



Healthy kids, healthy communities

Compassion

Excellence

Collaboration

Accountability

Equity

Respect

Health Promotion Officer 50(d)

Position details

Position Number:	00010400
Classification:	HSO Level G5
Agreement:	Health Salaried Officers Agreement
Division/Service:	Community Health
Organisational unit:	Aboriginal Health Team
Location:	Community Health Various metropolitan sites

Reporting relationships

This position reports to:

00010405	Health Promotion Coordinator (Aboriginal Health Team)	HSO G7
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Positions under direct supervision:

Nil

Key Responsibility

Works in consultation with the Aboriginal community; the Aboriginal Health Team (AHT) and other health professionals to plan, implement and evaluate health promotion programs at a metropolitan wide level targeting Aboriginal children. Works with the Health Promotion Coordinator and AHT health promotion staff to ensure strategic alignment of programs and ensure practice is underpinned by Aboriginal ways of working, sound primary health care, population health and health promotion principles and priorities.

About our health service

The Child and Adolescent Health Service (CAHS) is a comprehensive service that supports and treats children from around Western Australia, and is committed to programs that promote lifelong health in children and adolescents.

CAHS is made up of four service streams:

- **Neonatology:** Neonatology provides state-wide tertiary neonatal services to the sickest newborn babies and infants in Western Australia.
- **Community Health:** a comprehensive range of community based early identification and intervention services, as well as health promotion, to children and families in the Perth metropolitan area. Services are provided in a variety of settings including at home, local community health centres, child and parent centres and schools.
- **Child and Adolescent Mental Health Services (CAMHS):** provide mental health services to infants, children, young people and their families across the Perth metropolitan area. Services include community based programs, inpatient care at Perth Children's Hospital and specialised services for children with complex mental health conditions across the State.
- **Perth Children's Hospital (PCH):** is the specialist State-wide paediatric hospital and trauma centre for Western Australia, caring for children up to the age of 16. PCH is also a centre of excellence for teaching and research, partnering in major paediatric research and education initiatives led by the Telethon Kids Institute (TKI) and the State's universities.

Our vision

Healthy kids, healthy communities

Our vision of 'healthy kids, healthy communities' sees that children and young people get the best start in life through health promotion, early identification and intervention and patient centred, family-focused care.

Our objectives



Care for children, young people and families



Provide high-value healthcare



Collaborate with our key support partners



Value and respect our people



Promote teaching, training and research

Our values drive us

CAHS promotes a values based workplace culture and all employees are expected to translate our values into action by providing high quality care through:

Compassion

I treat others with empathy and kindness

Excellence

I take pride in what I do, strive to learn and ensure exceptional service every time

Collaboration

I work together with others to learn and continuously improve our service

Accountability

I take responsibility for my actions and do what I say I will

Equity

I am inclusive, respect diversity and aim to overcome disadvantage

Respect

I value others and treat others as I wish to be treated

Summary of accountabilities

- In consultation with the Health Promotion Coordinator – AHT develops, plans, implements and evaluates sustainable health promotion programs and projects in response to Aboriginal community needs and in consultation with Aboriginal population and service providers.
- Ensures health promotion programs are consistent with the needs of the Aboriginal community, the strategic direction of the service and where appropriate reflect State and National Health priorities.
- Assists in building the capacity of AHT staff to undertake health promotion initiatives by providing health promotion consultancy to facilitate the development of health promotion skills.
- Promotes cultural awareness and understanding in health service staff.
- Promotes, develops and maintains effective engagement with Aboriginal consumers, the Aboriginal community, local leaders, local service providers and the appropriate officers within government, non-government, and other organisations in the development and delivery of health promotion programs.
- Undertakes relevant needs assessments or research studies to provide information for use in planning and conducting community health initiatives.
- Identifies funding opportunities (internal and external) and prepares or assists in preparing funding submissions for health promotion projects, within health service policy and guidelines.
- Supervises health promotion and other health students and graduate trainees on work experience and practicum's.

CAHS governance, integrity, safety and quality requirements

- Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the CAHS Vision and CAHS Values of Compassion, Collaboration, Accountability, Respect, Excellence and Equity.
- Maintains a safe work environment by taking reasonable care for own health and safety and that of others.
- Undertakes duties to an agreed performance standard to support safe, high-quality health care with a focus on continual improvement, efficiency, effectiveness and sustainability.
- Directly or indirectly supports the delivery of safe patient care and the consumers' experience ensuring services are family centred.
- Contributes to continuous quality improvement activities by identifying, facilitating or participating in practices in accordance with the requirements of the National Safety and Quality Health Service (NSQHS) Standards, health service strategic direction and the WA Public Sector.
- Completes mandatory and core requirement training as relevant to the role and service.
- Performs duties in accordance with WA Public Sector, WA Health, CAHS and other specific service policies and procedures and applicable legislative obligations under *Public Sector Management Act (WA) 1994*, *Health Services Act (WA) 2016*, *Occupational Safety and Health Act (WA) 1984*, *Disability Services Act (WA) 1993* and the *Equal Opportunity Act (WA) 1984*.

- Actively contributes to the development of the health service by undertaking other duties as directed including additional tasks or projects in line with continual improvement, collaboration and sustainable health initiatives.

Work related requirements

The following criteria should be considered in the context of the CAHS Vision, Objectives and Values.

Essential selection criteria

1. Aboriginality is a requirement of this position under Section 50 Part D Equal Employment Opportunity Act.
2. Well-developed interpersonal, oral and written communication skills, including report writing and in the use of computers.
3. Skills and experience in working effectively with Aboriginal consumers and communities.
4. Demonstrated experience in development, planning, implementing and evaluating health promotion programs for Aboriginal communities.
5. Knowledge and understanding of Aboriginal culture and issues that impact on the health of the Aboriginal population.
6. Demonstrated ability to work independently and as a member of a multi-disciplinary team.
7. Current and valid driver's licence.

Desirable Selection Criteria

1. Possession of or progression towards a tertiary qualification in a related field.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment to this position is subject to the following:

- Evidence of current and valid driver's licence.
- Provision of the minimum identity proofing requirements in line with the standards set by the National Security Strategy.
- Successful criminal record screening clearance.
- Successful pre-employment integrity check.
- Successful pre-employment health assessment.

Certification

Created on

1/09/2016

Last Reviewed

18/01/2018

HSS Registered

13/03/2020

I verify that the details in this document are an accurate reflection of the requirements of the position.

Manager / Supervisor

Signature or HE Number

Date

As an Occupant of this position, I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name

Signature or HE Number

Date