

Job Description Form

Conductor (Conductive Education)

Carson Street School

Position number 00034097

Agreement Department of Education (School Support Officers) CSA General

Agreement 2017, or as replaced.

Classification Level 5

Reports to Deputy Principal (ADMIN 3)

Direct reports Nil

Context

Carson Street is a Primary Education Support School catering for students whose disabilities require extensive therapy and educational services. Students typically have a wide variety of medical conditions which are handled sensitively by the nursing staff.

The school attracts and retains experienced, caring and innovative staff that provide a range of high quality learning opportunities that stimulate and challenge the individual needs and talents of the students. This is done within a collaborative school culture, creating an integrated approach to program development and a strong sense of collegiality. The focus on individual student needs and abilities is achieved through maintaining strong partnerships with parents and the wider community.

Information about Carson Street School is available on <u>Schools Online</u>. For further information on the Department, please visit <u>education.wa.edu.au</u>

Key responsibilities

- Design and supervise the in-class operations of Conductive Education group programs including the preparation and implementation of appropriate task series and daily routines to maximise outcomes for students with motor learning impairments and associated difficulties.
- Assess, monitor and review students' individual gross and fine motor development.
- Report regularly to parents on the progress of students outlining progress, achievements and experiences, in accordance with the Department reporting requirements.
- Coordinates the use of resources including the maintenance and storage of specialist equipment that is used to support conductive pedagogy.
- Maintain collaborative processes with school based colleagues, therapy providers, visiting teachers and parents in the development and promotion of conductive pedagogy.



- Provide support and/or training to colleagues in the implementation of the school curriculum within the framework of Conductive Education.
- Participate in and deliver professional development and liaise with relevant organisations and institutions to maintain and develop contemporary professional knowledge and skills within Conductive Education and related fields.
- Collaborate with schools and other providers regarding related programs and service provision to ensure consistency of services and programs informed by contemporary research and learning.

Selection criteria

- 1. Demonstrated ability to develop, implement and review Conductive Education programs to increase the learning outcomes of students with a variety of motor impairments and a range of associated difficulties.
- 2. Demonstrated knowledge of latest trends and research in the field of Conductive Education and related areas.
- 3. Demonstrated Highly developed oral and written communication skills, including the ability to prepare reports, Conductive Education policies and educational programs and deliver professional development.
- Demonstrated well developed conceptual and analytical skills, including the ability to identify issues, develop plans and strategies and implement innovative solutions to address complex problems.
- 5. Demonstrated highly developed interpersonal skills that demonstrate an ability to both collaborate within a trans-disciplinary Conductive Education team and function autonomously, working with a range of people across educational and community settings.

Eligibility and training requirements

Employees will be required to:

- hold a Qualified Conductor Status (QCS) qualification from an internationally recognised Conductive Education Teaching establishment
- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- obtain or hold a current Working with Children Check
- complete the Department's induction program within three months of commencement
- complete any training specific to this role required by Departmental policy
- complete the Department's training in Accountable and Ethical Decision-Making within six months of appointment.

Certification

The details contained in this document are an accurate statement of the responsibilities and other requirements of the position.

ENDORSED

Date 21 November 2019 Reference D19/0530641

