



JOB DESCRIPTION FORM

WA Country Health Service		Position No:	615980
Division:	Innovation and Development	Title:	Nurse Educator – Mental Health
Branch:	WACHS Command Centre	Classification:	SRN Level 3
Section:	Nursing	Award/Agreement	Nurses and Midwives Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Director WACHS Command Centre
	Classification:	HSO level G14
	Position No:	615972



Responsible To	Title:	Coordinator of Nursing and Midwifery
	Classification:	SRN 7
	Position No:	615961



This position	Title:	Nurse Educator - Mental Health
	Classification:	SRN Level 3
	Position No:	615980



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

Title
Nurse Practitioner
Clinical Nurse Consultant
Clinical Nurse Consultant -(Mental Health)
Clinical Nurse
Nurse Educator

Positions under direct supervision:	← Other positions under control:								
<table> <tr> <th>Position No.</th><th>Title</th></tr> <tr> <td>Nil.</td><td></td></tr> </table>	Position No.	Title	Nil.		<table> <tr> <th>Category</th><th>Number</th></tr> <tr> <td></td><td></td></tr> </table>	Category	Number		
Position No.	Title								
Nil.									
Category	Number								

Section 3 – KEY RESPONSIBILITIES

Provides and facilitates education, development strategies, programs and clinical research to maintain and improve clinical standards, quality of patient care and staff professional development within mental health settings associated with the WACHS Command Centre.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR MISSION

To deliver and advance high quality care for country WA communities

OUR VISION

To be a global leader in rural and remote healthcare

OUR STRATEGIC PRIORITIES

Caring for our patients - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

Addressing disadvantage and inequity - Delivering focussed and accessible services for those who need it most

Building healthy, thriving communities - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

Delivering value and sustainability - Ensuring that the services we provide are sustainable and we are transparent about our performance

Enabling our staff - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

Leading innovation and technology - Embracing innovation and technology to create a safer, more connected and equitable health system

Collaborating with our partners - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

OUR VALUES

Community – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity – We bring honesty, collaboration and professionalism to everything that we do.

Equity – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

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Section 4 – STATEMENT OF DUTIES

Details		F	%
1.0	<u>STAFF DEVELOPMENT</u>		
1.1	Liaises and negotiates with nursing, medical and operational management to design, implement, coordinate and assess appropriate education, development strategies and programs within mental health settings that incorporate contemporary knowledge, support the delivery of mental health services and the philosophy of the service.	D	50
1.2	Undertakes learning needs assessments and utilises findings in program planning relevant to mental health in association with the WACHS Command Centre Nursing team.		
1.3	Demonstrates expertise and acts as a resource person and role model in staff education and development, providing consultancy in area of specialty.		
1.4	Maintains appropriate documentation and records of education and research programs.		
2.0	<u>QUALITY AND RISK MANAGEMENT</u>	D	20
2.1	Participates in clinical incident reviews and root cause analyses as necessary.		
2.2	Ensures appropriate risk management strategies are employed, including identification, assessment, investigation, controls and monitoring relevant to the safety and security of patient care in mental health settings.		
2.3	Participates in relevant data collection processes and facilitates quality improvement activities relevant to mental health associated with the WACHS Command Centre.		
2.4	Develops, reviews and reports on key performance indicators specific to mental health associated with the WACHS Command Centre.		
3.0	<u>CLINICAL</u>	D	10
3.1	Functions in accordance with legislation affecting nursing practice.		
3.2	Maintains skills, competencies and professional standards in nursing and mental health		
3.3	Has sound knowledge of, and performs duties in accordance with the clinical policies and procedures of WA Country Health Service.		
4.0	<u>LEADERSHIP AND MANAGEMENT</u>	D	10
4.1	Prepares budget submissions, business plans and reports on staff development and/or research projects.		
4.2	Works with and acts as a resource to nursing and other staff in facilitating and coordinating projects.		
4.3	Identifies research pertinent to mental health, interprets and presents findings and recommendations.		
4.4	Ensures effective communication and ongoing liaison with multidisciplinary teams, appropriate personnel and other internal and external stakeholders as relevant.		
4.5	Participates in the development, implementation and review of the WACHS Command Centre philosophy, objectives and policies and procedures, supporting clinical research where applicable.		
4.6	Facilitates the development, implementation and review of clinical and business documentation specific to mental health associated with the WACHS Command Centre.		
4.7	Participates in staff selection processes as necessary, and is responsible for the development, delivery and review of orientation programs within the WACHS Command Centre Nursing team.		
5.0	<u>OTHER</u>	D	10
5.1	Participates in personal performance assessment by continuous self evaluation and in performance development processes conducted with line manager.		
5.2	Other Duties as directed by the line manager or their delegate.		
The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.			



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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated significant clinical knowledge and leadership experience in Mental Health.
3. Demonstrated ability to develop, implement and evaluate advanced clinical education programs and strategies in a complex professional environment.
4. Demonstrated skill in the application of the principles of the teaching process and adult learning in a variety of settings.
5. Demonstrated highly developed interpersonal and communication (written and verbal) skills.
6. Demonstrated knowledge of research principles to support evidence based practice.
7. Demonstrated knowledge and application of quality improvement, its practical application in meeting patient's needs and its relationship to strategic development.
8. Possession of current C or C-A driver's licence.

DESIRABLE

1. Post graduate qualifications in a related field.
2. Certificate IV in Workplace Assessment or equivalent.
3. Experience working in rural or remote mental health setting.

Section 6 – APPOINTMENT FACTORS

Location	Perth	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement. • Provision of the minimum identity proofing requirements. • Successful Criminal Record Screening clearance. • Successful Pre- Placement Health Screening clearance. • Possession of current C or C-A driver's licence and ability to undertake regional travel with the possibility of overnight stays. 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Executive Services

Signature and Date: ____/____/____
Chief Executive

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

