



## Job description

### Department of Finance Office of State Revenue

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Position number 00030389  
**Senior Business Intelligence Developer**

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#### Position details

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Classification level	6
Award/agreement	PSA
Organisation unit	Business Intelligence Solutions
Physical location	Perth Metropolitan Area
This role supervises (FTE)	1

#### Reporting relationships

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Supervisor:

Position number	00008741
Position title	Assistant Director
Classification level	8

#### Our Values

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Our people and our values are at the core of the actions, behaviours and decisions we make and shape everything we do at the Department of Finance.

- Inspiring and Influential
- Passionate and Committed
- Honest and Respectful
- Bold and Innovative

#### Keyword description

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Undertakes computer programming and query tasks and maintains databases to assist in identifying compliance targets, trends, and risk to the revenue.

## **Organisational context**

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The Department of Finance's vision is driving practical, cost-effective and quality outcomes across government to benefit Western Australians.

The Department of Finance encompasses a variety of businesses:

- Office of the Director General
- Strategic Projects
- Building Management and Works
- Government Procurement
- Office of State Revenue
- Strategy and Coordination
- Corporate Services

This role is positioned within **The Office of State Revenue (OSR)**. OSR's primary role is in the administration of revenue laws in a fair and efficient manner for the community of Western Australia. This involves the collection of payroll tax, duties, land tax and a range of statutory based revenues on behalf of other State and Commonwealth agencies, as well as the payment of various grants and subsidies including the first home owner grant.

Further information on Finance business units is available by visiting [www.finance.wa.gov.au](http://www.finance.wa.gov.au).

## **Work description**

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### **BUSINESS INTELLIGENCE SYSTEMS DEVELOPMENT**

Responsible for the analysis, design, specification and programming of business reporting, intelligence and data matching systems.

In consultation with Senior Management and other stakeholders, develop innovative technical solutions to support business intelligence strategies.

Incorporate data matching technology and methodologies into developed systems.

Where appropriate, liaise with Information and Communications Technology to integrate systems into production environments.

### **BUSINESS INTELLIGENCE SYSTEMS MAINTENANCE AND SUPPORT**

Manage problem resolution and correction for developed systems.

Provide technical support.

Responsible for the management, storage and integrity of business intelligence systems data.

In consultation with Information and Communications Technology, ensure that any supporting infrastructure is functional and configured appropriately.

Develop documentation for all systems developed and supported.

## TECHNICAL ADVICE AND CLIENT SUPPORT

Identification and translation of business reporting, intelligence and data matching requirements into technical solutions.

Provision of expert advice in relation to the use of technology to assist compliance strategies.

Maintain an up to date knowledge of data matching and analysis methodologies and other information services and technology requirements.

## OTHER

Extracts data from departmental and business intelligence databases for manipulation, interrogation, analysis and reporting.

Liaises with other jurisdictions, government agencies and private organisations in the exchange and obtaining of required data.

Ensures good human resource management and risk management principles are practised in accordance with Departmental policies and guidelines.

Applies equal opportunity, occupational safety and health and ethical principles and practices in all aspects of this role whilst assisting in providing a fair, safe, enjoyable and innovative workplace.

Performs other duties as directed.

## **Work related requirements**

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A clear demonstration of the Department's values is a prerequisite for appointments.

### **Essential:**

Considerable knowledge and experience in the design, development and support of business intelligence systems.

Demonstrated conceptual and analytical skills, including the ability to find innovative solutions to problems.

A strong understanding of data matching and analysis technologies and methodologies.

Well developed written and oral communication skills.

Ability to develop technical solutions to support Compliance strategies and initiatives.

Ability to work independently.

### **Desirable:**

Well-developed application programming skills utilising Oracle backend databases.

Experience using technology for data extraction, manipulation, analysis and reporting.

Possession of, or progress towards appropriate computing qualifications.

## **Pre-employment requirements**

Australian Permanent Residency status is a minimum requirement for permanent appointment to the WA Public Sector. However, for appointment on a fixed term contract or casual basis, applicants only require a valid Work Visa for the duration of the entire advertised term.

**Appointment is subject to:**

100 point identification check; and  
Criminal Records Screening clearance

**Special equipment/requirements**

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NIL

**Certification**

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Verified by: *D. Paul* HR Consultant