



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>GREAT SOUTHERN</b>		<b>Position No:</b>	613533
<b>Division:</b>	Albany Health Campus	<b>Title:</b>	<b>Registered Nurse – Graduate</b>
<b>Branch:</b>	Nursing & Midwifery	<b>Classification:</b>	RN Level 1
<b>Section:</b>	Medical & Children's	<b>Award/Agreement</b>	Nurses and Midwives Agreement

### Section 2 – POSITION RELATIONSHIPS

<b>Responsible To</b>	<b>Title:</b> Coordinator of Nursing & Midwifery <b>Classification:</b> SRN Level 7 <b>Position No:</b> 613578	↑
<b>Responsible To</b>	<b>Title:</b> Clinical Nurse Manager Paediatrics General Medical <b>Classification:</b> SRN Level 3 <b>Position No:</b> 005198	↑
<b>This position</b>	<b>Title:</b> <b>Registered Nurse - Graduate</b> <b>Classification:</b> RN Level 1 <b>Position No:</b> 613533	↑

#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<p><b>Title</b></p> <p>005205 Clinical Nurse RN L2          005239 Registered Nurse RN L1          005293 Enrolled Nurse EN L1-4          007906 Registered Nurse – Graduate RN L1          007925 Enrolled Nurse EN L1-4          613537 Enrolled Nurse - Graduate EN L1          615227 Clinical Nurse</p>
--

<b>Positions under direct supervision:</b>	<b>← Other positions under control:</b>								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; text-align: center;">Position No.</td> <td style="width: 70%; text-align: center;">Title</td> </tr> <tr> <td style="text-align: center;">Nil</td> <td></td> </tr> </table>	Position No.	Title	Nil		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; text-align: center;">Category</td> <td style="width: 40%; text-align: center;">Number</td> </tr> <tr> <td></td> <td></td> </tr> </table>	Category	Number		
Position No.	Title								
Nil									
Category	Number								

### Section 3 – KEY RESPONSIBILITIES

Responsible for the provision of high quality customer focused nursing care using a problem orientated approach.

**WA Country Health Service – Great Southern**

**03 December 2019**

**REGISTERED**

TITLE	Registered Nurse - Graduate	POSITION NO	613533
		CLASSIFICATION	RN Level 1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR MISSION**

To deliver and advance high quality care for country WA communities

**OUR VISION**

To be a global leader in rural and remote healthcare

**OUR STRATEGIC PRIORITIES**

***Caring for our patients*** - Providing safe, patient-centred care, ensuring the needs of our patients are at the core of everything we do

***Addressing disadvantage and inequity*** - Delivering focussed and accessible services for those who need it most

***Building healthy, thriving communities*** - Supporting country people to be as healthy as they can be and continuing to play our part in the economic and social viability of country communities

***Delivering value and sustainability*** - Ensuring that the services we provide are sustainable and we are transparent about our performance

***Enabling our staff*** - Supporting our staff to deliver great care, empowering them to learn, grow, innovate and lead

***Leading innovation and technology*** - Embracing innovation and technology to create a safer, more connected and equitable health system

***Collaborating with our partners*** - Partnering to deliver more integrated services that improve patient outcomes and experience, giving consumers more choice and control

**OUR VALUES**

***Community*** – We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

***Compassion*** – We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

***Quality*** – We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

***Integrity*** – We bring honesty, collaboration and professionalism to everything that we do.

***Equity*** – We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

***Curiosity*** – We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

**WA Country Health Service –  
Great Southern**

**03 December 2019**

**REGISTERED**

<b>TITLE</b>	<b>Registered Nurse - Graduate</b>	<b>POSITION NO</b>	613533
		<b>CLASSIFICATION</b>	RN Level 1

#### Section 4 – STATEMENT OF DUTIES

<b>Duty No.</b>	<b>Details</b>	<b>Freq.</b>	<b>%</b>
	<p>The Registered Nurse will:</p> <ol style="list-style-type: none"> <li>1. Meet registration standards required for Registered Nurses to practice in accordance with the Nursing &amp; Midwifery Board of Australia.</li> <li>2. Develop and maintain knowledge, skills and competence in the provision of evidence based patient care according to WACHS Policy and WACHS Nursing &amp; Midwifery Scope of Practice relevant for area of practice.</li> <li>3. Plan and facilitate nursing activities to deliver safe, quality patient and family centred care.</li> <li>4. Identify and anticipate common patient complications and recognise own level of competence and scope of practice, consulting with a Registered Nurse and or escalating care when the patients care requires expertise beyond their scope.</li> <li>5. Liaise with multi-disciplinary services to provide a high standard of coordinated health care delivery and discharge planning.</li> <li>6. Identify patient education needs and implement appropriate teaching, in liaison with multi-disciplinary services.</li> <li>7. Perform role of shift coordinator under supervision as required.</li> <li>8. Ensure that clinical pathways, policies and procedures are followed and adopt a risk management approach in patient care delivery.</li> <li>9. Actively participate in safety &amp; quality activities to improve health care service delivery.</li> <li>10. Participate in unit based decision-making and actively support the goals of the unit, hospital, region and WA Country Health Service.</li> <li>11. Identify learning needs through critical reflection and engage in ongoing development of self as a professional.</li> <li>12. Facilitate the development of competencies and skills of self and others by contributing to unit based education activities, preceptorship, supervision and orientation.</li> <li>13. Be accountable for the safe, efficient and effective use of resources, including assisting with forward planning for the unit.</li> </ol> <p>Other duties as requested by the line manager.</p>		100
<p>The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety &amp; Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.</p>			

**WA Country Health Service –  
Great Southern**

**03 December 2019**

**REGISTERED**

TITLE	Registered Nurse - Graduate	POSITION NO	613533
		CLASSIFICATION	RN Level 1

### Section 5 – SELECTION CRITERIA

#### ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated sound clinical knowledge and one year acute experience in the delivery of evidence based nursing care incorporating quality and risk management.
3. Demonstrated effective written and verbal communication skills and the ability to work effectively with others as part of a team.
4. Demonstrated computing skills to enable navigation of online policy access, internal communication and completing online learning resources.
5. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

#### DESIRABLE

1. Possession of or progression towards a relevant post-graduate qualification.
2. Knowledge of current health issues in rural health service delivery.

### Section 6 – APPOINTMENT FACTORS

Location	Albany	Accommodation	Nil
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board Australia must be provided prior to commencement</li> <li>• Provision of the minimum identity proofing requirements.</li> <li>• Successful Criminal Record Screening clearance</li> <li>• Successful Pre-Employment Health Assessment</li> <li>• Successful WA Health Integrity Check</li> <li>• Successful Working With Children Check</li> </ul>		
Specialised equipment operated	<b>Clinical Equipment</b> , including but not limited to IV pumps, point of care testing devices, bladder scanning, 12-lead ECG, non-invasive haemodynamic monitoring <b>Health Information systems</b> including but not limited to: Webpas, iCM, NaCS, Learning Management System, Datix clinical incident and consumer feedback modules, Rostar, iProc, Microsoft office, Videoconferencing and Telehealth.		

### Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Manager**

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Regional Director**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

**WA Country Health Service –  
Great Southern**

**03 December 2019**

**REGISTERED**