Job Description Form

Residential Care Worker

# Position Details

**Position Number:** Generic

**Classification:** Level 2

**Award / Agreement:** PSA 1992 / PSGOCSAGA 2017

**Organisational Unit:** Service Delivery Regional & Remote Communities / Therapeutic Care Services / Residential Care / District Office

**Location:** Various metropolitan locations

**Classification Evaluation Date:**

**JDF Review Date: August 2016**

## Reporting Relationships

**This position reports to:**

Manager Residential Care / Senior Manager Residential Care - Level 6 / or Specified Calling Level 3

This position has no subordinates.

## About the Department

The Department of Communities’ mandate is fundamentally about providing pathways to individual, family and community wellbeing. The Department’s direction centres on building safe, strong, secure and inclusive communities that empower individuals and families across Western Australia to lead fulfilling lives.

The Department’s functions and services include disability services; child protection and family support; social and affordable housing; youth justice; community initiatives and remote regional services reform.

The Department provides the opportunity to implement client centred services within a single outcome based framework across community services in Western Australia. This framework also provides for a specific focus on delivering integrated, place based services, recognising that community and individual needs vary significantly between metropolitan and regional communities.

## The Department promotes diversity and embraces a high standard of equal opportunity, health and safety, and ethical practice. All employees are required to comply with relevant safety procedures/guidelines and equal opportunity principles at all times.

## Role Statement

The **Residential Care Worker** is responsible for:

* Working as a member of a team to achieve best outcomes for children and young people.
* Providing group and individual therapeutic residential care to children and young people.
* Assisting in planning, developing and implementing activities for children and young people.

## Duties and Responsibilities

1. **Work with children and young people**
   1. As a flexible and reliable team member, provides therapeutic residential care to groups and individual children and young people within the Department of Communities, Child Protection and Family Support (the Department), Therapeutic Care Services Framework.
   2. Creates and maintains a safe and caring environment for children and young people, including taking physical control when necessary, according to specified standards.
   3. Plans, coordinates and participates in daily life and recreational activities with children and young people to promote positive growth and development.
   4. Works therapeutically with children and young people who at times display challenging behaviour, in a way that is consistent with a team approach.
   5. Contributes to the daily routine and activities of children and young people and provides a high level of care, engagement and supervision (inclusive of supervising around swimming pools etc where applicable)
   6. Follows up on outstanding tasks and contributes toward identified outcomes for children and young people.
   7. Provides accurate written case notes and recording of activities and critical incidents to assist with the record keeping and meet statutory requirements.
2. **Other duties**
   1. Liaises with Department, government and non-government agencies and family members when appropriate or required.
   2. Performs administrative duties including data entry and provides written, verbal and computer reports.
   3. Undertakes and organises housekeeping and maintenance to ensure a positive and safe physical environment.
   4. Participates in training, performance management and staff development programs.
   5. Performs other duties as directed.
   6. Participates in Emergency Management and Response duties as required.

## Essential Work-Related Requirements (Selection Criteria)

## Understanding of therapeutic residential group home care of traumatised children and young people from Aboriginal and other culturally and linguistically diverse groups.

## Demonstrated knowledge of engaging with children and young people in life skills and recreational activities, and commitment to promoting positive self-worth and development.

## Ability to work therapeutically as a team member, to reflect on practice and evidence resilience.

## Certificate III and Certificate IV in Community Services (Protective/Residential Care) or approved equivalent OR equivalent experience in working with or caring for troubled children and young people who have experienced trauma.

Essential Eligibility Requirements / Special Requirements

1. Appointment is subject to a satisfactory National Police Clearance.
2. Current 'C or A' class driver's licence
3. Current Senior First Aid Certificate
4. Satisfactory Criminal Record and Departmental Checks
5. Working with Children Check
6. Assessed medical fitness to undertake the duties of the position as required by the district
7. Willingness to commit to shift work, including weekends and Public Holidays

## Delegate Certification

## HR Registration

28 August 2018