration for all members of staff
7. Demonstrated ability to acquire, integrate and apply medical knowledge, clinical skills and professional attitudes in the provision of patient care.
8. Demonstrate commitment to patients, the community and the profession through the ethical practice of surgery.
9. Demonstrates a commitment to reflective learning, and the creation, dissemination, application and translation of medical knowledge including research.
10. Demonstrates technical competence in the clinical workplace to safely and effectively assist with, or perform, appropriate surgical procedures.
11. Participation in a 24-hour on-call roster; and ability to work and be self-sufficient in transport to place of employment, including placement sites.

Desirable Selection Criteria

1. Demonstrated ability to monitor and review their clinical effectiveness, note their limitations and put in place strategies to ensure safe patient care.
2. Demonstrated commitment to continuous improvement of patient outcomes and patient experience.
3. Completion of skills courses conducted by the Royal Australasian College of Surgeons (RACS) or equivalent.
4. Completion of the RACS Operating with Respect eLearning module.
5. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child- related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.
- Successful Pre-Employment Health Assessment.

SMHS Job Description Form

Human Resource Services, South Metropolitan Health Service
Version date: 07 May 2019 Next review: May 2020

Registrar – Service – Orthopaedic Surgery | MP Year 1-7 | 007628

- Participation in a 24-hour on-call roster; and ability to work and be self-sufficient in transport to place of employment, including placement sites.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

.....
Manager / Supervisor Name **Signature** or **HE Number** **Date**

.....
Dept. / Division Head Name **Signature** or **HE Number** **Date**

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

.....
Occupant Name **Signature** or **HE Number** **Date**
Effective Date

HSS Registration Details (to be completed by HSS)

Created on **Last Updated on** May 2020