



HSS Registered

Registrar – Trainee – Emergency Medicine

Medical Practitioners Agreement: Year 1-7

Position Number: 510008

Emergency Department

Armadale Hospital / East Metropolitan Health Service (EMHS)

Reporting Relationships

Director of Clinical Services AKG

Position Number: 005986



Head of Department

Position Number: 006080



This Position



Directly reporting to this position:

Title	Classification	FTE



Also reporting to this supervisor:

- Various

Key Responsibilities

Provides a high standard of medical care to the patients admitted to the Emergency Department (ED) Armadale Health Service (AHS). Works under the direct supervision of Consultants.

EMHS Vision and Values

Our Vision

*Healthy people, amazing care.
Koorda moort, moorditj kwabadak.*

Healthy people refers to the commitment we have as an organisation to ensure our staff, patients and the wider community have access to comprehensive healthcare services, in order to maintain healthy lives.

Amazing care reflects the sentiment of those consumers accessing our healthcare services from feedback provided to us. This common statement resonates with the health service, and reflects our intentions in our practice and work every day.

As a health service which celebrates diversity of culture and languages, it is also important that our vision is shared in the Noongar language.

Our Values

Our Values reflect the qualities that we demonstrate to each other and our community every day. Our staff make a difference every day to the patients, families and consumers they provide care, advice and support to. The EMHS values capture the shared responsibility that we uphold as most important, which are:

- **Kindness** – kindness is represented in the support that we give to one another. This is how we demonstrate genuine care and compassion to each and every person.
- **Excellence** – excellence is the result of always striving to do better. This is represented by constant improvements to the way in which we deliver our services, which results in a high performing health service.
- **Respect** – we demonstrate respect through our actions and behaviours. By showing each other respect, in turn we earn respect.
- **Integrity** – integrity is doing the right thing, knowing it is what we do when people aren't looking that is a true reflection of who we are.
- **Collaboration** – collaboration represents working together in partnership to achieve sustainable health care outcomes for our community with a shared understanding of our priorities.
- **Accountability** – together we have a shared responsibility for ensuring the best health care outcomes for our community. This is a reminder that it is not only our actions, but also the actions we do not do, for which we are accountable.

Brief Summary of Duties (in order of importance)

1. Clinical Duties

- 1.1 Attends patients in the Emergency Department (ED) in order of medical emergency.
- 1.2 Provides accurate and satisfactory written documentation of each episode of patient management.
- 1.3 Checks investigation results and follows up abnormal results.
- 1.4 Provides a completed discharge summary at the time of patient's discharge from the ED.
- 1.5 Participates in the site Medical Emergency Response Team.
- 1.6 Works within a multidisciplinary team to facilitate patient management.
- 1.7 Communicates with patient's next of kin, General Practitioner and Specialist as appropriate.
- 1.8 Escorts patients to other institutions if required.
- 1.9 Participates in the 24/7 departmental roster and participates in on-call.
- 1.10 Assist in the supervision of Interns and Resident Medical Officers.

2. Education / Training / Research

- 2.1 Undertakes on-going professional development to maintain professional and technical skills.
- 2.2 Active involvement in the educational activities of the ED.
- 2.3 Assists with and participates in staff training and development programs.

3. Quality Assurance / Performance Management

- 3.1 Participate in departmental quality assurance activities and data collection.
- 3.2 Participate in a continuous process to monitor, evaluate and develop own performance.

4. EMHS Governance, Safety and Quality Requirements

- 4.1 Participates in the maintenance of a safe work environment.
- 4.2 Actively participates in the Peak Performance program.
- 4.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.5 Performs duties in accordance with the EMHS Vision and Values, WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act and Government, WA Health, EMHS and Departmental / Program specific policies and procedures.

4. Undertakes other duties as directed.

Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the EMHS Values.

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Demonstrated clinical and procedural experience sufficient to undertake the safe care of patients in this speciality.
3. Demonstrated verbal, written communication and interpersonal skills to effectively interact with patients, their families and staff at all levels.
4. Demonstrated organisational and time management skills and commitment to safe, timely patient centred care.
5. Demonstrated conflict resolution skills.

Desirable Selection Criteria

1. Experience in critical care specialties.
2. Demonstrated commitment to continuous improvement of patient outcomes and the patient experience.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

..... Manager / Supervisor Name Signature or	HE HE Number Date
..... Dept. / Division Head Name Signature or	HE HE Number Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

..... Occupant Name Signature or	HE Number Date
..... Effective Date			

HSS Registration Details (to be completed by HSS)

Created on	Last Updated on	March 2020
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